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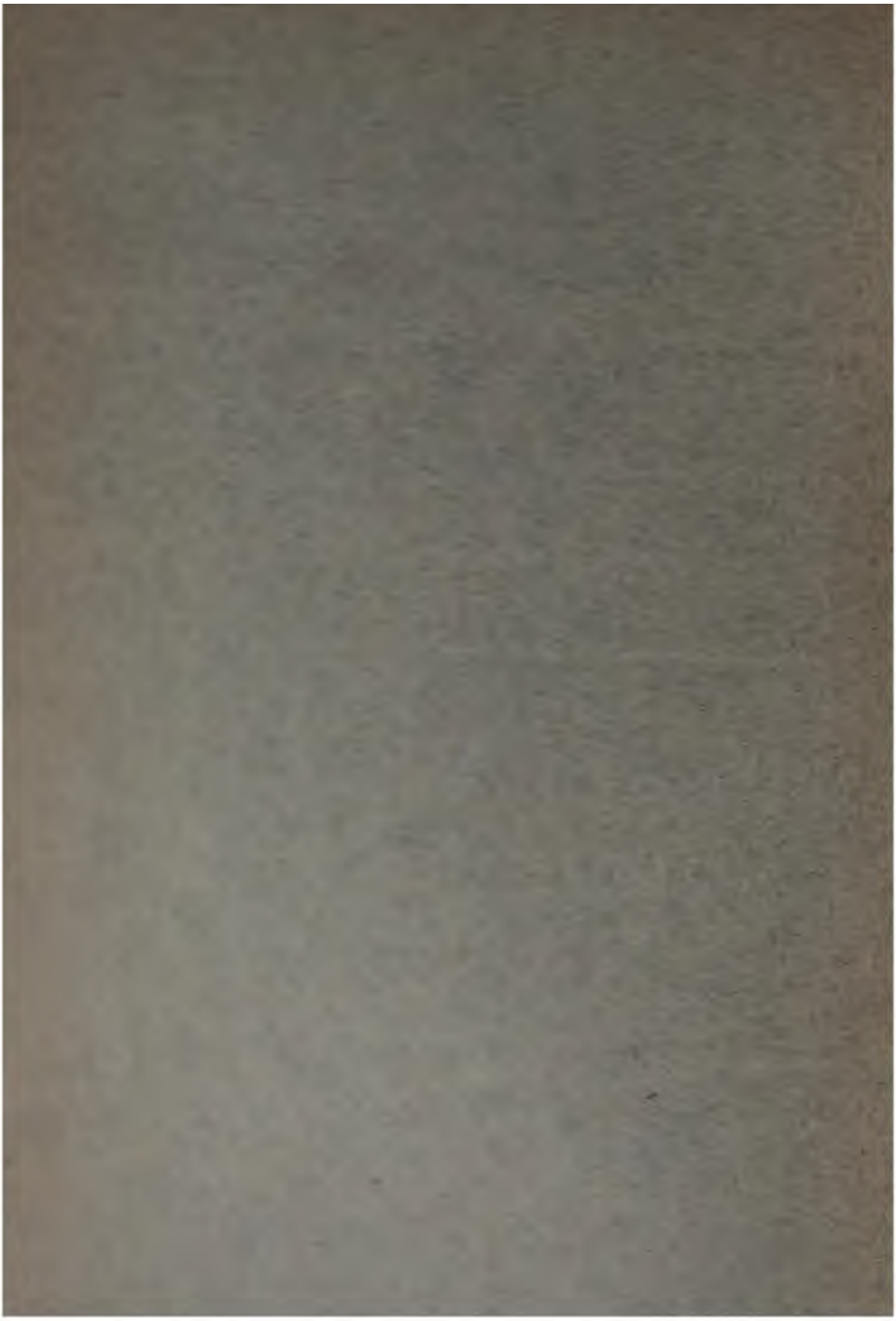

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PROVINCE OF NEW BRUNSWICK.

EDUCATION OFFICE,

FREDERICTON, January 1st, 1901.

THE BOARD OF EDUCATION has directed the publication in this form of Chapter XXXII, 63 Victoriæ relating to SCHOOLS, for the information of Boards of Trustees, Teachers, and the public generally. The revised REGULATIONS of the Board of Education are appended.

The School Service is to be conducted agreeably to the provisions of the Law and Regulations herein published.

By order of the Board of Education,

JAMES R. INCH,

Chief Supt. Education.

Act relating to "Schools."

SCHOOLS.

CAP. XXXII.

An Act to consolidate and amend Chapter Sixty-five of the Consolidated Statues, relating to "Schools," and the Acts in amendment thereof.

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Schedule.

Passed 12th April, 1900.

Be it enacted by the Lieutenant Governor and Legislative Assembly as follows:

1. This Act may be cited as "The Schools Act, 1900."

2. The following terms shall in this Act mean as herein defined, unless there is something in the context repugnant thereto:

"Schools" shall mean all schools established under "The Common Schools Act, 1871," or any amendment thereof, under Chapter sixty-five of the Consolidated Statutes, or any amendment thereof, or that may be established under this Act or any amendment thereof;

"District," that portion of territory into which the Province shall be divided for local school government;

"Border District," a district embracing portions of two or more Counties.

"Ratepayer," any person rated in the parish assessment list in respect of real or personal property or income;

"The School Year," shall mean an ordinary calendar year of three hundred and sixty-five days, and shall begin on the first day of July, and end on the thirtieth day of June.

3. The Governor in Council shall appoint a Chief Superintendent of Education, and President of the Senate of the University, both of which offices shall be filled by the same person, together with such clerks and assistants to the Chief Superintendent of Education as may be deemed necessary, and may by Order in Council fix the salary of such officers, clerks, or assistants.

4. The Governor in Council may issue warrants in the ordinary manner for the payment of the several allowances, salaries and services, as provided for hereby.

BOARD OF EDUCATION.

5. The Lieutenant Governor, the members of the Executive Council, the Chancellor of the University of New Brunswick, and the Chief Superintendent of Education, shall constitute a Board of Education; the Lieutenant Governor with three members of the Executive Council, or in case of the absence of the Lieutenant Governor, the member of the Executive Council holding the position of Premier, with three other members of the Executive Council, and the Chief Superintendent who shall act as Secretary, shall constitute a quorum.

6. The Board of Education shall have power:

(1) To provide for the establishment and efficient working of a Normal School with model departments; to appoint a principal of the Normal School at a salary of fourteen hundred dollars per annum, payable monthly; to appoint, with the approval of the said principal, such assistants to the said principal as may be found necessary; and to make such allowances for the travel-

ling expenses of student-teachers attending the school as shall be deemed proper, not exceeding twenty-four dollars to any one student-teacher.

(2) To create inspectoral districts, or to revise or enlarge those already created, and to appoint qualified inspectors for the same, not exceeding eight in number, to prescribe their duties, to determine the salary of each inspector, not exceeding for salary, travelling expenses and contingencies of office, the sum of twelve hundred dollars.

(3) To divide the Province into school districts, and from time to time to create new districts or alter boundaries, having due regard to the number of children, and the ability of each district to support one or more efficient schools ; towns, villages and populous localities, having a community of interests, shall as far as practicable, form a single district, and no district shall contain less than fifty resident children, between the ages of six and sixteen years, unless the area of such district shall contain four square miles; and in the erection of districts the Board may obtain such assistance as may be found necessary.

(4) To make regulations for the organization, government, and discipline of schools, for the arrangement and order of school premises, and for the classification of schools and teachers, to appoint examiners of teachers, and to grant and cancel licenses.

(5) To prescribe text books and apparatus for the use of schools, books for school libraries, plans for the construction and furnishing of school houses and courses or standards of instruction and study for schools.

(6) To determine all appeals from the decisions of Inspectors, and make such orders thereon as may be required.

(7) To prepare and publish regulations under which moneys may be drawn and expended.

(8) To make such regulations as may be necessary to carry into effect this Act, and generally to provide for any exigencies that may arise under its operation.

7. Whenever the Board of Education shall unite two or more districts, or divide or otherwise alter any district, it shall have power from time to time to make such order or orders as it may deem proper, respecting the continuance and constitution of the Board of School Trustees, removing as it may deem proper, any trustee or trustees and appointing other or others in his or their place, and respecting the rights, property and liabilities of the districts affected by such union, alteration or division, and to relieve, if it shall see fit, any person in whole or in part from assessments made and ordered in such year previous to such division or alteration, which may remain uncollected, and generally to order and direct all things which may become necessary to give effect to such union, alteration, or division.

8. Where in any division or alteration of a school district heretofore made, or which shall hereafter be made under the authority of section six of this Act, the Board of Education shall have made, or shall hereafter make, an order respecting the liabilities of one or more of the districts affected by such division or alteration to the other, the Board of School Trustees of the latter district may maintain an action at law, upon such order of the Board of Education, against the district or districts by such order made liable to the other, for the amount of such order stated.

9. The Board of Education shall have power to attach to a district, as part thereof, any body of dyked marsh or river island wherever situate, which may belong to parties residing in such district.

CHIEF SUPERINTENDENT.

10. It shall be the duty of the Chief Superintendent of Education, and he is hereby empowered:

(1) To have, subject to the Board of Education, the supervision and direction of the inspectors and schools.

(2) To enforce the provisions of this Act, and the regulations and decisions of the Board of Education.

(3) To apportion the County School fund in accordance with the provisions of this Act, withholding the same, and all Provincial aid from districts presenting a false or insufficient return, and dealing with forfeited balances as directed by the Board of Education.

(4) To furnish the inspector with the numbers and boundaries of the districts within the respective counties, and from time to time, as new districts are created, or boundaries altered, to furnish such new boundaries; and the certificate of the Chief Superintendent or Inspector shall be evidence of such boundaries.

(5) To cause copies of this Act, with regulations of the Board of Education, together with all necessary forms and instructions, to be published and furnished gratuitously to inspectors, trustees and teachers.

(6) To prepare annually a report upon the schools subject to his supervision, accompanied with full statistical tables and detailed accounts of the expenditure of the moneys appropriated under this Act, and offer suggestions on educational subjects; which report shall be laid before the Legislature within ten days after the opening of the next succeeding session thereof.

(7) As President of the Senate of the University of New Brunswick, to preside when present at all the meetings of the Senate, and to call special meetings at such times as he may think necessary, by giving due notice thereof to each member of the Senate.

INSPECTORS.

11. It shall be the duty of each of the Inspectors, and he is hereby empowered:

(1) To visit each school within his inspectoral district; to examine the schools and school houses and premises; to inspect the school register, and generally to ascertain if the provisions of the school law are there carried out and obeyed, and to transmit to the Chief Superintendent, a report of such inspection as often as the same may be required by the Board of Education.

(2) To furnish trustees and teachers with such information as they may require respecting the operation of this Act, and the performance of their duties, and to advise with the teachers in all that may tend to promote their efficiency and the character and usefulness of their schools.

(3) To aid the Chief Superintendent in carrying out a uniform system of Education, and generally in giving effect to this Act, and the regulations of the Board of Education.

(4) To appoint a trustee or trustees of schools in cases hereinafter provided, and to investigate and determine upon complaints respecting the election of trustees; and appoint an auditor whenever the annual meeting, or a meeting at which trustees have been elected, has failed to do so, or where the auditor appointed dies, or refuses, or becomes incapable of acting, or has permanently left the district.

(5) To determine and report to the Chief Superintendent the districts, in his opinion entitled duriug the following year, to special aid as poor districts, with the grounds of such opinion.

MODE OF SUPPORT.

12. The salaries of teachers shall be provided for from the three following sources, viz: Firstly, the Provincial treasury, secondly, the County School Fund, thirdly, district assessment. All other items of fixed or current expenditure shall be provided for by district or local assessment; and the purchase of school houses and lands, and erection of school buildings, may be provided for by loan, extending over a period not exceeding seven years, unless authorized by a special order of the Board of Education.

PROVINCIAL AID.

13. Legally qualified teachers employed in schools supported and conducted in conformity with this Act, shall receive from the Provincial treasury according to the following rates for the school year: Male teachers of the first class, one hundred and thirty-five dollars; of the second class, one hundred and eight dollars; of the third class, eighty-one dollars. Female teachers of the first class, one hundred dollars; of the second class, eighty one dollars; of the third class, sixty-three dollars. Assistant teachers, if provided with a classroom separate from the schoolroom, but within the same building, and regularly employed at least four hours each day, shall receive one-half the foregoing sums, according to the class of license; and the amounts named shall be paid half-yearly and ratably, according to the time the teachers or assistants shall have satisfactorily taught in schools as aforesaid within the school year.

COUNTY ASSESSMENTS IN AID OF SCHOOLS.

14. The County Secretary in each County, shall annually, at or about the time when the assessment for ordinary County and parish rates is usually ordered, but so as that in fact the assessment herein directed may be made up, assessed and levied at the same time as other County and parish rates, (if any), are made up, assessed and levied, determine upon a sum which shall be sufficient to yield an

amount equal to thirty cents for every inhabitant of the County, according to the last preceding census, together with an amount not exceeding ten per cent. for probable loss and expenses of disbursing, and shall apportion such gross sum amongst the several parishes, cities and towns in the same proportion as other County rates were next preceding the issuing of the warrant, as hereinafter mentioned. apportioned and assessed, upon and amongst the several parishes, cities and towns, as nearly as the County Secretary may be able to get at such apportionment; or in want of any such previous apportionment, then according to what the County Secretary may deem to be the relative valuation, for taxable purposes of the real and personal property and income of the several parishes, cities and towns, and the County Secretary shall forthwith in the like manner as if the same had been ordered by the County Council, and either by warrant in form (A), hereunto appended, or by including the same in any warrant issued for other County or parish purposes to the assessors of such parish, city or town, specifying therein that the same is for a County school rate, order and direct the assessors of rates of the several parishes, cities and towns, to assess and levy the amount so apportioned, upon the several parishes, cities and towns respectively, together with expenses of assessing and collecting; and the amount so ordered shall be assessed, levied and collected in the same manner as if it had been by the County Council ordered to be assessed, levied and collected for ordinary County purposes; except where provision is in any city or town otherwise made for the expense of assessing and collecting, a sum not exceeding, for assessing, two and one half per cent. and for collecting five per cent., shall be included in the warrant, if such warrant shall be transmitted to the assessors in time to be proceeded upon at the same time as other rates, (if any), but if not, or if there be no such other rates, then not exceeding, for assessing, five per cent., and for collecting, ten per cent.

15. The County Secretary shall, upon issuing the warrants as aforesaid, notify the Chief Superintendent of Edu-

cation of the amount so ordered to be assessed and levied as a County School rate upon the entire County, exclusive of the expenses of assessing and collecting; and the County treasurer shall notify the Chief Superintendent of Education of the amount received by him on such warrants, exclusive of the expenses of assessing and collecting; such amount shall be held by the County treasurer as a County School fund, and shall be paid out upon the order of the Chief Superintendent of Education, and not otherwise, except as herein directed; and the County treasurer shall, for receiving and disbursing such County School fund, be entitled to receive one per cent. on the amount thereof.

16. The Chief Superintendent shall apportion one half of such amount at the close of each half year to the trustees of schools, conducted in accordance with this Act, and the regulations of the Board of Education, to be applied towards the payment of the teachers' salaries, and in the following manner: There shall be allowed to the trustees of each district, in respect of each qualified teacher, exclusive of assistants by them employed, the sum of thirty dollars per year, and the balance of such amount, shall be apportioned to the trustees according to the average number of pupils in attendance at each school, as compared with the whole average number of pupils attending the schools of the County, and the length of time in operation.

17. In addition to any other security required to be given by the County Treasurer, he shall be required by the County Council at the time of his appointment, or by the warden in case the same shall have been neglected, to give a bond to the Queen, with two sureties, being freeholders of the County, to be approved by the County Council or warden, as the case may be, in the probable amount of the sum to be raised upon the entire County for County school purposes, for the faithful discharge of the duties of his office; which bond shall be lodged with the Registrar of Deeds, and shall, although in terms for one year, unless cancelled or another bond taken, remain a continuing security as long as the County Treasurer shall remain in office.

18. The amount for which a County Treasurer is required to give bonds under the last preceding Section, shall in no case exceed eight thousand dollars.

19. The County Treasurer shall, if directed by the Governor in Council, pay all orders drawn upon him by the Chief Superintendent of Education on account of the County school fund, out of the first or any moneys belonging to the County or parish which may come into his hands, excepting moneys (if any) assessed and on hand for the redemption of debentures issued by the County or parish, or for payment of interest thereon, and shall recoup such moneys out of any funds subsequently paid to him on account of the County school rate.

20. The Warden of the Municipality of York, and the Mayor of the City of Fredericton, shall annually, on or before the first day of January in every year, determine upon a sum which shall be sufficient to yield an amount equal to thirty cents for every inhabitant of the County, as aforesaid, together with the allowance, as aforesaid, for probable loss and disbursing, and determine how much of such sum shall be raised by the Municipality and City respectively ; determining the same as nearly as may be according to what may be considered the relative value of the real and personal property liable to be rated in the Municipality and City respectively ; and the said Warden shall forthwith certify to the Secretary-Treasurer of York the amount to be raised upon the Municipality ; and the said Mayor shall forthwith, certify to the City Council of Fredericton the amount to be raised upon the City of Fredericton ; and the Secretary-Treasurer shall, in the manner provided by the fourteenth Section, cause the amount so certified by him, to be apportioned, assessed and levied upon the several parishes in the Municipality ; and the City Council of Fredericton shall at the time, and in the manner of ordering other City rates, order the assessing and levying of the amount so certified to it, and the same shall be assessed, levied and collected as other City rates ; and such amount when collected, shall forthwith be

paid by the City Treasurer to the Secretary-Treasurer ; the Secretary-Treasurer shall receive, hold and pay out moneys so collected and paid into his hands, whether raised in the Municipality of York or in the City of Fredericton, in the same manner as provided in the fifteenth Section.

21. If the warden and the mayor are not able to agree upon such apportionment at or before the date or dates aforesaid, it shall be lawful for the Governor in Council to determine and certify the same to the Secretary-Treasurer and City Council, and the like proceedings shall be had as if the same had been determined as by the preceding section provided.

22. If for any reason in any County, no warrant should be issued for the assessing and levying of a County school fund, as aforesaid, prior to the first day of May in any year, or if any warrant is issued, or any assessment thereon, should, in the opinion of the Lieutenant Governor in Council be defective, or be quashed, set aside, or adjudged defective or if a writ of certiorari should be granted to remove any such warrant, or the assessment and proceedings thereon, into the Supreme Court, for the purpose of quashing or setting aside the same ; it shall be lawful for the Lieutenant Governor in Council in any such cases, to direct the County Secretary to issue a new warrant, and the like proceedings shall be had and taken thereon as if the same were regularly issued, and upon the issuing of such warrant, all proceedings for the assessing, levying and collecting upon or in respect of such former assessment, shall be discontinued and abandoned ; and any amount paid on such first assessment shall be considered a payment on such latter rate *pro tanto ;* any excess being repaid, and any deficiency collected in the same manner as other rates.

DISTRICT ASSESSMENT.

23. Any sum required by any district in further payment of teachers' salaries, over and above the sums provided by the Province and County, and any sum required for other school purposes during the year, including, without limita-

tion by reason of such particularity the purchase or improvement of school grounds, the purchase, erection, repair, furnishing, rent, care and insurance of school houses and outbuildings, the purchase of fuel, light, prescribed maps, apparatus and books (for the use of indigent pupils), the payment of interest accruing during the year on money that has been borrowed, or that may be borrowed, any indebtedness on account of such objects previously incurred, the expense of conveying children to school in cases where by law it is provided that any such expenses may be incurred, contingencies or unforseen expenses, and personal expenses incurred by the trustees in the execution of the trust, when sanctioned in writing by the inspector, together with any other expenses required for providing and maintaining an efficient school or schools, may be determined upon by the school district at a meeting having power to vote money ; and any amount so determined upon shall, whether or not the several purposes be specified, be assessed and levied as follows : Every male person (except he be a clergyman) between the age of twenty-one years and the age of sixty years, having resided in such district for the period of one month next before the making out of the district assessment, as hereinafter provided, shall be assessed, and shall pay the sum of one dollar as a poll tax, but not more than one such poll tax shall be assessed in order to meet the requirements of any one school year; the balance of the sum authorized to be raised shall be assessed and levied in respect of real and personal property and income according to the following provisions :

(1) Residents of the district shall be rated and assessed, in such district, in respect of their personal property and income ratable for parish purposes; in respect of their real property they shall be rated in such district upon such part thereof as lies within the said district except as hereinafter provided.

(2) Non-residents of the district owning real property therein shall, in respect of such property, be rated and assessed in the district in which it lies, except when the property consists of marsh land, river

island land, or intervale land owned by residents of the County, in which case it shall be rated and assessed in the district in which the owner resides; provided, however, that until such time as the boundaries of school districts numbers one, two and ten in the parish of Hopewell in the County of Albert, shall be re-adjusted by order of the Board of Education the resident ratepayers of said districts respectively, shall continue to be rated and assessed upon their real estate, wheresoever situated, in the district in which they severally reside, according to the provisions of Chapter 65 of the Consolidated Statutes.

(3) Corporations and companies (except railway companies exempted by law), firms where any of the partners reside without the district, persons liable to be rated in a special capacity as trustees, executors, etc., and persons non-resident in the district but liable to be rated as inhabitants by reason of carrying on business therein, shall, in respect of personal property and income, (as the case may be), be liable to be rated and assessed in the district in which their chief work and business lie, or in which the trustee, executor, etc., resides (as the case may be); and shall, in respect of real property, be rated and assessed in the district in which the real property is situated. The company or corporation may be rated as such, or in the name of the president, manager or agent; and the firm shall be rated in the name of the firm; and the rates shall be collected from such officers (for the time being) or from any member of the firm as if they had been rated on their own account.

24. It shall be the duty of the assessors of rates, upon receiving any warrant for the assessing of any County, County school, or parish rate, to call upon the trustees of every district which in whole or in part, lies within the parish, for a copy of the boundaries of the district, and for the names of all non-residents of the district who own real estate in such district, and of all corporations, firms as aforesaid and

persons not being residents liable as aforesaid to be rated in respect of real or personal property in the district, together with the nature of such property; which statement of names and property, and copy of boundaries, it shall be the duty of the trustees forthwith to give.

25. The Trustees may also at the same time furnish the Assessors with a list of the names of all other persons liable to be rated for school purposes in such district and a statement of their ratable property.

26. When any person or persons, corporations, companies or firms, whether resident or non-resident in any parish, shall own real estate in more than one district in such parish, it shall be the duty of the assessors of rates in making up their general assessment roll for any County, County school or parish rates, to specify clearly therein or on a separate paper or papers, filed with such roll, the separate values of such real estate in each school district or school districts in which such real estate is situated so as to enable the County Secretary (when called upon by the trustees of any district) to place upon the list of names furnished him by them, the correct taxable valuation of the real estate in such district, owned by any non-resident of the district, corporation, company, firm, as aforesaid, or other person above referred to.

27. Notwithstanding anything contained in Section twenty-three of this Act, the Board of Education is hereby authorized and empowered to make provision by order as it may deem expedient in any particular case, that any owner or owners of real estate may be assessed in respect of said real estate, or any part thereof either in the district or districts in which such owner or owners reside, or in the district or districts in which such real estate is situated, or the Board of Education may make such other order as to the assessment of such owner or owners as it may deem expedient.

28. Upon any such order having been made, the Chief Superintendent shall forward a copy thereof to the secretary

of the County in which the lands mentioned in the said order are situate, and the secretary shall from time to time, as may be necessary, communicate such order to the assessors of the parish or parishes, which are thereby affected, and the said assessors shall make their assessment or assessments in accordance with the terms of such order.

29. If the assessors fail to specify the situation and value of such real estate, or it they fail to rate the real or personal property or income, as the case may be, of any of the persons whose names shall have been furnished to them as aforesaid, the County Secretary, shall, upon the request of any of the trustees or secretary of trustees require the assessors for the time being to correct, amend or add to such lists; but any names so added shall be considered to be solely for the purposes of district assessment.

30. A failure or neglect of the assessors to obey the requirements of the County Secretary under this Act, or to make the request upon the several trustees, as in section twenty-four, shall be deemed a neglect of duty, and shall render the assessors jointly, or any two of them who may have been in fault, liable to the penalty imposed upon an assessor for neglect of duty under Chapter 100 of the Consolidated Statutes relating to "Rates and Taxes."

31. Any non-resident of a district, corporation, company, firm, as aforesaid, or other person as aforesaid, owning real estate in two or more districts in a parish, liable as aforesaid to be separately rated in each district, may, within the like time provided by law for furnishing a statement on oath of the value of his or their property, furnish the assessors with a statement on oath in writing, of the relative value of his or their real estate in the several districts, as for instance, that his or their real property in district number one, is one-fourth (or as the case may be), in value of his or their entire real estate in such parish; and the real estate in such district shall be rated accordingly.

32. In case the assessors having been served by the trustees of any district with a copy of the boundaries of the

district, and with the names of persons liable to be rated therein, and statement of the nature of the property, do not rate such persons, or separately value such property, they shall be liable to a penalty of four dollars, in respect of each omission, to be recovered in the name of the trustees for the use of the district, before any Justice of the Peace. The penalties for any number of omissions, not exceeding ten, may be recovered together; and the certificate of the County Secretary that any person is not rated, or that any property of a non-resident of the district is not specifically rated in a certain district, shall be sufficient evidence of such non-rating; but in any such proceedings it shall be sufficient answer in respect of any penalty, that the person in regard to whom the omission is alleged was not liable to be rated for the support of schools in such district, or that the assessors, previous to making up the assessment list, requested the trustees or their secretary to point out such property, and that they failed to do so.

33. Persons unable to pay, or persons resident more than two miles from the school house in the district where they reside, or on islands two sparsely populated to maintain a school, and too distant from the mainland to permit children to attend school thereon, may be by the trustees exempted either in whole or in part from the district rate, and the trustees shall return to the annual school meeting a list of such exemptions.

34. The inspector may, in writing, require the trustees of any district to exempt from district rates, in whole or in part, any person residing more than two miles from the school house, and who may have children between six and twenty years of age, or who may have as an inmate of his household, any child between such years who actually attends a school, and who is not an inmate of his household temporarily with a view to such attendance, and the trustees shall in either of such cases exempt such persons accordingly.

35. Neither lapse of time nor any statute of limitations shall be any bar to the collection of any school rate, but

payment of the same may be enforced at any time after the time allowed by law for voluntary payment shall have expired.

36. Any irregularity or defect in substance or form in the parish assessment list, shall not effect the validity of any district assessment founded thereon.

37. If any errors in the preparation of the list submitted to the County Secretary, or in the assessment made thereon be made, the trustees may at any time before a subsequent rating correct such error.

38. Every district assessment made, or to be made, shall be legal if the aggregate amount thereof shall not exceed the amount ordered to be assessed more than ten per cent.

39. If relief be granted by the proper authority for reducing parish rates, to any person by reason of his having been over-rated by the assessors of rates, he shall, on request made upon the trustees, and on producing a certificate from the County Secretary, be entitled to have his district assessment rectified in accordance therewith, and such excess shall not be collected, or if collected, shall be credited on his rate for the next year, or shall be recoverable in action of debt against the Board of School Trustees.

40. All sums ordered to be raised in a district may be brought together, and be assessed and levied in a single column, without distinguishing between the several purposes for which the same may have been voted, in case they were separately voted, and for no purpose of assessing or collecting need they be regarded as separate or several funds.

41. Whenever an assessment made by the trustees of a district is quashed, annulled, or set aside, the trustees shall forthwith cause a new assessment to be made and collected in the same manner as if the assessment were newly ordered; and any payment made by any ratepayer upon the former assessment, shall go in discharge of his rates under the new

assessment *pro tanto;* any excess of payment being repaid to him, and he being liable for any deficiency.

42. Whenever the trustees of any district are unable to discharge the duties devolved upon them by section seventy-three, through the failure of the school meeting to provide the necessary means, the trustees may make an estimate of the amount required during the year in the discharge of their duties, including the means necessary to meet liabilities arising from any contract or agreement theretofore made, and to provide suitable school accommodation; and shall transmit such estimate to the inspector, together with a list of all the residents of the district liable to a poll tax for schools, so far as they shall be able to make such list, and a list duly certified by the County Secretary, of the amount of the taxable valuation of the property and income liable to be assessed in the district, and on receipt of the same, the inspector shall report thereon to the Chief Superintendent for the information of the Board of Education, who shall authorize the trustees to levy and collect the amount of their estimate, or so much thereof as the Board shall deem proper, and such amount may be assessed and levied as if it had been authorized by the school meeting.

43. In cases where the estimate of the trustees submitted to the Board of Education under the provisions of the next preceding Section, shall include objects for which money may be borrowed under the provisions of sub-Section 3 of Section 72, the Board of Education shall have power to grant authority to the trustees to borrow money for such objects, under the provisions cited, as fully as the school meeting.

AID TO POOR DISTRICTS.

44. Each inspector shall, as directed by the Board of Education, determine and report to the Chief Superintendent what school districts under his supervision may be entitled during the ensuing year to special aid as poor districts, and the Chief Superintendent may allow to the schools in such districts such amount, not exceeding one-third more on the

classification of the teachers of such schools, from the Provincial treasury, and one-third more per pupil from the County School Fund, than the allowance to other school districts sharing such funds as in his discretion may seem proper. taking into consideration the position and circumstances of such district. The fixed sum to be paid out of the County School Fund, in respect of each teacher, to schools returned as poor schools, shall be forty dollars.

THE SCHOOL DISTRICT.

45. The school district shall have power to elect trustees and an auditor, and to determine upon all questions of local or district support of schools in conformity with this Act, but no person shall act as auditor of any accounts of the year in which he may have been a trustee.

46. An annual school meeting shall be held in every district on the third Saturday in June, in each year, at ten o'clock in the forenoon; and such meeting, if the first to be held in any district, shall be held at a place in the district to be named by the inspector, by notice posted at least six days previously in two of the most public places in the district.

47. Subsequent annual meetings shall be held in the school house, if convenient, or in such place as the trustees of the district may decide upon, who shall give notification of the same as above; but in case of want of proper parties, or of neglect, the inspector may, by similar notification, determine the time and place of meeting.

48. In all meetings, one of the trustees, or the secretary of the trustees, or a person so authorized in writing by the trustees, or by the inspector, shall call the meeting to order, and act as temporary chairman until the election of a chairman, as provided by section fifty; and in the election of chairman none but qualified voters shall vote; and the temporary chairman himself shall be a qualified voter, and shall have but one vote, and that in case of a tie.

49. No person shall be entitled to vote at any school meeting on any question whatever, unless he shall be a rate-

payer, either a resident in the district or non-resident therein, and owning property in the district, such rate-payers to be hereinafter designated as ratepayers of the district, and unless he shall have paid all district school rates imposed upon him for the then preceding year, in case any shall have been imposed.

50. At all meetings the majority of ratepayers of the district present shall elect from their number a chairman to preside over the meeting, who shall decide all questions of order, and shall take the votes of qualified voters only, deciding according to the majority of votes, and shall give a casting vote in case of an equality of votes. The secretary of the Board of Trustees shall act as secretary of the meeting, and when there is no secretary of the Board or he is not present, the meeting shall elect a secretary to the meeting. The minutes of the meeting shall be read to the meeting before its close, and shall be signed by the chairman and secretary, and transmitted to the trustees within ten days after the meeting; such minutes shall be preserved by the trustees, and be open at all reasonable times to the inspection of ratepayers.

51. If any person offering to vote at any meeting shall be challenged, as unqualified, the chairman shall require the person so offering to vote to make the following declaration:

"I do declare and affirm that I am a ratepayer of this district, that I have paid all district school rates imposed upon me within the last twelve months, and that I am legally qualified to vote at this meeting."

Whereupon the person making such declaration shall be permitted to vote upon all questions proposed at such meetings; but if any person refuse to make such declaration his vote shall be rejected; and if any person wilfully makes a false declaration of his right to vote, he shall be liable to a penalty of twenty dollars, to be recovered by the trustees of the district for its use.

52. All school meetings shall be held at ten o'clock in the forenoon, and may be continued until four in the after-

noon of the same day and may be adjourned to the next Monday at ten, and continued as aforesaid, but no further adjournment shall take place.

53. At the annual school meeting the district shall elect trustees, or a trustee, as hereinafter provided, and an auditor of the school accounts of the coming year, and shall also decide what school accommodation shall be provided, and what amount shall be raised by the district for the support of teachers to supplement the sum provided as aforesaid by the Province and County, and shall also decide whether and what sum shall be raised for the purchase or building of school houses, for the purchase or improvement of school grounds, or for general school purposes; and shall receive and pass upon the report of trustees.

54. Special meetings may be held (1st) upon the call of the trustees, to fill an occasional vacancy occurring in the Board of Trustees, or for any necessary purpose other than that of voting money; and (2nd) upon the requisition of a majority of the ratepayers of the district, for the purpose of voting money, or adding to any amount previously voted for any purpose authorized by this Act; notice of which meetings, specifying the objects thereof, shall be given by the trustees, by posting notices of the time and place thereof in two of the most public places of the district at least six days before the time of meeting.

55. The Board of Education or the Chief Superintendent shall have power to direct the inspector to call general or special meetings of the school district, at such time and at such place in the district as to it or him shall seem fit; and such meeting, if a general meeting, shall have power to transact any business that might be transacted at an annual meeting, and if a special meeting, it shall have power to transact the special business for which it may be called; the like notice shall be given by the inspector of such meeting, as in the case of the first aunual meeting of a district, and such notice shall specify that the same is called by order of

the Board of Education or Chiet Superintendent, as the case may be.

56. The school accommodation to be provided by the district shall, as far as possible, be in accordance with the following arrangements :

For a district having fifty pupils or under, a house with comfortable sittings with one teacher;

For a district having from fifty to eighty pupils, a house with comfortable sittings, and a good classroom, with one teacher and an assistant ;

For a district having from eighty to one hundred pupils, a house with comfortable sittings and two good classrooms with one teacher and two assistants, or a house having two apartments, one for primary and one for an advanced department, with two teachers, or if one commodious building cannot be secured, two houses may be provided in different parts of the district, with a teacher in each, one being devoted to the younger children, and the other to more advanced;

For a district having from one hundred to one hundred and fifty pupils, a house with two adequate apartments, one for primary and one for an advanced department, and a good classroom accessible to both, with two teachers and if necessary an assistant; or if the district be long and narrow, three houses may be provided, two for primary departments and one for an advanced department, the former being located toward the extremes of the district, and the latter at or near the centre;

For a district having from one hundred and fifty to two hundred pupils, a house with three apartments, one for a primary department, one for an advanced, and one for a high school, and at least one good classroom common to the two latter, with three teachers, and, if necessary, an assistant; or if necessary, schools may be provided for the different departments in the different parts of the district ;

And generally for any district having two hundred pupils and upwards, a house or houses with sufficient accommodation for different grades of primary and advanced

schools, so that in districts having six hundred pupils and upwards, the ratio of pupils in the primary, advanced and high school departments shall be respectively about eight, three and one.

57.—(1) When in any school district there are children living so remote from the school house that they are unable on that account to attend such school, the ratepayers of such district may, at the annual school meeting, or at a special meeting called for the purpose, vote an amount of money sufficient to enable the Board of Trustees of such district to convey such children to and from the school under such rules and regulations, subject to the approval of the Board of Education, as may be deemed necessary, and such money shall be assessed upon the district and collected in the same manner as other moneys voted and assessed for the maintenance of the school.

(2) Whenever a majority of the ratepayers of two or more contiguous districts agree to unite into one district for the purpose of establishing a central school, and of providing for the conveyance, to and from such school, of the children living at a considerable distance therefrom in accordance with the provisions of the preceding sub-Section, there shall be granted from the Provincial revenues to the Board of School Trustees of such united district a sum not exceeding one half of the total expense incurred on account of such conveyance.

(3) The Board of Education, on the recommendation of the inspector and without the concurrence of a majority of the ratepayers, may order the union of two or more contiguous districts and the conveyance of children to a central school in like manner as is provided for in the two preceding sub-Sections, and all moneys required for the effective carrying out of such order shall be levied and assessed on the district or districts affected by such order as if the same had been voted at the annual school meeting.

TRUSTEES— THEIR TERM OF OFFICE, QUALIFICATIONS, AND CORPORATE RIGHTS.

58. There shall be three trustees for each district, who shall be qualified voters and residents of the school district; and the trustees in each district shall be a body corporate under the name of "The Trustees of School District number in the parish (or parishes) of in the county (or counties) of ;" and no such corporation shall cease by reason of the want of trustees.

59. The trustees shall remain in office for three years, except that, of the first Board of Trustees, one of their number to he determined by lot at the next annual meeting after appointment, shall go out of office at such meeting; and another to be determined by lot at the second annual meeting after appointment shall go out of office at such last mentioned meeting.

60. At each annual meeting a trustee shall be elected in place of the one whose term of office is about expiring, and the term of every such trustee shall be three years.

61. A trustee elected to fill an occasional vacancy shall hold office only for the unexpired term of the person whose place he fills; and any trustee may, with his consent be re-elected, otherwise he shall be exempted from serving for three years next after leaving office.

62. All trustees of schools, who have been or may hereafter be appointed or elected shall continue to hold office until others are appointed or elected in their stead.

63. A trustee may resign his office with the consent in writing of his co-trustees and the inspector; without such consent a trustee refusing to act shall forfeit a sum of twenty dollars, to be collected by any ratepayer of the district, and for its use.

64. Every trustee shall make the following declaration of office before the chairman of the school meeting:

"I will truly and faithfully to the best of my judgment and ability discharge the duties of the office of school trustee," and if any trustee shall not make the declaration within ten days after notice of his election, his neglect shall be sufficient evidence of a refusal to serve under the last preceding Section, except that a trustee acting as such shall be liable to all the duties and responsibilities of a trustee.

65. If the chairman of a meeting be elected trustee, he shall make the declaration before the secretary of the meeting; and a trustee appointed by the inspector shall, within ten days after notice of appointment, make the declaration before the inspector, or any person by him authorized in writing to take the same.

66. Where a district at the annual meeting fails to elect trustees, or to fill any vacancy occurring in the trusteeship or where a trustee declines to act, a trustee or trustees shall be appointed upon the written requisition of seven ratepayers in the district, by the inspector, who, in case of a further neglect to act, shall have power to make further appointments.

67. Failure or refusal to take the declaration; refusal or continued failure to attend the meetings of the Board of Trustees when notified; failure or refusal to call the annual meeting, or special meetings, or post proper notices thereof; and failure or refusal to perform the duties, or exercise the powers imposed and conferred upon him as a trustee, after written request shall have been made upon him by the inspector to perform or exercise the same, shall (amongst other things) constitute a declining to act under the last preceding Section.

68. The Board of Education or Chief Superintendent shall have power to direct the inspector to exercise the powers conferred upon him by the last two preceding sections, in respect of the appointment of a trustee or trustees, even though no requisition of ratepayers shall have been transmitted to him in that behalf; and in cases where the

succession of trustees required by law shall not have been duly observed in their election or appointment, it shall be competent for the Board of Education to make such orders from time to time as it may deem necessary respecting the constitution of any such trustee corporation.

69. No teacher while employed as such shall be a trustee; and a continuous non-residence of three months by a trustee shall cause the vacation of his office.

70. No trustee shall be directly or indirectly interested otherwise than in his corporate capacity, in any contract provided for herein, except that a trustee may, with the consent of the inspector, contract with the Board of Trustees for the sale or purchase of a school site or building.

71. The Board of Trustees shall exercise all the corporate powers vested in them for the fulfillment of any contract or agreement made by them; and in case they, or any of them, wilfully neglect or refuse to exercise such powers, the trustee or trustees so neglecting or refusing shall be personally responsible for the non-fulfillment of such contract or agreement.

DUTIES AND POWERS OF TRUSTEES WITH RESPECT TO SCHOOL PROPERTY.

72. It shall be the duty of the Board of Trustees and it is hereby empowered:

(1) To acquire, take and hold for the corporation, any real or personal property, moneys or income for school purposes, and to apply the same according to the terms on which the same were acquired or received, with power, when so authorized by the school district in annual meeting, or a meeting called for such purpose, to sell or dispose of the same, and apply the proceeds towards payment of charges against the district for purchase or erection of school property if such charges exist.

(2) To purchase or rent lands or buildings for school purposes, contract for the erection and furnishing of school buildings, repair and keep in order and insure the buildings and furniture, procure maps, apparatus and books and generally to provide for all school services as authorized by the school meeting.

(3) To borrow, when authorized by the school meeting, money for the purchase or improvement of grounds for school purposes, or for the purchase or building of school houses, or for the furnishing of the same; and such amount shall be repaid by equal yearly instalments, not exceeding seven or such greater number of years as the Board of Education shall by special order allow, with any interest accruing, to be assessed upon the district, and the money so borrowed shall be a charge upon the district, and for money so borrowed the Board of Trustees shall have power to give certificates of indebtedness.

(4) To determine the site of the school houses, subject to the sanction of the inspector. When a location for the erection of a school house and necessary buildings has been so selected, ten rods at least from any dwelling house in districts other than cities, towns and villages, and the Board of trustees are unable to agree with the owner thereof for the purchase, they may lay out a school lot not exceeding forty square rods, and cause the same to be appraised in the manner following, that is to say: The trustees shall apply to a Justice of the Peace for a warrant, who is hereby required to grant the same, directed to either the Sheriff, Deputy Sheriff, or any Constable within the County, commanding him to summon five disinterested freeholders of the County, not resident in the district, at a certain time to be named in such warrant, to examine such land, the said trustees or any one of them to be present; and the said jury, who are to be sworn by any Justice of the Peace, shall proceed

to assess the same, provided it appears to them that the trustees had given personal notice, to such owner, of such inquisition, or that notice thereof had been posted in two public places of the district six days before the day of such inquisition; and shall return the amount of such assessment to the County Secretary, and on payment or tender of such damages the Board of Trustees may take and hold such lot. In case the land so taken should at any time not be required for school purposes, the trustees may, with the sanction of the inspector, sell the same by private sale to the original owner at the price paid for it by the trustees, together with interest at six per cent. or at public sale to the highest bidder, in case the original owner declines to purchase as aforesaid.

(5) When the land of any infant, *feme covert*, idiot or lunatic, is required for a school lot, if the trustees cannot agree with the guardian of such infant for the purchase thereof, or with such *feme covert*, and her husband, or with the committee of such idiots or lunatics, the trustees may lay out such school lot, and cause the same to be appraised as in other cases where appraisements are made for a school lot taken under this Act; provided that the notice of the taking of any inquisition shall be personally served on the guardians of such infant the committee of such idiot or lunatic, or the said *feme covert* and her husband; and in case the said infant have no guardian, or the said idiot or lunatic have no committee, then the County Secretary shall act as guardian for such infant, or as a committee for such idiot or lunatic, and in either of these events, it shall be imperative to value such lands by a jury, and the damages found by the jury shall be paid to the County Treasurer and remain in the County funds on interest at five per cent., until application is made therefor by such guardian or committee, or such infant himself when of full age, or in case of his death his representatives.

(6) When land required to be taken for a school lot is under mortgage, if an agreement for purchase cannot be made with the consent of the mortgagee or mortgagees, it shall be lawful for the trustees to lay out such school lot, and cause the same to be appraised as in other cases where appraisements are made for a school lot under this Act; provided that notice of the taking of any inquisition shall be served on the mortgagee or mortgagees as well as the mortgagor, and in such cases the damages found by the jury shall be paid to the mortgagee or mortgagees according to their priority, and be by him or them credited on such mortgage, and the land so taken shall he held to be thereupon released from any such mortgage or mortgages.

(7) Any Board of school trustees may, and they are hereby authorized and empowered with the consent of the Board of Education, to sell and dispose of at public auction, or private sale, any real or personal estate belonging to any such Board of school trustees not required, or which has ceased to be used for school purposes, or which it may be considered advisable to dispose of; provided that the terms and conditions of any such sale shall first be submitted to and approved by the Board of Education.

(8) It shall be lawful for the Board of Education to direct as to the investment and disposition of the moneys arising from any such sale, and it shall be the duty of the Board of School Trustees to carry into effect any such directions.

WITH RESPECT TO SCHOOLS, SCHOOL TEACHERS, BOOKS, ETC.

73. It shall be the duty of the Board of Trustees, and they are hereby empowered:

(1) To provide school privileges free of charge for all children from six to twenty years of age,

inclusive, who may be resident in the district, and when authorized by the school meeting, improved accommodation, as far as possible in accordance with the provisions of section fifty-six, with power to admit to school privileges pupils from other districts and if the trustees shall deem it necessary, they may exact from such pupils such reasonable tuition fee as may be sanctioned by the inspector. Persons above twenty years of age who desire to attend school in the district in which they reside, shall have the right to do so free of charge, if there is sufficient school accommodation. Any person who may be assessed for district school rates in two or more districts shall have the right to send his children to the school of any district in which he may be assessed, or part of them to the school of one district and part to the school of another district as last aforesaid. Any parent, master or guardian, who pays district school rates in any school district shall be entitled to send any child under his care, custody or control to the school of such district.

(2) To regulate from time to time with the aid of the teachers the attendance of the pupils in the several departments according to attainments, and to suspend or expel any pupil from school whom the teacher may report to the trustees as persistently disobedient or addicted to any vice likely to affect injuriously the character of other pupils, until the trustees and teacher shall receive from such pupil assurance of reform.

(3) To employ teachers for the district, the contract to be in writing, and to suspend or dismiss any teacher for gross neglect of duty, or for immorality; and they shall forthwith transmit a written statement of the facts to the Chief Superintendent who, if satisfied of the correctness of such dismissal, shall not allow to such teacher further payment on such contract from the Provincial treasury.

(4) To visit at least monthly each school under their charge, and see that it is conducted according to this Act and the regulations of the Board of Education; to notify the district of the opening or reopening of the schools, to provide for the health of the schools, and to see that the schools are properly supplied with the books prescribed by the Board of Education, and that no books unauthorized by the Board are used.

(5) If any parent, master or guardian, after notice from the trustees that a child under the care of such person is unprovided with the necessary prescribed school books, shall refuse or neglect to furnish such child with the books required, the trustees shall, subject to the power to exempt indigent persons, furnish them at the expense of the district, and the cost thereof may be collected from the parents, master or guardian, by warrant of the trustees as in case of assessed rates.

(6) To provide from the school funds under its control, prizes not exceeding a first, second and third prize in any school term for each school or department, and according to such conditions and regulations as may be prescribed by the Board of Education, provided that no such prize shall be awarded in respect of proficiency in particular subjects of the school course or the discharge of particular school duties.

WITH RESPECT TO THEIR ORGANIZATION.

74. It shall be the duty of the board of trustees, and they are hereby empowered, to meet as soon as practicable after the annual election (or the appointment) of a trustee or trustees, and appoint a secretary to the corporation, who may be of their own number, and who shall forthwith give a bond to Her Majesty, with two sureties, in a sum at least equal to that to be raised by the district during the year, for the faithful performance of the duties of his office, and the

same shall be forthwith lodged by the board of trustees with the County secretary for the County; and trustees failing to take such bond from their secretary, and lodge it as aforesaid, shall be liable for his default to the extent of the sum for which such bond should have been taken; and such secretary shall keep the records, accounts and moneys of the board, and in pursuance of the orders of the board collect and disburse all school moneys of the district, have charge of the school property, safely keep and deliver up, when required, to the trustees the papers and moneys of the corporation, including the records of the school meetings, and perform all other duties which the board may prescribe in relation to their corporate affairs; the secretary shall be entitled to receive five per cent. commission on all sums collected upon the district assessment by him or under his direction (except as hereinafter provided) for the support of the schools of the district excepting in cases where payment is made within ten days after demand or notice given by the secretary, in which cases he shall be entitled to two and one-half per cent., and shall make a deduction to such persons of two and one-half per cent.; and the secretary shall be entitled to two and one-half per cent. on all sums collected by him or under his direction (except as hereinafter provided) for the purchase or erection of a school house, or the purchase of school grounds, and any ratepayer paying his rates in respect of such last mentioned services within ten days after demand or notice shall be entitled to the like deduction of two and one-half per cent. on the amount of his rates; the secretary shall not be entitled to any percentage on the amount of the County fund apportioned to the district; when the rates are collected in whole or in part by the parish collector, as hereinafter provided, the secretary shall be entitled to no commission on the rates collected by the parish collector, unless the percentage received by the parish collector is less than five per cent., when the secretary may receive the difference between such percentage and five per cent.; and when the rates, in whole or in part, are collected by the parish collector, ratepayers shall have the right to the

reduction as aforesaid for voluntary payment; and the school meeting may allow the secretary in case of the collection by the parish collector in whole or in part, such compensation for his services as secretary as it may see fit, not exceeding five per cent., on the amount so collected by the parish collector, and the same may be paid out of the district funds, or included in any district assessment.

75. The bond given by the Secretary of any Board of School Trustees shall, so long as it shall remain uncancelled, or until a new bond be taken, be deemed a continuing security during his continuance in office, although in terms for one year.

WITH RESPECT TO THE ASSESSMENT AND COLLECTION OF RATES.

76. It shall be the duty of the Board of Trustees, and they are hereby empowered:

(1) To furnish the County Secretary of the County in which the district or any part of it is situate, with a list of the persons liable to be rated for school purposes in such district or part thereof, upon the property or income, that is to say: Of persons who are residents of the district, and of persons who own real estate in the district liable to taxation, but who do not reside in the district, and of persons and corporations liable to be rated as aforesaid, in respect of real or personal property or income, by reason of carrying on business there, or being rated as corporations, trustees or as aforesaid; the County Secretary shall set opposite the name of each person the amount on which he is liable to be taxed, as the same appears on the assessment list of the parish last on file, or as same may be amended or corrected, or added to, as herein provided; that is to say, in the case of a non-resident of the district, the taxable valuation of the real estate in the district owned by the non-resident; and in the case of a resident of the district, the taxable valuation of income and real and

personal property of such resident, as the same appears in such assessment list; and in the case of corporations, firms as aforesaid, or other persons referred to in sub-section three of section twenty-three, the real or real and personal property, and the total income (as the case may be), for which such other person, firm, corporation or company is rated upon such assessment list, in respect of such district; persons assessed as the owners of real estate in the parish assessment list shall, until the filing of the next parish assessment list, be deemed the owners thereof for purposes of district school assessment; the County secretary shall certify such list, and the County Council shall make such allowance to the secretary for his trouble as shall seem just, and at a rate not less than twenty-five cents for every list not exceeding twenty-five names and fifty cents for every other list.

(2) To apportion the amount to be raised by the district in the following manner: The sum of one dollar shall be levied as a poll tax, as provided in section twenty-three, and the balance of the sum to be raised shall be levied by a fair apportionment according to the valuation contained in the above mentioned list.

(3) To furnish to their secretary a list of the assessments, with instructions in writing thereon, signed by the trustees, authorizing and directing the secretary to collect from the persons therein named the amounts set opposite their names; and the rates shall be collected by the secretary in the same manner, as near as may be, as other rates and taxes are collected under and by virtue of sections seventy to ninety-three, inclusive, of Chapter 100 of the Consolidated Statutes relating to "Rates and Taxes," and amending Acts.

(4) To file with the secretary-treasurer of the County a duplicate or copy of all assessment lists.

made up by them, and to state therein the name of their secretary, and to give his post-office address.

77. The assessment shall be signed by the trustees or two of them; and the rates shall be collected either by the secretary, in the same manner as hereinbefore provided, or they may at any time deliver to the parish collector a copy of the district assessment list, with a precept subscribed or endorsed thereon, requiring the collector to collect from the several persons the sums set opposite their names respectively, as the amount of their school rates, and to pay the same when collected to the secretary of the school trustees.

78. It shall be the duty of every collector receiving said list and precept, at or about the time that he is collecting other parish rates, to collect such school rates at the same time and in the same manner as he shall collect the parish rates, and pay the same over as directed; but if the collector receives such list and precept at any other time, he may, if he shall so wish, proceed with such collection forthwith; the parish collector shall be entitled with such school rates, and in addition thereto, to collect from the ratepayers the usual percentage allowed him for collecting parish rates, not exceeding five per cent.

79. In any law relating to the collection of rates, or to the rights and privileges of collectors, the word "Collector" may be taken to include the secretary of school trustees, or the collector acting under precept from the trustees as aforesaid; and the county secretary may certify any rate or proceeding thereon, and his certificate shall have effect in the same manner as provided in the collection of other rates.

80. No action shall be brought against any school trustee individually or against the trustees in their corporate capacity, or against the secretary of trustees, for anything done by virtue of the office of trustee or secretary, unless within three months after the act committed, and upon one month's previous notice thereof in writing, and the action shall be tried in the County where the cause of action arose.

The defendant in any such action may plead the general issue and give the special matter in evidence. If it appears that the defendant acted under the authority of this Act, or any Act in amendment hereof, or of any regulations made pursuant to the powers herein given, or that the cause of action arose in some other County, the judge or jury shall give him a verdict. The provisions of this section shall not extend to actions upon contract.

81. In case of a judgment being recovered against the trustees in their corporate capacity, they shall satisfy the same by forthwith causing an assessment to be made in the same manner as other assessments on the school district.

82. Where a judgment which, before the passing of this Act, has been recovered, or which may hereafter be recovered against the trustees of any school district remains unsatisfied for twelve months, and the trustees refuse or neglect to assess in order to satisfy the same as provided by section eighty-one, the person who has recovered such judgment may, on notice to the trustees, apply to a judge of the County Court for an order, which order the judge of the County Court may make, to be directed to the secretary treasurer or secretary of the Municipality in which the district is situated, calling upon him to issue a warrant of assessment to the assessors of rates for the parish, directing them to assess the amount of such judgment upon the ratepayers of such school district, in the same manner as a school rate ordered by the school meeting would be assessable, and such rate may be collected by any parish collector, and when collected shall be paid over to the person who may have recovered judgment as aforesaid.

WITH RESPECT TO REPORTS, ETC.

83. It shall be the duty of the board of trustees:

(1) To cause to be prepared and read at the annual meeting, a report for the year then ending, which report shall, amongst other things, contain a state-

ment of the educational condition of the district, and its needs, and exhibit a full account of the receipt and expenditure of all school moneys during such year, which account shall have been duly audited as hereinafter provided; also an enumeration of all persons included in the district assessment list (which list shall be available to the school meeting for reference), who have not paid the district school rates imposed upon them, with the amount of the assessment upon each.

(2) To prepare and forward to the Chief Superintendent within two weeks after the close of each school term, a true return, duly sworn to before a Justice of the Peace, of the state of the school, according to the form drawn up for that purpose by the Chief Superintendent.

(3) To call all meetings as provided for by this Act.

AUDIT OF TRUSTEES' ACCOUNTS.

84. The auditor shall, at least two weeks before the next annual meeting, call upon the board of trustees to submit to him their accounts for the year, with all vouchers, agreements, etc, and shall examine into and decide upon the accuracy thereof, and whether the board of trustees have truly accounted for, and expended for school purposes, the moneys received by them, and report upon such accounts at the annual meeting; and if the auditor objects to the lawfulness of any expenditure made by the trustees, they shall submit the matters in difference to such meeting, which may either determine the same or submit the same to the inspector, whose decision shall be final. During the time that such audit is being made, the secretary of the trustees shall continue responsible for the safe keeping of all books, papers, accounts, vouchers, and all other documents whatsoever submitted to the auditor and necessary to be produced for the purposes of such audit, and if the said secretary should decline to allow the auditor to take away with him

any or all of such books, papers, accounts, vouchers or documents, he shall provide the said auditor with a convenient opportunity and place, either at the secretary's own residence or at his office or place of business where such audit may be made.

TEACHERS.

85. Every teacher shall call the roll every morning and afternoon, and otherwise keep a daily register of the scholars in the manner prescribed by the Board of Education, which register shall be open for inspection at all times, he shall diligently and faithfully teach all the branches required to be taught in the school, according to the terms of his engagement with the trustees, and according to the provisions of this Act, and shall maintain proper order and discipline therein; and any teacher neglecting to keep an accurate register as aforesaid, shall forfeit the amount otherwise payable to him out of the Provincial treasury.

86. He shall have a care to the health and comfort of the school, and to such end shall enforce cleanliness, and report to the trustees the appearance of any infectious or contagious disease in the school.

87. He shall, during each half year, hold a public examination of the school, of which notice shall be given to the trustees, and to the parents through the pupils; he shall through the pupils give notice of all school meetings advertized by the trustees.

88.—(1) He shall make to the half yearly return of the trustees an affidavit in the following form :

I (*name in full*) teacher under authority of a valid license of the class from the Board of Education of New Brunswick, and under an agreement with the Board of School Trustees of Saint John (or Fredericton) or school district No. in the parish of in the County of or (*as the case may be*) made in accordance with the form prescribed in regulation 2 of the Board of Education, do

swear, that to the best of my information, knowledge and belief, I have taught and conducted the department of the school (or schools, *as the case may be*,) for the period of legally authorized teaching days during the school term ending A. D. 19 , and while so employed, have endeavored to discharge my duties in accordance with the requirements of "The Schools Act, 1900," (and any amendment thereof,) and the regulations of the Board of Education; and that during the said period no text books unauthorized by the Board of Education were used in the department (or school); and that the school register was faithfully and impartially kept; and that the grand total days attendance made by the enrolled pupils during the aforesaid legally authorized teaching days was (*the number to be expressed in words at length*)

....

Name of teacher.

Sworn at this day of A. D. 19 before me.

....

J. P.

(2) In all school districts, towns and cities, it shall be the duty of the school teachers (under direction of the principal, where there are graded schools) to collect all available and useful information as to the number of families in the district, the names of parents and householders, the number of children of school age, their occupation, if not attending school, the number of absentees and the causes, and information of any other description that, in the opinion of the teachers collecting the same, may be the means of effecting an increase in the average attendance of pupils at the public schools of the Province.

(3) Such information when collected, shall at the end of each school year, be put in a properly tabulated form by the teacher collecting the same, and by him forwarded to the inspector of the school of which

he is a teacher, to be by such inspector filed with the Chief Superintendent of Education, together with a list of the names of the teachers in his district who have made no report, and the reasons, if any, for such failure.

(4) If any teacher shall vacate his office for any reason at any time other than at the end of the school year his successor shall take possession of all the information already collected in pursuance of sub-section (2) of this section, complete the same, tabulate the report and deal with it as provided in sub-section (3) hereof.

SUPERIOR AND GRAMMAR SCHOOLS, SUPERIOR SCHOOLS.

89. Superior schools may be established by Boards of Trustees in their respective districts on the following basis:

(1) One superior school may be established in each County for every 6,000 inhabitants, and if the population of the County, after being divided by 6,000, leaves a remainder of 5,000, or over, one other school may be established.

(2) Should the number of superior schools to which a County is entitled on the basis of population be exhausted, the Board of Education may authorize the establishment of one additional such school on the recommendation of the inspector, due regard being had to the educational circumstances of the district in which such school may be established.

(3) If a greater number of districts compete to establish superior schools than the number authorized for a County, the inspector shall, subject to the approval of the Board of Education, determine in which district they may be established.

(4) Districts which shall have established superior schools under this Act, shall be permitted to

continue the same so long as they are efficiently conducted and maintained in accordance with the regulation of the Board of Education.

COUNTY GRAMMAR SCHOOLS.

90. One grammar school to be called the County grammar school, may be established in each County.

(1) The Board of Trustees of the district in which a Grammar school has heretofore been maintained may establish such school and continue the same as long as it is efficiently conducted and maintained, in accordance with the regulation of the Board of Education.

(2) If the aforesaid district fails to establish a County grammar school, it shall be competent for any other district to establish such school, and the district so establishing the school shall have the same privilege with respect to its continuance as if it had heretofore been maintained in the district.

(3) Should several districts within a County compete to establish a County Grammar school, the inspector shall, with the approval of the Board of Education, determine in which district the school shall be established, the foregoing provisions (1) and (2) being observed.

(4) Should a Grammar school not be established within a County, the Board of Education is hereby empowered to authorize in lieu thereof, the establishing of an additional Superior school in such County.

(5) A Grammar school and a Superior school shall not be established in the same parish unless the number allowed by law for the whole Province shall not be exhausted, and then only by permission of and under conditions to be imposed by the Board of Education.

91. All property in whatever form existing, or wherever situated, belonging to the trustees and directors of the Grammar schools, in each of their respective Counties, is hereby vested in the board of trustees of the school district in which it is now situated; and all property in whatever form existing or wherever situated, belonging to the public Grammar school in the Town of Saint Andrews is hereby vested in the Board of Trustees of the school district number one, in the parish of Saint Andrews; and all property in whatever form existing, or wherever situated; belonging to the president and directors of the Public Grammar school in the City of Saint John, is hereby vested in the Board of School Trustees of the City of Saint John, but the control and management of the school shall be as heretofore, subject to the approval of the Board of Education.

PROVINCIAL AND LOCAL SALARIES.

92. There shall be annually granted from the Provincial treasury, in respect of each of the aforesaid schools established under this Act, and conducted in accordance with the published regulations of the Board of Education, the following allowance:

(1) To the teacher of a superior school holding a license of the Superior or Grammar school class, a sum not exceeding two hundred and fifty dollars, provided the trustees of the district in which the school is established shall pay to such teacher a salary not less than two hundred and fifty dollars per annum, or ratably to the time taught within the school year.

(2) To every teacher of a County Grammar school holding a Grammar school license and doing Grammar school work, as determined by examinations under the direction of the Chief Superintendent, a sum not exceeding three hundred and fifty dollars per annum, subject to such conditions as to local aid and otherwise, as the Board of Education may deem proper for the particular County in which the school is establish-

ed; provided, however, that not more than four teachers in any one Grammar school shall receive the Grammar school grant provided for in this Section.

93. All of the aforesaid schools shall participate in the County fund apportionment on the same principles as other schools established under this Act.

94. Superior schools, in grade seven and upwards, shall be free to all pupils residing within the parish in which the school is established, provided such pupils belong to districts in which school is maintained. County Grammar schools, in grade eight and upwards, shall be free to all pupils who are residents of the County.

95. The boards of trustees of the aforesaid schools shall admit to school privileges, provided there be sufficient accommodation, pupils outside the limits named in the foregoing section ninety-four, and may exact from such pupils a reasonable tution fee, subject to the approval of the inspector.

LIBRARIES.

96. Whenever a school district shall raise a sum of money for the purpose of establishing a library, or adding thereto, the Board of Education may grant to it a sum equal to one-half the amount so raised, not to exceed twenty dollars in any one year, to be expended in the purchase of books therefor.

MISCELLANEOUS.

97. No order for assessment or proceedings of any school meeting shall be impeached before any Court; but any party complaining may appeal to the inspector within fourteen days after the act complained of, such appeal to be in writing, and to set forth specifically the grounds thereof, and the inspector shall forthwith examine into and decide the same; and the decision of the inspector, subject to an appeal to the Chief Superintendent within fourteen days after such decision shall be final, and shall not be removed by certiorari.

98. On complaint under oath, of any ratepayer of a district, that any person, whether a trustee, secretary of trustees, or other person, improperly withholds from the Board of Trustees money or other property belonging to the district, the inspector may in writing, require such person to deliver over to the trustees within a time limited by him, such money or property, and if such order is not complied with within the time so limited, a County Court Judge may, on application of the complainant, and on proof of the above facts, summon the person so charged, and make inquiry into the matter, and may deal summarily therewith, and make such order or orders as to him may seem just, and with or without costs, which orders shall be enforceable as other orders of the Court.

99. All penalties and forfeitures under this Act shal be recovered and enforced by action of debt in any Court of competent jurisdiction, in the same manner as a private debt, or under the provisions of Chapter 62 of the Consolidated Statutes, relating to summary convictions.

100. In all cases wherein a school house has been built within any district, and is owned in shares, it shall be competent for the majority in interest of the owners of shares to sell and dispose of the same to the district at any meeting duly held after ten days' notice of the object thereof at the price such meeting shall determine upon, or as may be realized at a public sale thereof duly advertised, and the proceeds of the sale shall be divided amongst the proprietors in proportion to their shares in interest in the property.

101. No proceedings shall be taken before a Justice of the Peace or Police Magistrate by a parent or guardian against a teacher for improper treatment towards a pupil, until such parent or guardian shall have first made complaint to the trustees of the school, and shall have given a reasonable time to have the cause of complaint investigated.

102. Appropriate instruction shall be given in the public schools as to the nature of alcoholic drinks and

narcotics, (including tobacco), and special instruction as to their effects upon the human system in connection with the several divisions of the subjects of relative physiology and hygiene, all of which subjects shall be studied and taught as thoroughly as other branches in said schools. Such instruction regarding physiological and hygienic laws, and the effects of alcoholic drinks and narcotics, shall be given orally from a suitable text-book in the hands of the teacher, to all pupils unable to read, and such instruction shall be given to all others with text-books in the hands of the pupils, and from text-books as well graded to the capacity of the pupils as other text-books are, and such instruction shall be given as aforesaid in all schools in the Province receiving public grants.

103. The text-books to be used for instructions required to be given by the preceding section of this Act, shall be prescribed by the Board of Education, who shall notify the secretaries of the respective Boards of School Trustees within the Province, of the choice of the text-books so selected by them as aforesaid; and said text-books used in the primary or intermediate grades shall give at least one fourth of their space to the consideration of the nature and effects of alcoholic drinks and narcotics; and the text-books used in the higher grades shall contain at least twenty pages of matter relating to this subject.

104. It shall be the duty of the school officers and school inspectors to report to the Board of Education any failure on the part of the trustees or the teachers of the schools under their control, to carry out the provisions of the two last preceding sections. Upon its being satisfactorily proven to the Board of Education that any teacher or trustee has failed to carry out the provisions of the said sections, any such failure shall be deemed sufficient cause for withholding, wholly or in part, from any such teacher or trustee, Provincial or County grants.

CITY OF SAINT JOHN AND CITY OF FREDERICTON.

105. The schools in the City of Saint John and in the City of Fredericton shall be managed as follows:

(1) The City of Saint John shall, for the purposes of this Act, be one entire district, and the City of Fredericton (except as hereinafter provided for) shall, for the purpose of this Act, be one entire district; each of which districts shall be under the control and management, for school purposes, of a Board of Trustees, which shall be a body corporate, in relation to all powers and duties conferred upon it by virtue of this Act, and shall be styled "The Board of School Trustees of Saint John" (or Fredericton, *as the case may be*); the organization, rights, powers, duties and liabilities of each of which boards shall be as herein defined.

(2) The Board of Trustees of Fredericton and all other cities (except Saint John) and incorporated towns to which this section may apply, or hereafter be made to apply, shall consist of nine members of whom the Governor in Council shall appoint four, one of whom shall be designated chairman, and such four persons so appointed shall hold office for four years each, or until the end of the fourth school year following their appointment, and then shall be eligible for reappointment, and the city or town council shall appoint five to hold office for five years, or until the end of the fifth year following their appointment, and these shall be eligible for reappointment; a majority of the board shall constitute a quorum, and in the absence of the chairman, the board shall temporarily appoint a chairman. Two of the board, one to be appointed by the Governor in council, and one by the City Council, shall be women.

(3) The Board of Trustees of the City of Saint John shall consist of eleven members, of whom the Governor in Council shall appoint five, one of whom shall be designated chairman, and such five shall retire in the following manner: One at the end of each school year after their appointment, in the order in

which their names appear in the Royal Gazette announcing their appointment, and they shall be eligible for reappointment; and the Common or City Council shall appoint six members of such board, and such six shall retire in the following manner, namely: One at the end of each school year after their appointment, in the order in which their names appear in the minute of the Common or City Council by which they are appointed; every member so retiring shall be eligible for reappointment. Two of the board, one to be appointed by the Lieutenant Governor in Council and one by the City Council shall be women.

(4) The Trustees shall serve without reward, nor shall they be interested directly or indirectly, otherwise than in their corporate capacity, in any contract authorized by this Act. They shall meet, once at least each month, and may adjourn for a shorter time. Special meetings may be called by the Chairman on personal notice given to the members of the board, or in such manner as the board may prescribe.

(5) Each Board of Trustees shall appoint a secretary at a salary as follows: In the case of Saint John such as the board shall from time to time fix and determine, and in case of Fredericton, or any incorporated town to which this section applies, not to exceed the sum of eight hundred dollars. The secretary shall keep a record of the proceedings of the board, and perform such other duties as the board may prescribe in relation to its corporate affairs; such record, or transcript thereof, certified by the secretary, shall be received in all courts as *prima facie* evidence of the proceedings; and such records and all books, accounts, vouchers and papers of the board, shall at all times be subject to the inspection of the Chief Superintendent of Education, and any committee of the Council.

(6) The Board of Trustees shall have power, and it shall be its duty, to provide sufficient school accommodation and tuition free of charge to all children in the district between six and twenty years of age inclusive, and for such purpose, organize and establish such and so many schools as it shall deem requisite, with power to alter and discontinue the same, to purchase or lease lands or buildings for school purposes, to erect, enlarge, alter, repair and improve school buildings and their appurtenances, according to the requirements of the case; to furnish school houses, and to procure furniture, maps and apparatus, and to provide text-books for indigent pupils, to provide fuel and light, and defray the contingent expenses of the several schools, and of the Board of Trustees; to have the custody and safe-keeping of the school property of the district, and to insure the school buildings and furniture; to determine the sites of the school houses; to contract with teachers and pay their wages; to have in all respects and subject to the Board of Education and Chief Superintendent, and to the various provisions of this Act, the superintendence, supervision and management of the schools of the district; to notify the council of the amounts required for the yearly support and maintenance of the schools, as hereinafter provided; to report annually to the council upon the expenditure of the moneys received by the Board under the provisions of this Act; to furnish semi-annually to the Chief Superintendent of Education, a full report of its proceedings, also returns of all schools in accordance with the forms supplied by the Chief Superintendent, and a statement of the appropriation of all moneys received by the board under the provisions of this Act; and generally the Board of Trustees shall exercise all the powers and be subject to all general duties of trustees under this Act, so far as the same are not impaired or affected by the provisions of this section relating to the man-

agement of schools in the cities of Saint John and Fredericton.

(7) The Board of Trustees shall have power to borrow money for the purchase of school lands or buildings, and for the erection of school buildings, and when sanctioned by the Council, for the permanent repair and furnishing of school buildings.

(8) To enable the board to borrow money, it may issue debentures, to be called school debentures, in such form and for such sum as may be decided upon, redeemable in twenty-five years from the date thereof, with interest not exceeding six per centum per annum, payable half-yearly, which debentures shall be a charge upon the district. The debentures shall be sealed with the seal of the board, and signed by the chairman and countersigned by the secretary; provided that the whole amount of such debentures shall not exceed for the City of Saint John, the sum of one hundred and sixty thousand dollars, and for the City of Fredericton, the sum of sixty thousand dollars; provided that the Board of School Trustees of Saint John, with the consent of the Governor in Council, may issue debentures in excess of the sum of one hundred and sixty thousand dollars, and debentures heretofore or hereafter issued by the Board of School Trustees of Saint John, with such consent, shall be good, valid and binding, although in excess the sum of one hundred and sixty thousand dollars. In the year previous to any debentures issued under the provisions hereof becoming due and payable, the trustee shall notify the Council of the same, and the amounts thereof shall be assessed and levied in the year in which the same become due.

(9) It shall be lawful for the Common Council of the said City of Saint John, to authorize and require the Chamberlain of said city, to pay monthly during each year, to the said Board of School Trustees, a

sum equal to one twelfth of the estimates made up by said board, under this Act, and any Act or Acts in amendment hereof.

(10) The proportion of the County school fund apportioned to the said districts shall be paid to the respective boards on the order of the Chief Superintendent of Education.

(11) The board shall notify the Council of the amount required for the permanent repair and furnishing of school buildings, and the Council shall forthwith determine whether the same or any part thereof shall be raised by the issuing of debentures or by assessment; and, if by assessment, the Council shall order the same to be assessed and levied at the time of ordering the assessment hereinafter mentioned.

(12) The board shall annually, and previous to the last day on which by any law the city or town rates are required to be ordered, make an estimate of the sum which may be needed up to the time when the rates of the next succeeding year will probably be received, for the support and maintenance of the schools, and for the due execution of the different powers and trusts vested in the board, other than for the purposes for which the board has power, or may receive permission to issue debentures, including amongst other things, but without limitation by reason of such particularity, the sums required for the payment of teachers' salaries over and above the amount receivable out of the provincial treasury and County school fund; for the rental of land and buildings; for the care of school property, fuel, light and insurance; for the purchase of maps, apparatus, and of books for indigent children; for interest on debentures that have been, or that may be issued; for salaries, and unforseen and contingent expenses, with all other current expenses, together with any amount needed for repayment of any temporary loan effected

with the approval of the Governor-in-Council, and for payment of any liabilities incurred in reference to the aforegoing objects and purposes ; and shall within the like time notify the Council of the aggregate amount thereof, and request the Council to cause such amount forthwith to be assessed and levied.

(13) Such sum not exceeding for the City of Saint John eighty thousand dollars, for the City of Fredericton, sixteen thousand dollars, together with any further amount required for payment of interest on debentures, and for repairing and furnishing school buildings as aforesaid, shall, by the Council of the said cities and towns respectively, forthwith upon such notification and request, and so as that in fact the rates herein mentioned may be made up, assessed and levied at the same time as other city or town rates, and either by a separate assessment, or by including the same in any other assessment for town or city purposes, be ordered and caused to be assessed, levied and collected; but it shall be in the power of the Council, notwithstanding such excess as aforesaid, to order the assessing and levying of the full amount of such estimate, together with a further sum as aforesaid, for repairing and furnishing school buildings.

(14) The said rates and assesments shall be made, assessed and levied as follows, that is to say : A tax of one dollar shall be assessed and levied on the poll of every male inhabitant of the district, between the age of twenty-one and sixty years (except clergymen and persons in indigent circumstances), and the balance of the sum shall be assessed and levied in the same manner as other city or town rates, or as specially provided in any city or town for the assessing and levying of such balance; the said rates and assessments shall be collected in the same manner as other city rates ; and the sum so raised

shall be paid by the Chamberlain or Treasurer, on the order of the Board of Trustees, notwithstanding any local law or regulation to the contrary.

(15) The Board of Trustees is hereby authorized, with the sanction of the council, to co-operate with the governing body of any school existent on the 17th day of May, 1871, on such terms as to the board shall seem right; but any such arrangement shall be annual in its nature, and shall be determined by lapse of time or a breach of conditions, and shall not inclnde the building or furnishing of school houses, and in such case the board may make allowance to such schools, out of the funds under its control; but no public funds shall be granted in support of any school, unless the same be a free school, and conducted in every respect in conformity with this Act, and the regulations of the Board of Education.

(16) The Board of School Trustees of Saint John shall be and they are hereby authorized and empowered under their corporate seal, to make and grant any lease or leases of any land now belonging, or which may hereafter belong to them, for such term or terms of years, and with such covenants for renewing the same at the expiration of the term, and granting a further lease or leases thereof to the lessees or their assigns, and with such other convenants, conditions and provisions as to them may appear expedient and for the advantage of the said Board of School Trustees of Saint John; and every such lease shall be good, valid and effectual in law, and binding on the said corporation; provided always, that in every such lease so to be made and granted, a fair and adequate yearly rental shall be reserved, payable to the said board, during the continuance of the original term for which such lease may be granted, and any renewal or extension thereof, provided that no property which has been acquired by assessment

under this Act, shall be subject to the provisions of this section.

(17) The Council shall annually appoint two auditors to audit the accounts of the Board of Trustees, and the expenses of such audit shall be paid out of the contingent expenses of the board.

(18) The title of all school property shall be vested in the Board of Trustees, and such property shall not be subject to taxation or be liable to be taken in execution, but in case of any judgement being recovered against the Board of Trustees, they shall forthwith notify the Council of the amount thereof, and the like steps shall be taken by the Council to levy and collect the same, as in other cases provided for by this Act.

(19) All the provisions of this Act, except as herein otherwise provided, shall extend to the City of Saint John, to the City of Fredericton, to the City of Moncton, and the several towns to which this section may apply.

106. It shall and may be lawful for the Board of Education to separate all that portion of the City of Fredericton, in the County of York, described as follows, viz.: "Beginning at a point where the Sunbury County line strikes the river Saint John ; thence following the said County line until it strikes the Wilsey Road, so called ; thence following the Wilsey Road until it strikes the river Saint John ; and thence down the said river to the place of beginning ;" from the said City of Fredericton for school purposes, and to unite the same to school district No. 2, in the parish of Lincoln, in the County of Sunbury, or any part of said last named district, and constitute the same a border district under the corporate name of school district No. 2 (A), in the parish of Lincoln and City of Fredericton, in the Counties of Sunbury and York ; and such school district, when so constituted, shall, in all matters, relating to public schools, be subject to

the provisions of this Act, and amending Acts, and all regulations thereunder made :

(a) The portion of the City of Fredericton when so set off and constituted a separate district as aforesaid, and the residents thereof, shall be exempt from all school rates and taxes in the said City of Fredericton.

107. Children resident in the locality which may be so separated from the City of Fredericton, constituted a school district, shall, after being so separated, be entitled to the privilege of attending the Fredericton schools free of charge when eligible to undertake the work in advance of Grade V.

INCORPORATED TOWNS.

108. The provisions of section one hundred and five shall apply to the towns of St. Stephen, Milltown, Chatham, Newcastle, Campbellton and Woodstock, with the substitution of the words "Town Council" for "City Council," and "Treasurer or any other fiscal officer" for "Chamberlain" with a like substitution, the said provisions of section one hundred and five shall apply to any town now incorporated, or which may hereafter be incorporated · provided that the Town Council, at a meeting called for such purpose, determine in favor of the adoption of such provisions, and under its corporate seal, certifies the same to the Governor in Council, who shall appoint a proportion of the trustees as provided for in sub-section two of section one hundred and five.

109. The towns to which the provisions of section one hundred and five apply may issue school debentures for the purposes and in the manner provided for the cities of Saint John and Fredericton by sub-sections seven and eight of said section one hundred and five; provided that such debentures shall be made payable in twenty years from the date thereof, and the amount thereof shall not exceed the sum of forty thousand dollars; and the amount mentioned in section one hundred and five, sub-section thirteen, shall be in the case of

the City of Moncton, sixteen thousand dollars, and in the case of any incorporated town, ten thousand dollars.

110. The provisions of section one hundred and five shall apply to the City of Moncton, and the school district of the City of Moncton shall embrace all the territory heretofore included in district number five of Moncton; and the Board of Trustees of Moncton school district, shall, in addition to the powers, rights and duties cast upon or given them by virtue of the adoption of the provisions of section one hundred and five, succeed to all the rights and property, and be subject to all the liabilities, debts and engagements of school district number five, aforesaid; and the City Council of Moncton is hereby required, after the adoption of the provisions of section one hundred and five as aforesaid, to exercise all such powers and authorities, and to perform all such acts within and for said district as are by section one hundred and five conferred upon and exercisable by the Common Council of Saint John and the City Council of Fredericton, subject to the provisions of sections one hundred and eight and one hundred and nine.

111. In any case where a school district contains within its limits, a city or incorporated town, for the purpose of levying any school rates upon said district, the persons, properties and incomes ratable within the said district, as well without as within the said city or incorporated town, shall be deemed to be ratable as if within the said city or incorporated town; and the assessors of rates for the said city or incorporated town, shall for the purpose of levying and assessing any rates ordered to be levied by the City or Town Council in accordance with the requisition of the Board of Trustees, or otherwise under the provisions of this Act, include in the assessment list of the said city or town, the name of each person liable to pay a school rate or tax, in said school district, whether resident therein or non-resident, and whether resident within the said city or town, or non-resident; and such rates shall be assessed, levied and collected in the same manner as if the whole of the said district

were included within the corporate limits of the said city or town.

112. The Governor in Council is hereby empowered, if he shall see fit, to appoint an additional member of the Board of Trustees of any city or town to which the provisions of section one hundred and five of this Act extend or may be extended; and in case of such appointment by the Governor in Council, the Common, City or Town Council, shall also have power to appoint an additional member of such board.

113. Should the Governor in Council appoint a fifth member to the Board of School Trustees, each member appointed by the Governor in Council in that case shall continue in office for five years, or until the end of the fifth year following his appointment, and shall be eligible for reappointment. Should the Common, City or Town Council appoint a sixth member to the Board of School Trustees, each member appointed by the Common, City or Town Council in that case shall continue in office for six years, or until the end of the sixth year following his appointment, and be eligible for reappointment.

114. The present members of any Board of Trustees who have been appointed by the Lieutenant Governor in Council, shall retire, one at the end of each school year, after the passage hereof, in the order of their appointment, or if any two or more were appointed at the same time, then in the order in which their names appear in the Royal Gazette announcing their appointments; and the members of any Board of Trustees who may have been appointed by the Common, City or Town Council, shall retire, one at the end of each school year, after the passage hereof, in the order of their appointment, or if any two or more were appointed at the same time, then in the order in which their names appear in the minute of the Common, City or Town Council by which they were appointed. Every member so retiring shall be eligible for reappointment; provided that if in any year any additional trustee be appointed by the Governor in Council, or the Common, City or Town Council, under any

law providing for such increase, no retirement according to the order so as above fixed shall take place in such year, but the same shall take place in the next succeeding year, and so on hereafter according to such order.

115. Should a vacancy occur in any Board of Trustees through the death, resignation or otherwise of a member, whether appointed by the Governor in Council, or by any Common, City or Town Council, his successor shall hold office for the remainder of the unexpired term of the member in whose stead he was appointed, and he shall be eligible for reappointment.

116. In case the provisions of section one hundred and five are hereafter adopted by any city or town, the Town Council shall, at the time of making the appointment of school trustees, determine their order of retirement, and the retirement and appointment of trustees shall thereafter be subject to the provisions of this Act.

117. The chamberlain or treasurer of any city or town to which the provisions of section one hundred and five of this Act extend or may be extended shall, upon the receipt of any moneys from time to time paid into his hands on account of the rates and taxes of such city or town, set apart and keep to a separate account to be called "The Board of School Trustees' Account," so much and such proportion of such moneys as the amount ordered to be assessed and levied for district school purposes bears to the whole amount ordered to be assessed and levied for all purposes in such city or town, and shall forthwith upon the request of the Board of School Trustees, and so from time to time, as such request is made, pay over such moneys so set apart to said board; and shall whenever requested, exhibit to the said board the state of such account; and such moneys so set apart or that ought to be set apart, shall not be by the chamberlain or treasurer, applied to any other purpose whatsoever.

PUBLIC MONEYS.

118. All moneys, whether Provincial, County, or district or local, raised or available for school purposes, shall be taken, considered and construed to be public moneys.

CHARACTER OF SCHOOLS.

119. All schools conducted under the provisions of this Act, shall be non-sectarian.

120. It shall be lawful for the Board of School Trustees in any city or incorporated town, in which there are a greater number of school children upon the registers than two thousand, to employ a superintendent of schools for such city or town, at such annual salary as the board may in its discretion, fix and determine.

121. When the number of children, exclusive of those who are blind, or deaf and deaf mutes, between the ages of six and twenty years, inclusive, in any school district does not exceed twelve, or when the average attendance at any school during the school year, or during such part thereof as the school may be open, is less than six, no school shall be established in such district, or if already established shall continue to be maintained therein after the termination of the school year in which either of the two contingencies in this section mentioned shall have happened, unless the Board of Education by its order, shall permit such school to be established or continued; provided, nevertheless, that annual school meetings shall continue to be held in such district, and trustees elected therefor; and at each school meeting there shall be voted such sum of money, which shall be assessed, levied and collected in the ordinary way, as will be sufficient to convey, if necessary, to the most easily accessible schools, the children of the said district, and pay all such reasonable tuition fees as may be demanded by the trustees of the school which the said children attend; and the said last mentioned trustees, upon being paid or tendered such reasonable tuition fees, shall provide accommodation for all children in the like manner as though the said child-

ren were resident in the district in which the school they attend is situated. If the trustees of the two districts cannot agree upon the amount of tuition fees to be paid, the same shall be fixed by the inspector of the school, which the said children attend, whose decision shall be final.

122. In any case in which a school shall be closed by the order of a Board of Health, or any health officer on account of the prevalence of contagious or infectious diseases, the teacher or teachers of such school, shall be paid by the trustees of the district at the rate of salary stated in the teacher's contract for the time during which the school shall remain closed ; provided, however, that no teacher shall have a claim on this accounnt for a longer period than three months from the date of the closing of the school ; or to the date of the termination of his contract, in case the contract shall terminate in less than three months from the closing of the school.

123. The Acts and parts of Acts mentioned in schedule B, hereto, and all other Acts or parts of Acts inconsistent herewith, are hereby repealed.

124. This Act shall come into force on the first day of January next.

SCHEDULE (A).

County to-wit :

[L.S.] To , assessors of the parish of , you are commanded to assess and levy the sum of dollars in and upon the said parish of , as a County school rate, together with for assessing and for collecting, and cause the same to be collected and paid according to law.

Sealed and dated this day of A. D. ,

By the County Council.

E. F.

Secretary.

SCHEDULE (B)

Consolidated Statutes, Chapter 65—the whole.
41st Victoria, Chapter 35—all but section 13.
42nd Victoria, Chapter 6—the whole.
43rd Victoria, Chapter 13—the whole.
47th Victoria, Chapter 12—the whole.
50th Victoria, Chapter 8—the whole.
52nd Victoria, Chapter 13—all but section 13.
52nd Victoria, Chapter 21—sections 1, 4, 6 and 7.
54th Victoria, Chapter 12—sections 1, 2, and 13.
54th Victoria, Chapter 59—the whole.
56th Victoria, Chapter 18—the whole.
56th Victoria, Chapter 19—the whole.
57th Victoria, Chapter 32—the whole.
59th Victoria, Chapter 12—the whole.
59th Victoria, Chapter 14—the whole.
60th Victoria, Chapter 12—section 3.
60th Victoria, Chapter 37—section 1.
61st Victoria, Chapter 13—the whole.
61st Victoria, Chapter 53—section 4.

55 VIC., CAP. VIII.

Acts Relating to the Education of the Blind.

Sec.
1. Order for admission of Blind person having a settlement within any County or City, into the Halifax School for the Blind or any other Institution for the Blind.
2. Effect of order of admission.
3. Expense of Education, how defrayed.
4. Managers of Schools to furnish Returns.
5. Duty of Superintendent of Education.
6. Assessment of incorporated City or Town in certain cases.
7. Order for admission in the case of persons not having the settlement referred to in Section 1.
8. Cases where Provincial Secretary may pay for Blind person having no settlement within any County or District.

Passed 7th April, 1892.

Be it enacted by the Lieutenant-Governor, Legislative Council, and Assembly, as follows :—

1. The parents or guardian of any blind person between the ages of ten and twenty-one years, who has, under the provisions of Chapter 102 of the Consolidated Statutes of

New Brunswick, a settlement within any County or City of the Province, may apply to the Warden of the Municipality or the Mayor of the City for an Order for the admission of such person into the Halifax Asylum, or any other Institution for the Blind approved by the Governor in Council, and the said Warden or Mayor on being satisfied that such blind person is between the ages above prescribed and has a legal settlement in the Municipality or City, shall at once grant such Order for admission as aforesaid under his hand and the corporate seal of the Municipality or City, and forward the same to the Provincial Secretary for his approval to be endorsed thereon.

2. Such order so approved by the Provincial Secretary shall entitle the blind person named therein to be received into the Halifax School or other institution for the Blind as aforesaid, and subject to conditions hereinafter prescribed, to be educated and boarded therein during the School terms. Pupils under thirteen years of age when entering the school shall be entitled to remain seven years; those entering between the ages of thirteen and seventeen shall be entitled to remain five years; and those between the ages of seventeen and twenty-one years to remain three years.

3. For every blind person received into the Halifax Asylum or other Institution for the Blind, approved as aforesaid pursuant to this Act, and educated and boarded therein, the Board of Managers of such School or Institution for the Blind shall be entitled to receive from the Provincial Treasury, at the rate of seventy-five dollars per annum payable half-yearly, and also to receive at the same rate from the County School Fund of the Municipality to which the said blind person belongs. This section to apply to the blind persons in attendance at the Halifax Institution at the time of the passing of this Act.

4. The Board of Managers of the said Halifax School, or other Institution for the Blind approved as aforesaid, shall furnish semi-annually on the first day of January and July in each year, to the Chief Superintendent of Education of the Province of New Brunswick, full returns of the names, ages,

residences, attendance, &c., of the pupils in respect of whom the above grants may be claimed.

5. In the semi-annual apportionment of the County School Fund, the Superintendent of Education shall include the amounts due the Managers of any Institution for the Blind, and issue drafts therefore on the Treasurers of the respective Municipalities.

6. In the case of any incorporated City or Town within the Province in which any blind person, as is designated in the first Section of this Act, has a legal settlement, and which City or Town does not contribute to or draw from the County School Fund, there shall be paid by such City or Town to the Board of Managers of the said School an allowance of seventy-five dollars per annum, and such sum shall form part of the general assessment of such City or Town for each blind person sent to said Asylum, and each such blind person sent to the said Asylum shall be admitted to the said Asylum in the manner prescribed in the first Section of this Act, the chief executive officer of the Corporation exercising the powers therein conferred upon the Warden of the Municipality, and there shall be paid to the said Managers from the Provincial Treasury for each such blind person, for which such City or Town contributes such allowance, the sum of seventy-five dollars in like manner as is provided in the third Section of this Act.

7. The Parents or Guardian of any blind person between the ages of ten and twenty-one years who has not the settlement referred to in Section one of this Act, may, nevertheless, apply to the Warden of a Municipality or the Mayor of a City for an order for the admission of such person into the Halifax School or other Institution for the Blind as aforesaid, and if the Warden or Mayor of a City be satisfied that such Parents or Guardian have or has *bona fide* settled in the Municipality or City with the intention of remaining, the Warden or Mayor may grant such order in manner and form as prescribed in the first Section of this Act, which shall have the same force and effect as an order given under the provisions of the said Section.

8. In the case of any person who has been admitted to the Halifax School or other Institution for the Blind as aforesaid, or on whose behalf application for admission to such School has been made, who has no settlement within any County or District of the Province as required by Section one of this Act, the Provincial Secretary, if satisfied that such person is fairly chargeable to the Province, may pay or agree to pay to the Board of Managers of the said school the sum of one hundred and fifty dollars per annum from the Provincial Treasury.

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56 VIC., CAP. XX.

An Act in addition to and in amendment of an Act relating to the Education of the Blind.

Passed 15th April, 1893.

1. Notwithstanding anything contained in the Act of Assembly 55th Victoria, Chapter VIII., intituled *An Act relating to the Education of the Blind*, the Lieutenant Governor in Council upon being satisfied that an applicant has a settlement within the province of New Brunswick, and has no means of paying the expenses of his or her education, may, by Order in Council, make the provisions of said Act apply to any blind person over the age of twenty-one years, and such Order shall specify the Municipality in which said blind person has a settlement, and upon which he or she shall be chargeable. Such Order in Council shall entitle the blind person mentioned therein to be received at the Halifax School for the Blind, or any other Institution for the Blind, on the same terms as persons mentioned in the first and second Sections of the said Act.

2. Blind persons over the age of twenty-one years so received at the said Halifax School for the Blind or other Institution for the Blind, approved by the Lieutenant Governor in Council under the provisions of the preceding Section, shall (subject to the approval of the Lieutenant Governor in Council) be entitled to remain three years.

3. The Lieutenant Governor in Council shall have authority by Order in Council, upon the recommendation of the Board of Managers of the Halifax School for the Blind, or any other Institution for the Blind approved by the Lieutenant Governor in Council, to extend the time of any pupil who has entered under the provisions of the Act intituled *An Act relating to the Education of the Blind*, or of this Act in amendment thereof.

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59 VIC., CAP. XIII.

An Act to amend an Act relating to the Education of the Blind.

Passed 20th March, 1896.

1. Section 1 of the Act of Assembly 55th Victoria, Chapter 8 is hereby amended by erasing the word "ten" in the second line thereof and inserting the word "six" in lieu thereof.

2. Pupils entering the School between the ages of six and ten years, shall be entitled to remain seven years in addition to the time in attendance under ten years of age.

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55 VIC., CAP. IX.

Acts relating to the Education of Deaf and Deaf Mute Persons.

Sec.
1. Provisions for admissions.
2. Admission to be subject to regulations of Institution. Terms of admission.
3. Expense of Education, how defrayed.
4. Directors to furnish semi-annual returns.
5. Duty of Superintendent of Education.
6. Assessment of incorporated City or Town in certain cases.

Passed 7th April, 1892.

Be it enacted by the Lieutenant Governor, Legislative Council and Assembly as follows:—

1. The parent or guardian of any deaf or deaf mute person of unsound mind, between the ages of eight and eighteen years, who has under the provisions of Chapter 102

of the Consolidated Statutes of New Brunswick, 'Settlement of the Poor,' a settlement within any County or City of the Province, may apply to the Warden of the Municipality or the Mayor of the City for an Order for the admission of such person into the Deaf and Dumb Institution at Fredericton, and the said Warden or Mayor, on being satisfied that such deaf or deaf mute person is between the ages above prescribed, and has a legal settlement in the Municipality or City, shall at once grant such Order for admission as aforesaid, under his hand and the Corporate Seal of the Municipality or City and forward the same to the Provincial Secretary for his approval to be endorsed thereon.

2. Such order so approved by the Provincial Secretary, shall entitle the deaf or deaf mute person named therein to be received into the Deaf and Dumb Institution at Fredericton, subject to the Rules and Regulations of the Institution, and to the conditions hereinafter prescribed, to be educated and boarded therein during the School terms. Pupils under twelve shall be entitled to remain eight years, those entering between the ages of twelve and fifteen shall be entitled to remain six years, and those between fifteen and eighteen, fours years ; provided always, that in case of hopeless incapacity, gross misconduct, or other sufficient cause on the part of any pupil, the allotted term may be shortened at the discretion of the Trustees or Board of Managers of the said Institution.

3. The Trustees or Board of Managers of the Deaf and Dumb Institution in Fredericton shall be entitled to receive from the County School Fund of the County to which any deaf or deaf mute person received into the said Institution, and educated and boarded therein, belongs, at the rate of sixty dollars per year, payable half-yearly. This Section to be applicable to children at the Institution at the time of the passing of this Act.

4. It shall be the duty of the Board of Directors of the Deaf and Dumb Institution in Fredericton, to furnish semi-annually on the first day of January and July in each year, to the Chief Superintendent of Education of the Province, full

returns of the names, ages, residence, attendance, &c., of the pupils, in respect of whom the above grants may be claimed.

5. In the semi-annual apportionment of the County School Fund, the Chief Superintendent of Education shall include the amounts due the Board of Directors of the Deaf and Dumb Institution in Fredericton, and issue drafts therefor in favor of the said Directors on the County Treasurers of the respective counties.

6. In the case of any incorporated City or Town within the Province, in which any such deaf or deaf mute person as is designated in the first Section of this Act has a legal settlement, and which said City or Town does not contribute to or draw from the County School Fund, an allowance to the Board of Directors of the said Institution of sixty dollars per annum in respect of each and every deaf or deaf mute person sent to the said Institution from the said City or Town, shall be levied and assessed in the ordinary manner upon the inhabitants of the said City or Town, and shall be paid over to the Board of Directors of the said Institution, and each such deaf or deaf mute person shall be admitted to the said Institution on the order of the Mayor or chief executive officer of the said City or Town, in the manner prescribed by the first Section of this Act.

CAP. XVII.

An Act to amend 55 Victoria, Chapter IX, intituled "An Act relating to the education of Deaf and Deaf Mute Persons."

Sec.
1. Sec. 1 of 55 Vic., Cap. IX., amended.
2. Sec. 2 of the said Act, amended.
3. When term of pupil's residence may be extended.
4. Persons over twenty-one to be received into the institution in certain cases.

Passed 31st March 1900.

Be it enacted by the Lieutentant Governor and Legislative Assembly as follows:

1. Section 1 of the said Act 55 Victoria, Chapter IX., intituled "An Act relating to the Education of Deaf and

Deaf Mute Persons," is hereby amended by striking out in the second line of the said Section, the words "eight and eighteen," and inserting in lieu thereof, the words "six and twenty."

2. Section 2 of the said Act is hereby amended by striking out the first "and" in the eighth line of the said Section, and by inserting after the word "years" in the ninth line thereof, the words following: "And those between eighteen and twenty-three years."

3. The Managing Committee shall be at liberty if it shall see fit, upon being convinced that any pupil who has entered the institution under the provisions of the said Act 55 Victoria, Chapter IX., or any amendment thereof, is deserving of such privilege to extend the term of such pupil's residence at the institution for such period in no case to exceed two years, as to the Managing Committee shall seem right.

4. The Managing Committee may order that any deaf or deaf-mute person over the age of twenty years shall be received at the institution and boarded thereat for such term not in any case to exceed three years, as the Managing Committee shall think proper; provided that in every case before making any such order, the said Committee shall be satisfied of the good and trustworthy character and habits of such person, and that he is desirous of having such privilege extended to him.

REGULATIONS

OF THE

BOARD OF EDUCATION.

Of School Districts.

REFERENCES TO THE ACT—Board of Education empowered to divide the Province into School Districts, to create new Districts from time to time, to alter boundaries; to make orders as to assessment of real estate, secs. 27 and 42; to authorize Trustees to borrow money, sec. 43; area of Districts; union and division of districts: liabilities, etc., dyked marsh or river islands; secs. 5, 6, (3), 7, 8.—The Cities of Saint John and Fredericton (and incorporated Towns organized under section 108 to be each one district, sec. 105, (1).—The Chief Superintendent of Education to furnish the Inspector with the numbers and boundaries of the Districts within the County, and any subsequent alterations thereof, sec. 10 (4).—The Certificate of the Chief Superintendent or Inspector to be evidence of District boundaries, sec. 10 (4).

Regulation 1.—Applications to the Board of Education for changes in the established boundaries of any School District are to be transmitted to the Chief Superintendent *through the Inspector.*

REMARK 1.—The requirements of the Act [secs. 56, 73 (2)] respecting the grading of Schools, the employing of Teachers and class-room assistants, and the classification of the pupils according to their attainments, render it highly advantageous to establish Districts of good size. Experience has shown that small Districts usually have inefficient Schools. The resources of the people should be concentrated, with a view to the establishment, *thorough equipment*, and *permanent maintenance of Schools of a high order*. In this way good Schools may be created, accessible to all the people, without imposing burdens upon any.

Of the Grading of Schools.

REFERENCES TO THE ACT.—Pupils to be classified into Primary, Advanced, Superior, and Grammar or High Schools, sec. 56. Different grades of these divisions to be established in very populous Districts.

When the Trustees establish more than one department or School in a District, all the pupils are to be classified according to *attainments*, sec. 56; and are to attend such department therein as they shall be *qualified for*, as determined by the Trustees, aided by the teachers, sec. 73, (2).

REMARK 1.—The more dense the population, other things being equal, the more cheaply and efficiently can Schools be carried on. The

Board of Education would call the special attention of School officers to the necessity of a careful compliance with the explicit provisions of the Law respecting the classification of the pupils into regular grades. The following are some of the advantages secured by the grading of the Schools, prescribed by the Law: –

(1) *It saves Time and Labor.*—In Miscellaneous Schools the attainments of the pupils are varied and the number of the classes must be large. In each branch of study several classes are required, to instruct which requires far more time and labor than if the attainments of the pupils were such as to permit the Teacher to combine all the classes in a given branch into one, or at most, two classes. Graded Schools diminish the number of separate classes, and thus save time and labor.

(2) *It diminishes the Cost of Teaching.*—If graded Schools lessen the number of classes, they likewise lessen the number of Teachers required to conduct them, and in this way diminish the cost of Teaching.

(3) *It renders Teaching more Effective.*—Both pupils and Teachers take less interest in small classes than in those which are of good size Every one conversant with Schools is aware that a class of ten or fifteen pupils will make greater progress than one composed of two or three. The pupils being of about the same attainments each feels the influence of his fellows, and thus all are stimulated to high efforts and honorable emulation.

By grading it becomes possible for the Trustees to give the Schools the advantage of the special talents or tastes of Teachers, especially in secondary Schools. But few persons can teach ten or a dozen branches equally well. Yet this number is often required in miscellaneous or ungraded Schools. Well managed graded schools will be conducted by Teachers chosen for their special fitness for the departments of which they have charge.

(4) *It promotes Good Order.*—From the very nature of their organization, graded schools admit better system and discipline than is possible in miscellaneous Schools. When large and small pupils are taught in the same apartment, many sources of disorder arise which their separation would remove. The easiest school to govern, other things being equal, is one composed of pupils of nearly the same attainments and years.

(5) *It prompts the Ambition of Pupils.*—The pupil knows that there are higher departments of the School; he sees his companions transferred to them, and he naturally gives himself to diligent study to hasten his own promotion. If judiciously managed, the constant spur of such a motive may be made a powerful element of success in school work.

(6) *It renders it possible to give considerable Instruction in the Higher Branches of Learning.*—There is but one opinion among those who are competent to judge, as to the value of what are called the higher branches of education; and that is, that no one is able to appreciate the true worth of knowledge who neglects the study of them. To develop the talents of our people, and to place the children alike of the poor and the rich on the road to liberal learning, the course of study must be sufficiently extensive to embrace at least the elements of several of the higher branches. But this cannot be done in a satisfactory degree, in a miscellaneous School, without neglecting those branches of study which must always hold the first place in the Schools. To do justice to reading, writing, arithmetic, geography, history, composition, and English grammar, is well-nigh the utmost limit of the Teacher's ability. The law, therefore, most wisely requires the grading of the Schools in all populous places, otherwise the education of the vast majority of our people would of necessity stop at this point.

(7).— *It brings the means of an Advanced Education within the reach of the Homes of a large number of Children.*—It has been shown that by the grading of Schools the elements of an advanced education can be taught with a good degree of success; and this, in very many cases, removes the necessity of children leaving home to obtain an education. The dangers of School-life generally increase in proportion to the distance the child is removed from the family. A system adopted to secure a good education, and

which at the same time permits the pupil to be under the immediate charge of his parents, must commend itself to every right-thinking parent and earnest educator.

REMARK 2.—Only in thickly settled rural districts, in villages, towns, and cities, and in Districts in which the children are conveyed to the School under the provisions of Sec. 57, is it possible to have graded Schools. Yet the Board of Education wishes to point out to the inhabitants of all Districts having School attendance of upwards of fifty children that the law, in requiring class-rooms and assistants, designs to realize for their Schools the nearest approximation to regular grading that is possible in the circumstances. The arrangement in these Districts should be as follows.—

(1) Whenever from fifty to eighty pupils can be brought together, the law requires that there be sufficient sittings for all of them in the School-room and that there be a good class-room attached. The teacher is to have the direction and control of the whole, while the assistant is to render aid by drawing off, from time to time during the day, classes into the smaller room. The assistant's work should mainly be drill upon lessons previously taught by the Teacher. The leading pupil of a class, provided the class is in advance of the primary grades, can often do more in the way of drill than a regularly employed assistant.

(2) Where there are from eighty to one hundred pupils in attendance, sittings are to be furnished for them all in the School-room, and two class-rooms are to be provided off the School-room. One Teacher and two assistants are required. If the number of pupils reaches one hundred or upwards, it will generally be found best to provide two apartments (under the same roof, if possible) and to classify the pupils into a primary and advanced department, with a Teacher for each. The employment of a second Teacher will secure to the Trustees about thirty dollars more annually from the County Fund.

(3) Where a class-room assistant is employed, it is strongly recommended to Trustees to secure the services of one who holds a Provincial License. An assistant, unless trained, is ill qualified to teach Primary Classes.

Of the School Meeting.

REFERENCES TO THE ACT.—The day [Third Saturday in June], hour, place, and notices, for the Annual District School Meeting, sec 46, 47, 52; [but Inspector may, in certain cases, call an Annual Meeting at any time]. Special and General School Meetings may be held as specified in secs. 54, 55.

Continuation and adjournment of School Meetings, sec 52.

ORDER OF BUSINESS, ETC.

One of the Trustees or their Secretary, or a person authorized in writing by the Trustees or by the Inspector, to call any School Meeting to order and to act as temporary Chairman until the election by qualified voters of a regular Chairman (who must be a qualified voter), sec 48.

Rate-payers entitled to vote, secs 49, 51.

Declaration in case of a voter being challenged as unqualified, sec 51.

Duties and powers of the Annual School Meeting:—

1. To elect, from among the qualified voters present, a Chairman of the meeting; his duties, sec 50.

2. To elect (if the Secretary of the board of Trustees, who is by law Secretary to the District School Meeting also, sec. 50, is absent, or if there is no Secretary of the Board at the time) a Secretary to record its proceedings, sec 50.

3. To receive (after the first annual meeting) the written report of the Board of

Trustees (which may be presented by one of the Trustees, or by the Secretary to the Trustees) as to the educational condition of the District, the receipt and expenditure of all School moneys, and the requirements and needs of the Districts for the ensuing year, sec. 83 (1.)

4. To receive (after the first annual meeting) the Auditor's Report upon the Trustees' Accounts, sec. 84.

5. To create by lot, at the *second* and *third* annual meetings, a vacancy in the Board of Trustees, secs. 59, 61.

6. To elect, from among the qualified voters, *three* Trustees at the first meeting, see. 58; and at subsequent meetings *one* to fill the regular vacancy occurring in the Board, sec. 60. Teachers not to be Trustees, sec 69. Each Trustee to hold office three years; exception, sec 61.

7. Declaration of office by the newly elected Trustee or Trustees (secs. 64, 65.)

8. To elect an Auditor of the School Accounts for the ensuing year, secs. 45, 53.

9. The district Assessment List to be available to the School meeting for reference sec. 83 (1.)

10. To determine what amount shall be raised by the District during the ensuing year for any or all the objects authorized by the Law, as specified in secs. 23, 53; and if any sum is included for the purchase or improvement of grounds, or for the purchase or erection of School buildings, or the purchase of furniture, to authorize the Trustees to borrow the money (if so desired), and to fix the period (not to exceed seven years) within which the amount borrowed shall be collected from the District in equal yearly instalments, (or a longer period upon order of the Board of Education, secs. 12, 72 (3.)

11. To authorize the Trustees to dispose of any School property owned by the District, if so desired, sec. 72 (1), (7), (8.)

12. To make provision for establishing Superior Schools, sec. 89, Grammar Schools, sec. 90 (1). The Secretary's minutes must be read before the close of the meeting, be signed by the Chairman and Secretary, and transmitted to the Board of Trustees within ten days, sec. 50.

In case a District fails to exercise its rights of electing Trustees (sec 66), or in case any Trustee neglects or refuses to act (secs 66, 68), the Inspector is to appoint Trustees or a Trustee, on the requisition of seven ratepayers, or by direction of the Board of Education, or the Chief Superintendent, sec. 68.

Penalty for a Trustee refusing to act, sec. 63.

The Minutes of the School Meeting are to be permanently preserved by the Board of Trustees, but an accurate *copy* of them is to be forwarded by their Secretary to the Inspector of Schools, immediately after the meeting.

Of the Salaries of Teachers.

REFERENCES TO THE ACT.—The funds for Teachers' Salaries to be provided from *Three Sources* sec. 12, viz.

1. *From the Provincial Treasury*, (sec 13) at the following rates for the School Year:—

(1) According to the Class of License held by the Teacher:

First Class Male Teachers	**$135.**
Second Class Male Teachers,	**108.**
Third Class Male Teachers,	**81.**
First Class Female Teachers	**100.**
Second Class Female Teachers,	**81.**
Third Class Female Teachers,	**63.**

Class-room Assistants regularly employed *four hours a day* to receive one-half of the above amounts according to the Class of License.

Teachers and Class-room Assistants (as above) employed in Districts which are entitled to special aid as poor Districts, to receive for the following School year, at a rate exceeding the grants above named, sec. 44.

The Provincial Grant according to Class of License to be paid TO THE TEACHERS and Assistants semi-annually and ratably according to the number of legally authorized teaching days the School shall have been satisfactorily taught, sec. 13.

2. *From the School Fund provided by County Assessment*, to be apportioned TO THE BOARD OF TRUSTEES of the School Districts within each County, as follows:

(1) At the rate of $30 for the School year, in consideration of each licensed Teacher employed, *of whatever class*.

(2) The balance by an equal rate per pupil, according to the average number of pupils in attendance at School and the number of teaching days the School has been opened.

The Boards of Trustees of Districts recognized by the Chief Superintendent as poor Districts in any year to receive, in each of the above apportionments, special aid at a rate *exceeding* that to the Boards of other Districts within the County.

One-half of the County Fund to be apportioned and paid semi-annually.

3. *From the School District.*—Any sum required by any District in supplement of the above in aid of salaries, to be determined by the District School meeting or by the Trustees, and to be raised by District Assessment.

Board of Trustees to employ Teachers (and assistants), to be responsible for their salaries according to the terms of the written contract made with them under authority of Law, and to suspend or dismiss any teacher for gross neglect of duty, or immorality, and notify the Chief Superintendent of any such action, sec. 73, (3.)

The Board of Education empowered to make regulations under which moneys may be drawn and expended, sec. 5 (7.)

REMARK 1.—The exact amount that will be received by the Board of Trustees from the County fund cannot be known at the time of the School meeting. The meeting should, therefore, be careful in voting its estimates to authorize a sum amply sufficient to enable the Board of Trustees to meet the liabilities of the year. Any balance remaining in the hands of the Trustees is of course, to be carried to the credit of the next year, while any deficit arising from over-expenditure may be carried forward and provided for in the estimates of the following year.

REMARK 2.—The providing of a liberal salary for the teacher will be found the best economy. If Districts provide a fair remuneration for the efficient and worthy Teacher there will be no reason to complain of lack of men and women of high qualifications in the teaching profession.

The Act provides a sum equal to one-half the amount of Teachers' allowances from the Provincial Treasury to licensed class-room assistants, where the enrolment of pupils is 50 and upwards. The Board of Trustees will not receive any sum from the County Fund in consideration of an assistant, but they will receive from this Fund an equal sum per pupil on the average attendance of *the entire School*, when a licensed Class-room Assistant is employed.

Regulation 2. *Form of Teacher's* Agreement:* Each Teacher and licensed assistant, before entering on duty in any District, shall make a written agreement with the Board

*See affidavit of Teacher, Sec. 88 of this Manual.

of Trustees (each party retaining a duly executed copy of the same), in accordance with the following form :

First.—CONTRACT made this day of A. D. 19—between (*name of Teacher or Assistant*) holding a valid license of the class, granted under the authority of the Board of Education of New Brunswick, hereinafter referred to as the Teacher, of the one part; and "The Trustees of School District Number in the Parish (*or* Parishes) of in the County (*or* Counties) of " (*or* "The Board of School Trustees of Saint John, *or* Fredericton, etc., *as the case may be*) hereinafter referred to as the School Corporation, of the other part.

Second.—The Teacher, in consideration, of the below-mentioned Agreement by the School Corporation, hereby agrees with the School Corporation diligently and faithfully to teach a School in the said District during the School Year (*or* Term) ending on the thirtieth day of June (or the thirty-first day of December, *as the case may be*) A. D. 19—, (or as much thereof as is herein specified).

Third.—And the School Corporation agrees with the Teacher, licensed as aforesaid, to pay the teacher, (*exclusive of the Provincial Grants*) at the rate of dollars for the School Year; such payment to be made as follows: (*here state the conditions of payment agreed on.*)

Fourth.—And it is mutually agreed that for a Term, or for any *part of a School Year*, the Teacher is to receive such a proportion of the yearly salary stated in the Contract, as the number of days actually taught bears to the whole number of teaching days in the School Year; provided, however, that the Trustees, in their discretion may allow payment for any teaching day lost by the illness of the teacher, or for any other cause which to the Trustees may seem sufficient.

Fifth.—And it is mutually agreed that this Contract shall continue in force after the date specified in the foregoing section, second, unless notice in writing of an intention to terminate the same shall be given by either of the parties hereto at least one month before said date; and, failing such notice, it shall continue in force from School Year to School Year,* and shall be terminated only at the end of any School Year by notice in writing given by either party hereto to the other not later than the thirty-first day of May.

Sixth.—And it is mutually agreed that both parties to this Contract shall be in all respects subject to the provisions of the Schools Act 1900,

*The School Year ends June 30.

and any Acts in amendment thereof, and in addition thereto, and the Regulations thereunder made by the Board of Education.

In tesitmony whereof the said parties have hereunto set their seals.

A. B. [*Name of Teacher.*].....[*Seal.*]

C. D.
E. F.
G. H. } [*Names of Trustees or a majority of them; or, in Cities or incorporated Towns, of the Chairman.*] } *Corporate Seal.*

Witness—I. K.

REMARK 1. The number of teaching days in the school year varies slightly from year to year. Under present regulations as to vacations and holidays, the average number of Teaching days in Districts having six weeks' summer vacation is 214, viz—93 days for the short Term and 121 for the long Term. The relative length of the two Terms in such districts is, therefore, approximately 3-7 and 4-7 respectively of the school year. In Districts having eight weeks' summer vacation, the average number of Teaching days in the year is 204, viz. : 83 for the short Term and 121 for the long Term. The relative length of the two Terms in such Districts is, therefore about 2-5 and 3-5 respectively of the school year.

In cases in which the Contract fixes a definite sum as salary for a single Term, or part of a Term, and the Contract is continued in force under the provisions of the fifth paragraph the salary shall be reckoned *at the same rate per teaching day* as the salary stated in the Contract.

REMARK 2. The full Board of Trustees should be consulted, before entering into or giving notice of terminating a Contract with the Teacher; but in case of disagreement, or of the absence of one of the Trustees from a meeting of the Board regularly called, a majority of the Board may engage a Teacher, or give notice of dismissal, or transact other business of the District.

Regulation 3.—*Fixed Salaries*: The amount which the Board of Trustees of any District is to receive from the County Fund being largely dependent on the regularity with which the pupils are kept at School, and therefore unknown at the date of the written agreement (Reg. 2) to be made with any Teacher or assistant, the Chief Superintendent is not to recognize any Contract by which a Teacher or assistant may agree to receive such unknown sum as a portion, or the whole, of his or her remuneration from the Trustees ; but shall require that a fixed and definite sum or rate be distinctly named in each and every agreement.

Regulation 4.—*Attendance, and County Fund to Boards of Trustees—Limitation* : In the semi-annual apportionment

of the County fund to the various Boards of Trustees, the Chief Superintendent is not to recognize any attendance in a department or School in excess of an average of *fifty* pupils daily present for the time the department or School has been open during the Term, unless in the case of cities, towns, villages, and populous rural districts, it shall appear that the whole number of pupils registered in the department did not exceed fifty-six; and in the case of rural districts generally, that the requirements respecting the number of sittings in the School-room, and the employment of class-room assistants, have been duly regarded.

Of School Buildings and Furniture.

REFERENCES TO THE ACT,—Extent and character of accommodation to be provided, secs. 56, 73 (1), 105 (6.)

The Board of Education empowered to prescribe plans for the construction and furnishing of School houses and arrangement of school premises, sec. 5 (5).

School buildings and furniture to be provided by District assessment. sec. 12, by purchase, lease. the alteration or repair of existing accommodations, if not already sufficient, or by the erection of new buildings, or the purchase of new furniture, secs. 23, 73.

Money may be borrowed by the District for the *purchase* or *erection* of School buildings, and for the purchase of School furniture, secs. 12, 72 (3); and by cities and certain incorporated towns, for the purchase or erection of School buildings, and *when authorized by the Council*, for the permanent improvement of buildings and premises, and the purchase of furniture, sec. 105 (7).

Existing School houses *owned in shares* may be sold by a vote of the majority in interest of the owners, sec. 100.

The Trustees are to erect and furnish School houses by contract; to have a corporate interest only in any such contract; to exercise all their corporate powers for the fulfilment of all agreements made by them; to hold School buildings in trust for the District, and to keep them in good order and repair [as authorized by the School meeting]; to sell or dispose of the same [when authorized by the District]; and to keep the School buildings and furniture insured [when authorized by the School meeting] secs. 72, 105.

Regulation 5.—*Capacity of School-room*: At least 200 cubic feet of air are to be allowed for each sitting provided.

REMARK 1.—The height of the smallest School-room should be twelve feet, and this should be increased even up to sixteen feet in the larger houses. **Two hundred and fifty cubic feet of air for each sitting** is better than two hundred.

REMARK 2.—In building new houses, sittings should generally be provided for about one-quarter of the entire population of the District.

Regulation 6.—*Wardrobes:* A hall or room separate from the School-room, for depositing hats, cloaks, etc., and

supplied with hooks or pegs, regularly numbered, should be provided for each School or department; and wherever the building will permit, two such rooms should be supplied, one for the use of the boys and the other for the use of the girls.

Regulation 7.—*Form of Desks and Seats*: Whenever new furniture for pupils is procured by the Board of Trustees of any District, it is prescribed that the desks do not accommodate more than two pupils each (whenever possible, single desks should be provided); that the seats for the same have suitable backs, and be so graduated with respect to height that the pupils of different ages may be able to sit with their feet squarely upon the floor.

REMARK 1.—The physical comfort of the pupils is necessary to their mental improvement, while good order is impossible where there is constant uneasiness and discomfort. Seats without backs and ungraduated, produce suffering and even distortion. To relieve the overstrained muscles, unnatural postures are assumed by the children, and crooked spines are a probable result.

REMARK 2.—The best arrangements for seating School-rooms is that of single or double desks, placed in parallel rows, with aisles between of sufficient width to permit passage. By this plan the pupils all face the Teacher's desk, and are able to give direct attention to the Teacher. Benches do not afford the necessary support to the body, and are not adapted to an efficient organization of the School. They may, however, be used with advantage in class-rooms, and for the supply of extra seats for visitors at examinations. Care should be taken to fasten the common double desk firmly and neatly to the floor.

REMARK 3.—Trustees and Teachers will find the following table of service in graduating the height of seats and desks, and in arranging the furniture in rows:—

Age of Pupil.	Height of Chairs or Seats.	DESKS.				Space between Desks for Chairs or Seats.
		Height of side next to pupil.	LENGTH OF		Width.	
			Double Desks.	Single Desks.		
5 to 6 years	11 inch.	21½ inch.	36 inch.	18 inch.	12 inch.	14 inch
6 to 8 "	12 "	22 "	36 "	18 "	12 "	14 "
8 to 10 "	13 "	23 "	40 "	22 "	12 "	14 "
10 to 12 "	14 "	24½ "	46 "	24 "	15 "	17 "
12 to 14 "	15 "	26 "	46 "	24 "	15 "	17 "
14 to 17 "	16 "	27½ "	46 "	24 "	15 "	17 "
17 and upwards....	17 "	29 "	48 "	26 "	18 "	17 "

A space of four to five feet, extending across the room, should be left between the Teacher's platform and the pupils' desks. From one and a half to two and a half feet should be allowed for aisles between the rows of desks, and, if possible, the aisles next to the walls of the room should be three feet. When single desks are used, eighteen inches to two feet between the rows will be sufficient. The size of the pupils for which any room is intended must determine the width of the aisles between the desks.

REMARK 4.—There should not be any windows in rear of the Teacher's platform. The principal windows should be in the wall at the left of the pupils when they are seated at their desks. The area of glass in a School-room should be abont one fifth the area of the floor space If the left side wall is not large enough to give window spaces equal to one fifth of the floor space, then windows should be placed in the rear wall, or in the wall to the right. The bottom of the windows should be on a level with the eyes of the majority of the children seated at their desks; the top of the windows should be near the ceiling. All window sashes should be supplied with pulleys, friction rollers and weights, so that they may be easily raised and lowered. All windows should be provided with opaque adjustable shades. As much unbroken wall space as possible, consistent with proper lighting, should be left for black-boards, maps &c. With this end in view the windows may be placed in groups. The desks should always be so placed that the pupils may face the entrance of the room.

Regulation 8.—*Ventilation:* It is required that every School-room have ample provision for the admission and circulation of pure air, and the escape of impure air. The arrangements for ventilation should be such as to secure a complete change of atmosphere at least every half hour.

REMARK 1.—Without proper ventilation the School-room must be an unhealthy place, and one pervaded by bad odors. Nothing but a continuous supply of pure air can prevent restlessness and nervous irritability on the part of both Teachers and pupils; headaches, bronchitis, and weak lungs; a sluggish vital action, depriving pupils and Teachers of half their mental activity; and weariness and exhaustion of all the members of the School during the latter part of each day. In a matter of such vital importance it is better, when practicable, to obtain the services of an experienced architect to provide a plan for a system of heating and ventilation adapted to the size and location of the building, and to the special conditions to be met.

In School-houses not having an efficient method of ventilation the air in the School-room must be thoroughly changed at each recess by opening the windows and doors: During School time, while the pupils are seated,

the windows opposite the wind can be opened just sufficient to allow the escape of hot air, but not to admit cold air. By causing the pupils to rise from their seats and engage in physical exercises the windows can be safely opened at both the top and bottom. In summer, good ventilation can be constantly had by means of the doors and windows, *but care must be taken to protect the pupils from draughts.*

Regulation 9.—*Outhouses*: It is required that separate and commodious outhouses be provided and kept in a cleanly condition for the use of pupils of different sexes.

REMARK 1.--The outhouses should be commodious, inoffensive, and screened from the public observation. A high, tight board fence should extend from the centre of the rear of the School-house to the farther edge of the lot, dividing the rear grounds into two parts. The outhouses should not be placed close beside this fence, but at a little distance from it, and sufficiently far from the School-house to secure their being inoffensive to the School in warm weather. The approaches should be guarded by a suitable screen or hedge.

REMARK 2.--Each outhouse should be supplied with a well-stoned vault, about five feet deep, so arranged as to admit of being cleaned out. The vaults should be cleaned at least three times each year. Dry earth or ashes should be frequently scattered throughout the vaults. Care should be taken to prevent the water running into the vault from off the roof; access to the vault, therefore, must be provided at the *end* of the building.

In the buildings for each sex the seats should have lids hung with strong butts, and the vaults should be ventilated by a hollow wall opening into a chimney on the top. The buildings should be well plastered and painted, and finished in the same general style of architecture as the School-house. The plaster should be left very rough, and a heavy coat of coarse sand should be mixed with the paint, *to render scribbling and obscene sketching impossible.*

REMARK 3.--Locks should be placed upon the doors, so that the outhouses cannot be entered except during hours when the Teacher can have them under his personal supervision. When constructed after the plan indicated Trustees can properly hold Teachers responsible for keeping the outhouses in good order.

REMARK 4.--A shed for storing wood, and a covered play-ground for the use of the pupils in cold and stormy weather, will be found to contribute much to the comfort of the school.

Regulation 10.—*Leasing School Buildings*: A lease or other written agreement must pass between the owner, or

owners, of any room or building rented for School purposes and the Board of Trustees of the District. Such rooms or buildings, as the case may be, shall be under the supervision and control of the Trustees for School purposes during School hours and at such other times as the necessities of the School may require. Any School-house or School-houses owned by the District shall be first occupied to its or their full seating capacity before additional accommodation shall be leased, unless the Chief Superintendent or the Board of Education, in consideration of special circumstances in any case, shall otherwise order.

Of School Grounds.

REFERENCES TO THE ACT.—Board of Education empowered to prescribe the arrangement and order of School premises, sec. 6 (4); Grounds to be provided by District Assessment, sec. 12; by purchase and by lease, secs. 23, 72.

Money may be borrowed by the District for the *purchase or improvement* of School grounds, secs. 12, 72 (3.)

Grounds to be selected by the Trustees [and sanctioned by the Inspector], and may be taken in certain cases without the consent of the owner. Grounds to be held in trust for School purposes by the Trustee-Corporation, who may sell, or dispose of the same, when authorized by the School meeting, secs, 72, 105.

Regulation 11.—*Location:* The School-house should be located at a distance from all sources of malaria, such as swamps, stagnant water, and the noxious gases generated by some manufactories. It should also be situated away from the dust of the street, and the noise of the mill, the workshop or the railway station. A dry, airy position (with a gentle slope and a southern exposure, if possible), commanding as attractive a prospect as natural facilities will permit, will be found best adapted for School purposes. It is indispensable that the ground be thoroughly dry, and if not so naturally, that it be well drained. A perennial supply of pure water is also indispensable. For the moral health of the pupils the School-house should never be placed in view of even occasional scenes of brutality or debauchery. In choosing School sites, Trustees and Inspectors* are to secure those of readiest accessibility to the majority of people to be accommodated, subject to such modifications, as a due regard, in any District, to the foregoing considerations may require.

*The sanction of the site by the Inspector should be in writing, and the Trustees should preserve the paper among the public documents of the School District.

Regulation 12.—*Size of Lot:* In the country, School grounds should be an acre in extent, but not less than half an acre; in villages not less than a quarter of an acre; and in towns not less than one-eighth of an acre. Separate play-grounds are required for girls and boys.

REMARK 1.—Ample grounds should be provided wherever possible. Exercise is as essential to the health of children as air is to their life, and every School should have suitable grounds for games and amusements. The relaxation and stimulus arising from physical exercise in the fresh air, at certain intervals during the day, are productive of a very salutary influence upon the intellectual vigor of the pupils in their school work. Higher benefits are also secured by good play grounds. They furnish an arena for the display of the real tempers, dispositions, habits and manners of the pupils. The Teacher while superintending the pupils in the play-ground, will often obtain knowledge which, in his subsequent instruction, he can turn to the best account, both in the encouraging of what is right and in the dissuading from what is wrong ; in a word, in the moulding of moral character.

REMARK 2.—In a lot of one acre, ten rods front and sixteen deep is a convenient form. Any other form might be adopted, and the nature of the ground will often render some other preferable. Whatever may be the width or length. the School-house should be placed in the centre of the front, and not less than fifteen or twenty feet from the highway. A high closed board fence, extending from the rear of the School-house to the rear of the lot, will make a suitable division of the play-grounds.

Regulation 13.—*Walks:* In order to the health and comfort of the pupils in wet weather, and to the cleanliness of the School-room, a suitable plank or gravel walk should extend from the highway to the front door of the School-house. Similar walks are also required from the School-house to the outhouses.

Regulation 14.—*Improvement of Grounds:* Rough or wet grounds are to be rendered as smooth and dry as the nature of the soil will permit. In effecting any such improvements, Trustees and Teachers are earnestly solicited to use every care to preserve the ornamental features of the grounds, wherever the same may not interfere with the requirements of the play-grounds.

REMARK.—Oftentimes, without incurring any expense, and generally by a comparatively trifling expenditure, the School grounds may be so

arranged as to be attractive to the pupils, affording them constant pleasure during their School days, and cultivating in them a taste for the beautiful in nature. For the purposes of ornament, trees are at once the most beautiful and the most enduring.

In a hilly or very broken region, the tall spiry-topped trees, like the pine, fir, spruce, as well as the cedar and hemlock, would harmonize with the general features of the landscape. The round-topped and symmetrical trees, like the oak and maple, are better adapted to the quiet scenery of a level region.

While a variety is always desirable, yet the different kinds chosen for a given spot or group should be somewhat similar in shape. A group of oak, maple and basswood, for example, would be harmonious, while one composed of Lombardy poplar, weeping willow, and fir would be incongruous.

Single trees should be such as have a graceful and beautiful outline and convey to the mind the feeling of completeness. The drooping elm as a single tree, is unsurpassed for grace and beauty, when sufficient space is left for expansion. It is specially adapted to a level or moderately hilly region. The maple, basswood, and yellow birch are admirable either as single trees or as members of a group.

Groups may consist of several kinds of trees that are harmonious in character, planted so closely together that at a little distance they have the appearance of a single object. They should always be composed of one principal tree, larger and taller than the rest, with the others grouped around it as subordinates. The oak is one of the noblest trees as the central object of a group.

The single trees and groups should be so disposed about the School premises as not to interfere with the play-grounds, and at the same time to produce as great a variety as possible in the appearance of the landscape. If the situation is a fine one, openings should be left to afford views of distant objects, such as a lake, river, mountain, or the sea; all of which objects will appear more beautiful seen through a vista, bounded by the shifting foliage of the trees.

Shrubs should be planted in curved lines, in such a manner as to completely screen the approach to the outhouses, and to cover up such portions of the buildings as should not be exposed to public gaze.

Wherever the site of the School-house is in an exposed position the grounds should be protected by a thick-set row of white spruce.

Regulation 15.—*Fence*: The School lot should be enclosed by a close picket, board, post-and-rail, or woven wire fence, substantially built.

REMARK.--Pupils should not be permitted to roam at will during recess, or to play on the public highway. The school grounds, moreover, cannot be kept in order unless they are properly enclosed. The gates should be so arranged as to prevent the entrance at any time of roadside cattle.

Of Apparatus and Text-Books.

REFERENCES TO THE ACT.—The Board of Education empowered to prescribe Apparatus and Text-Books, sec 5, (5).

Prescribed Maps and Apparatus for the School-house to be provided by District Assessment, and the prescribed Text-Books for the children of poor parents to be procured by the Trustees, as authorized by the School meeting, secs. 73, 105.

If, after notice, any parent, master or guardian refuse or neglect to furnish any child with the prescribed books required in his classes, the Trustees are to supply the books to the pupil, and the parent, master, or guardian (the same not being indigent) to be liable for the cost, secs. 73, 105.

Regulation 16.—*Apparatus:* It is required that the Board of Trustees of each School District provide such apparatus as shall be found necessary for the efficient teaching of any branch of study pursued in the School.

PRESCRIBED APPARATUS.

Reading: Set of Wall Cards for class use, to introduce the prescribed Primer. Lesson Sheets for Second Primer.

Reference Books for the School-room: A large English Dictionary, a Biographical Dictionary, a Gazetteer, (Webster's Unabridged or the Standard Dictionary are recommended; but cheaper dictionaries will serve the purpose in Districts not able to purchase the more expensive books.)

Industrial Drawing: A set of Drawing Models.

Geography: Map of the Maritime Provinces (Mackinlay's recommended); Map of the Dominion; Map of the World, or Parkin's Map of the British Empire; Ruddiman Johnson's Map of Geographical Terms, for Primary School; Maps of the Great Divisions of the Earth as needed; Johnson's Maps of Ancient Geography for High Schools only. A Terrestrial Globe.

Natural History: Simple apparatus and material for prescribed course of Nature Lessons, as directed by the Inspector.

General Apparatus: Cover for the prescribed Register, a small clock, a thermometer, hand-bell, chalk crayons, black-board rubbers and pointers. Black-boards should extend around the walls of the School-room. Slate black-boards are the best.

NOTE.—The Board of Education does not deem it expedient to prescribe maps and charts of particular authorship for use in the schools. Trustees should exercise careful discretion in selecting the latest and best. The expenditure upon special apparatus must be regulated in accordance with the financial resources of the District. Trustees are advised to consult the Inspectors in regard to all such matters.

REMARK 1.—Hooks should be fastened to strips upon the walls, from which maps and charts may be suspended. A closet or large cabinet should be provided for preserving the apparatus when not in use.

REMARK 2.—Some Teachers have little or no idea of the necessity of apparatus for the purpose of establishing facts and illustrating principles,

Others have a mistaken notion that a large amount of costly apparatus is necessary to the success of the School. No money should be wasted in the purchase of useless articles, but the things essential should always be furnished. The ingenious Teacher will usually explain and illustrate his lessons by the aid of such common things as can be readily obtained. Expensive apparatus for illustrating principles of natural philosophy is beyond the reach of most country Districts; but almost every necessary experiment can be performed with articles procurable in the neighborhood, if the Teacher has zeal and a little ingenuity. Pupils should be encouraged, also, to make experiments themselves with apparatus of their own devising.

The Teacher should add to the "general apparatus," by diligent effort, a collection or cabinet of curiosities and common things. It will form an unfailing source from which important lessons may be drawn. Such a collection should contain specimens of the different metals, such as iron, lead, copper, tin and zinc; of the principal minerals which enter into the composition of the rocks, such as quartz, mica, hornblende, limestone, and gypsum; of the most common chemical products, such as salt, saltpetre, copperas, alum, and soda; of all the minerals in the neighborhood, such as pebbles, fragments of the rocks, clay, sand and especially such rocks as contain fossils; of the vegetable world, consisting of the leaves and flowers of all the plants and trees of the vicinity; the different kinds of wood, both with and without the bark; the different grains, like corn, wheat, rye, buckwheat, oats, barley and rice; other articles of food, like sago, tapioca, Irish moss, capers, etc., and the different articles for household use, like flax, hemp, cotton, gums, spices and fruits; of the products of the sea, such as shells, sponges, coral, whalebone, etc.; of the most common animal products, such as wool, hair, wax, ivory, horn, bone, and of manufactured articles, as linen, woollen, cotton, and silk fabrics, leather, paper, parchment, bits of crockery, porcelain, and glass work, and indeed specimens of everything used in the domestic arts.

Regulation 17.—*Text-books.* In a system of non-sectarian public Schools it is necessary that both the subject and matter of instruction be such that all denominations of Christians in the Province can participate in common in the same. It is generally conceded, also, that the very great educational advantages secured by a uniformity of good text-books (especially in rendering practicable an efficient classification of the pupils, by which their progress is greatly promoted), far outweigh any possible disadvantages that may occasionally accrue to individual parents, pupils or teachers; and where Schools are liable, as in New Brunswick,

to frequent change of Teachers, such uniformity is of enhanced importance. As the purchase of text-books must always be a considerable, and to many parents a serious item of expense, it is important that the text-books used should be as few in number as is consistent with the end to be attained; and whilst every care is to be taken that they always be the best of their kind, they should be changed as seldom as all the interests involved may seem to require. It is important, however, to recognize the fact that educational progress and efficiency demand the occasional introduction of new Text-Books, and the consequent superseding of the old. The progress of science, the advancement of knowledge through new discoveries, the adoption of the latest improved methods, and sometimes even purely economic considerations, not only justify but imperatively call for changes from time to time. Great care will be taken whenever a change may be determined upon to effect it with as little inconvenience and loss as may be possible to all concerned. Regarding the foregoing considerations as involved in the exercise of the power and authority conferred upon it in this behalf, the Board of Education, reserving to itself the right of adding to or removing from the following Lists any book as it may deem necessary, prescribes the books specified therein as the text-books for the use of Schools. The following declarative provisions concerning the duties of parents, masters, guardians, Trustees and Teachers in respect of text-books shall be read as a part of this Regulation :—

(1) Parents, masters, and guardians are to provide their children in attendance at School with the books prescribed for the use of pupils, as may be required from time to time by the course of instruction pursued in the School.

(2) The Board of Trustees is to see that the pupils are properly supplied with the prescribed books, and that no books unauthorized by this Regulation are used ; and if, after notice from the Trustees, any parent, master or guardian, refuses or neglects to supply his children with the necessary books prescribed for pupils, the Trustees are to provide the books for such children, and (with power to exempt indigent persons) the cost thereof may be collected from the parent, master or guardian by warrant of the Trustees, as in the case of assessed rates.

(3) The Teacher may not require or permit any pupil to procure or use as a School text any book not included in the List of text-books prescribed for the use of pupils; but he may at any time request pupils to consult, by way of reference, any text-book prescribed for the use of Teachers, or any book permitted in the School Library by the provisions of Regulation 34.

(4) The Teacher is not prohibited from illustrating and amplifying from any source, the subject-matter of any prescribed text-book, or the subject of any oral lesson, provided always that in any instruction or exercises to this end, he intelligently and conscientiously avoids any infringement of the provisions of Section 119 of the Act.

(5) Excepting the pupils' exercises arising out of the method of instruction pursued in the several subjects, and original exercises of pupils in composition, the Teacher is prohibited from requiring any pupil to read, sing, learn or recite portions of prose or verse not contained in the text-books prescribed, but he may permit or request the occasional reading, singing, learning or recitation by pupils of other portions of prose or verse, provided always that before giving such permission or making such request, he carefully ascertains that any such portion of prose or verse is not objectionable in form or immoral or disloyal in sentiment, and that its use in connection with School exercises is not forbidden by the provisions of Section 119 of the Act.

(6) The Teacher is personally responsible for the faithful execution of the requirements of the provisions of the foregoing clauses (3), (4) and (5), and for the manner in which he exercises his discretion thereunder.

(7) For use in advanced classes the Board of Education has prescribed certain portions of English, Latin and Greek classical authors, and designated cheap texts of acknowledged excellence for the use of pupils. Should any pupil, however, already possess another edition of the prescribed portions of these authors, such edition may, on the approval of the Teacher, and with the view of avoiding unneccesary expense to the parent, be substituted for the particular edition designated by the Board of Education.

(8) In any School in which it may be practicable to further the study of the English Classics, the Board of Education will, from time to time, carefully consider the application of the Teacher, or of the Board of School Trustees, in the case of Cities and Incorporated Towns, asking authority to introduce other portions of English classical authors, provided (*a*) that the Readers and other English literary texts already prescribed for the use of pupils have been carefully studied by the class; (*b*) that adequate reasons are given for the use of an additional text; (*c*) that not more than one such supplementary text be introduced into any class or grade in any Term; and (*d*) that a copy of the proposed text be transmitted by the Teacher, or Board of School Trustees (as the case may be) with the application. An equal discretion in respect of texts,

and subject to the same conditions in its exercise, is allowed in *advanced* classes in the Latin and Greek languages. It is to be distinctly understood that the study of extra portions of English, Latin and Greek classical authors is not to be prosecuted in any School to the neglect or detriment of other School studies of equal or greater advantage to the pupils. Any application in the above behalf is to be made through the Chief Superintendent at least one month before the beginning of a School Term, and no proposed text shall be introduced into any School until the written authority therefor of the Board of Education, under the hand of the Chief Superintendent, has been received by the teacher, or the Board of School Trustees (as the case may be); and any text so authorized shall thereafter be regarded as a prescribed text, during the pleasure of the Board of Education, for use only in the specified class or grade of the School or department for which it was authorized, and shall only be used as a supplementary to the regular texts.

1.—List of Text-Books Prescribed for Pupils.

COMMON SCHOOL GRADES.

English Reading Books:

The New Brunswick Readers, viz.: First Primer, Second Primer, Readers Nos. I, II, III, and IV. Health Readers Nos. I and II.

French—English Reading Books for Acadian Schools:

Primer, First, Second and Third Readers (N. B. series.)

Supplementary Reading:

Boards of Trustees in consultation with the teachers may, in their discretion, allow the use of supplementary reading books in the several grades. The following are recommended (not prescribed) from which to select:

Nelson's Supplementary Readers, Thomas Nelson & Sons.

MacMillan's Recitation Cards and Books. Graded. History Readers. MacMillan & Co.

Arnold's Continuous Story Readers. Graded. Edward Arnold.

Classics for Canadian children. Graded. A. & W. MacKinley.

Supplementary Readings in Canadian History. *Educational Review.*

Spelling Book:

The Practical Speller, or Manning's Classified Speller. (For Acadian Schools.) Exercises Orthographiques.

English Grammar and Composition:

Meiklejohn's Short Grammar of the English Tongue. (For Acadian Schools): Grammaire Francaise Elementaire.

Geography:
The New Canadian Geography.
History :
(Book to be prescribed hereafter.)
Arithmetic :
Common School Arithmetic, Parts I, II and III, by Kennedy and O'Hearn. (The three parts may be had in one volume.)
Algebra :
Todhunter and Loney's Algebra for beginners.
Nature Lessons :
Brittain's outlines of Nature Lessons. (To be used as an Exercise Book.)
Drawing :
Public School Drawing Course, Nos. I-VI.
Writing:
McMillan's New Brunswick Writing Books, No. I-VIII.
McMillan's New Brunswick Vertical Writing Books, Nos. I-VIII.
Music:
(Books To be prescribed.)
Book-Keeping:
MacLean's Book-Keeping. (Small edition.)

HIGH SCHOOL GRADES.

English:
New Brunswick Reader No. 5.
Meiklejohn's English language.
Longfellow's Evangeline, Scott's Lady of the Lake and other selections from English Literature announced from year to year.
History and Geography:
Clement's History of Canada.
Swinton's Outlines of General History.
The New Canadian Geography.
Book-Keeping:
MacLean's Book-Keeping. (Small edition.) For Advanced Classes: MacLean's High School Book-Keeping.
Mathematics:
Arithmetic, Hamblin Smith's, or Academic Arithmetic, Kennedy & O'Hearn.
Algebra, Todhunter & Loney.
Geometry, Hamblin Smith.
Trigonometry, Wentworth's.
Mensuration, F. H. Stevens' Mensuration for Beginners.
Natural Science, &c:
Botany, Spotton's (N. B. Edition.)
Introduction to Chemical Science, R. P. Williams, or Inorganic Chemistry, for Beginners, Roscoe and Lunt.

Introduction to Physical Science, A. P. Gage.
Elements of Geology, Geikie.
Physiology & Hygiene—Our Bodies and How We Live—Blaisdell.
James' Agriculture.

French:

MacMillan's Progressive French Course, 1st year.
MacMillan's Progressive French Course, 2nd year.
MacMillan's Progressive French Reader, 1st year.
MacMillan's Progressive French Reader. 2nd year.
Duval's Elementary French Grammar.
Racine's Esther.
French-English Dictionary, Cassell's,

Latin:

Primary Latin Book, Robertson & Carruthers.
Latin Authors, Caesar, Virgil, Horace, Cicero, &c.
(Bell's Illustrated Classics, MacMillan's Elementary Classics or Morang's Latin and Greek Classics recommended.)
Latin-English Dictionary.

Greek:

White's First Greek Book.
Greek Authors, Xenophon's Anabasis, Homer's Iliad, Euripides Alcestis, &c.
(Bell's Illustrated Classics and MacMillan's Elementary Classics recommended.)
Greek-English Dictionary.

II.—LIST OF CERTAIN TEXT-BOOKS RECOMMENDED FOR TEACHERS:

Health:

Blaikie's Sound Bodies for our Boys and Girls.
Dr. Edward Smith's Manual of Health (Popular Science Library): and Dr. B. W. Richardson's Temperance Lesson Book.
Domestic Economy, by M. Alice Clark.

Education:

Currie's Common School Education.
Fitch's Lectures on Teaching.
Browning's Educational Theories.
Compayre's History of Pedagogy, by W. H. Payne.
Science and Art of Teaching, by Joseph Payne.
For Grammar School Teachers: Scribner's Great Educators.
Dexter and Garlick's Psychology in the School Room.

Reading and Physical Exercises:

Munroe's Manual of Physical and Vocal Training.

Composition:

Sykes' Elementary English Composition.

Singing:
A Hand book for the teaching of Vocal Music, Eleanor Smith. Scott, Foresman & Co., Chicago.
Industrial Drawing:
Prang's Manuals of Industrial Drawing for Teachers.
Mental Arithmetic:
Greenleaf's.
Algebra:
C. Smith's Algebra.
English Language:
Brooke's English Literature (Primer),
Meiklejohn's English Language.
Trench's English Past and Present.
Agriculture:
Public School Agriculture, by C. C. James.
Elementary Science:
Brittain's Manual of Nature Lessons.
Physical Geography:
Davis' Physical Geography Round the Empire, by Geo R. Parkin.

Of the Conduct and Government of Schools.

REFERENCES TO THE ACT. The Board of Education empowered to prescribe regulations for the organization, government and discipline of Schools, sec 5 (4).

All Schools to be non-sectarian. sec. 119.

Teachers to assist Trustees of Graded Schools in classifying the pupils according to attainments, sec. 73 (2), to call the Roll twice daily; to keep a daily Register as prescribed by the Board of Education on pain of forfeiting the Provincial Grant, the Register to be open for inspection; and to teach diligently and faithfully the branches required according to the Law; to maintain order and discipline. To have a care to the health and comfort of the School; to enforce cleanliness; to report to the Trustees the appearance of any contagious disease among the pupils. To hold a public examination of the School each Term; to give notice of the same to the Trustees and parents; to notify all School meetings called by the Trustees; to make an affidavit to the Trustees' Return; to collect information and report to Inspector, secs. 85, 86, 87, 88.

Regulation 18.—*Evening Schools:* A portion of the instruction provided in any District may, if deemed desirable by the Board of Trustees, be through the medium of Evening Schools, subject to the following provisions :

(1) Evening Schools shall be for the free instruction of persons upwards of thirteen and under twenty years of age, who may be debarred from attendance at the Day School The Trustees may admit persons upwards of twenty years of age on prepayment to their Secretary of a reasonable tuition fee.

(2) Any such Evening School shall be in session 2½ hours; and in relation to public grants, two evening sessions shall count as one day.

The prescribed Register shall be kept, and a Return of the School made by the Board of Trustees in the form directed by the Chief Superintendent.

(3) The prescribed text-books shall be used in Evening Schools, and supplied to indigent pupils under twenty years of age, in the same manner as for Day Schools.

(4) No portion of Provincial or County funds for Education shall be appropriated in aid of Evening Schools, unless taught by regularly licensed Teachers.

(5) Evening Schools shall be graded according to the attainments of the pupils.

(6) In all cases, the Board of Education would greatly prefer that the Teachers of Evening Schools should be other than Teachers of Day Schools; but where this may not be practicable, the Board of Trustees may permit the Teacher of the Day School to teach four days in the week, and Evening School three evenings in the week.

Regulation 19.—*The School Year*: The School Year begins on the first day of July and ends on the Thirtieth day of June, (Section 2.,) and shall consist of two Terms: The First Term beginning on July 1st, and ending on December 31st and the second Term beginning on January 1st and ending on June 30th.

Regulation 20.—*Holidays*: (1) The anniversary of the Queen's Birthday shall be observed as a holiday in all Schools; also Labor Day, Thanksgiving Day and any day proclaimed by the Lieutenant Governor as a public holiday throughout the Province, Good Friday and the Monday and Tuesday following Easter. The anniversary of the Landing of the Loyalists shall be observed as a holiday in the Schools of the City of Saint John. When the Queen's Birthday, Loyalist Day, or a proclaimed holiday, falls on Saturday, the number of teaching days in the Term shall not be thereby increased.

NOTE.—In Districts in which Labor Day is not publicly observed, the Schools may be kept open as a Teaching Day, and in such cases the School may be closed for the Term one day earlier.

(2) *Arbor Day:* With a view of encouraging the improvement and ornamentation of School grounds and thereby of cultivating on the part of pupils, habits of neatness and order, and a taste for the beautiful in nature the Board of Education makes the following provision:

Teachers are hereby authorized, with the sanction of Trustees, to set apart any Friday that may be deemed most suitable during the months of May or June for the purpose of improving the School grounds and planting thereon trees, shrubs and flowers, such day to be known as "Arbor Day," and when duly observed credit to be given for it as a lawful teaching day. See Remark and Notes under Reg. 13.

Arbor Day will be regarded as duly observed when the following conditions are complied with:

(*a*) That the Friday in May or June which the Inspector shall from year to year recommend to be observed within his Inspectoral District is set apart as Arbor Day.

(*b*) That Teachers who observe Arbor Day make within five days thereafter a report to the Inspector of their District, which report shall state the name and number of District, the date on which the day was observed, what improvements were made to the School grounds, the number of trees planted, number of shrubs, or number of flower beds made. Unless a report is made to the Inspector, the School must be kept open during both sessions.

(*c*) That the Inspector forward to the Chief Superintendent a tabular synopsis of the reports of the Teachers within his Inspectoral District not later than June 30th.

(3) Saturday shall be regarded as a holiday in all Schools; but the Board of Trustees in Cities and Towns may, if preferred, allow a half-holiday on Wednesday and Saturday.

2. *Vacations*: (1) Excepting the student-teachers' department of the Normal School, no School shall be in session during the time herein designated as a Christmas vacation, embracing two weeks (ten week days other than Saturdays,) beginning on the last Saturday preceding the week in which Christmas falls.

SUMMER VACATION.

(2) Except in the student-teachers' department of the Normal School, there shall be a Summer Vacation in all Schools of six weeks, beginning on the first day of July; but in rural Districts subject to Spring and Autumn freshets, or where the harvest is late, the Board of Trustees, having first obtained the formal approval in writing of the Inspector, may permit a part or the whole of the Summer Vacation to be taken at another time. The Inspector shall notify the Chief Superintendent of each approval given by him as above.

(3) In the Cities and Incorporated Towns organized under Section 108, there shall be two weeks additional Summer Vacation. Districts maintaining Grammar and Superior Schools shall also have eight weeks'

Summer Vacation, provided that a majority of the Ratepayers present at the Annual School Meeting vote in favor of the same, and that the Secretary of the meeting notify the Chief Superintendent of such vote.

NOTE.—When the last day of the Summer Vacation falls upon Thursday or Friday, the following Monday will be the first teaching day of the next Term.

3. *Teaching Days:* All week days not allowed herein as holidays, or included in Vacations by the foregoing provisions, shall be regarded as Teaching Days.

4. *Substitute Days* : The Board of Trustees has under the following circumstances, hereby authority to change in any Term some of the days specified above as teaching days into holidays, and to require the School or department to be kept in operation on Saturdays instead, viz :—(*a*) on the application of the Teacher to be allowed to employ teaching days, not exceeding two in any Term, in visiting other public Schools for the purpose of observing the methods employed, and the work done in them; (*b*) the illness or other unavoidable cause of absence from School of the Teacher ; (c) other extraordinary circumstances which may render the substitution desirable or necessary, in the judgment of the Board of Trustees ; Provided always (a) that no School or department shall be kept in session more than *five* days per week in any two consecutive weeks; nor (b) that any teacher shall, on the average, teach more than five days per week during the period he is under engagement in any Term ; and (c) that substitute days shall he allowed only for days lost between the dates of the actual opening and the actual closing of the School in any Term. Notice should always be given to the School of any substitution of days as authorized herein, and special pains taken to secure a good attendance on the Saturdays on which School shall be kept as hereby authorized.

5. *Legally Authorized Teaching Days:* The legally authorized Teaching Days shall be those only on which Schools are authorized to be open by the several provisions of this Regulation.

6. *Length of Daily Session:* The term *School Hours* shall mean and include all the time between the opening and the

close of the School for the day. The hours of teaching shall not exceed six each day, exclusive of at least an hour allowed at noon for recreation. The Board of Trustees, however, may, if it desires, restrict the number of hours to five, and for the younger children to four. A short recess shall be allowed about the middle of the morning sitting, and the same in the afternoon session, if deemed necessary. In the youngest Primary Departments or classes especially, care should be exercised that the pupils are not confined too closely or too long in the School-room. [The Board of School Trustees of St John may, in its discretion, permit one daily session during the Winter term ; but the Board of Education reserves to itself the right of withdrawing at any time the permission herein granted.]

Regulation 21.—*Symbols or Emblems in the School Room:* Symbols or Emblems distinctive of any national or other society, political party, or religious organization, shall not be exhibited or employed in the School-room in its general arrangements or exercises; but nothing herein shall be taken to refer to any peculiarity of the Teacher's garb, or to the wearing of the cross or other emblem worn by the members of any denomination of Christians or temperance organizations.

Regulation 22.—*Privilege of Teachers with respect to opening and closing exercises of Schools:* It shall be the privilege of every Teacher to open and close the daily exercises of the School by reading a portion of Scripture (out of the common or Douay version, as he may prefer), and by offering the Lord's Prayer. But no Teacher shall compel any pupil to be present at these exercises against the wish of his parent or guardian expressed in writing to the Board of Trustees.

Regulation 23.—*Duties of Teachers:* It shall be the duty of each and every Teacher:—

(1) To maintain a deportment becoming his position as an educator of the young; and to strive diligently to have exemplified in the intercourse and conduct of the pupils throughout the School, the principles

of Christian morality. To this end it shall be his duty to give instruction to the School, as occasion may require, concerning such moral actions and habits as the following:

Love and Hatred.
Obedience, willing and forced.
Truth and falsehood, dissimulation.
Selfishness and Self-denial.
Gentleness and Cruelty.
Courtesy.
Cleanliness.
Loyalty and Love of Country.
Generosity and Covetousness.
Order and Punctuality.
Perseverance.
Forgiveness of Injury.
Patience.
Justice.
Self-control.
Contentment.
Industry and Idleness.
Respect for the Aged.
Self-conceit.
Destructiveness.
Tale-telling, when right and when wrong.
Forbearance and Sympathy, due to misfortune and deformity.
Charity, especially towards those who differ from us in race, creed, or color.

(2) While employed in the discharge of School duties not to make use of any religious catechism, nor to interfere, or permit interference on the part of others, with the religious tenets of any pupil.

(3) By familiar lessons to inform his pupils of the general conditions of Health, how it may be retained and ill-health avoided. To maintain a regular supervision of the pupils in the play-ground, to repress the use of improper language, and have a care that games are honorably played; and, generally, to have a care out of School over the deportment of the pupils while absent from their homes.

(4) Not to enroll upon the School Register, in Districts having more than one department or School, the name of any new pupil in any Term without the permit of the Secretary of the Board of Trustees. The Teacher shall carefully preserve every such permit till the expiration of the Term. In the event of any pupil being transferred from one department to another during the Term, a line shall be ruled in the Register opposite (to the right of) his name, and ths words "*Transferred to department*" (*or School*) written thereon. A line shall also be ruled (up to the day on which he enters) in the Register of the Teacher receiving the transferred pupil, and the words "*Received by Transfer from department*" (*or School*) written thereon. The attendance of any pupil transferred to another department or (public) School *within the Term*, shall be dealt with as directed in the Register.

(5) To keep with care and accuracy the Register prescribed by the Board of Education (to be obtained by the Teacher from the Board of Trustees, and to remain their property), and to call the roll just previous to beginning the regular School work each morning and afternoon. All cases of tardiness or absence shall be carefully inquired into and noted in the Register. At the close of the Term the Register is to be placed in charge of the Trustees, or their Secretary, to be preserved as a District record.

(6) To furnish the pupils with constant employment in their studies, and to endeavor, by judicious and diversified modes, to render the exercises of the School pleasant as well as profitable. The Board of

Education deems it very desirable that Teachers abstain from the practice of depriving pupils of recesses or nooning.

(7) To practice such discipline as may be exercised by a kind, firm, and judicious parent in his family. It is strictly enjoined upon all Teachers to avoid the appearance of indiscreet haste in the discipline of their pupils; and, in any difficult cases which may occur, to apply to the principal of the School (if a graded one) or to the Board of Trustees, for advice and direction.*

(8) Subject to the arrangements of the Board of Trustees, to see that the School house is kept in proper order in respect of cleanliness, neatness, heating and ventilation; and especially that the School-room is ready for the reception of pupils at least twenty minutes before the time fixed for opening the School.

(9) To regulate the temperature of the School-room by a thermometer. In winter the temperature during the first School hour in the forenoon or afternoon should not exceed 70 degrees, or 66 degrees during the rest of the day.

(10) To have a care that the yards, sheds, and outhouses are kept in order, and that the School-house and premises are locked at all proper times. To exercise vigilance over the public School property under his charge, the buildings, outhouses, fences, etc., furniture, apparatus, and books,—so that they may not receive unnecessary injury; and give prompt notice in writing to the Secretary of the Trustees of any supplies which may be required for the School, or of any repairs which may be required to be made to the building, outhouses, furniture, etc.

(11) To keep in a conspicuous place in the School-room a Time-Table, showing the order of exercises for each day in the week or month, and the time devoted to each per day.

(12) Not to be absent from the school, except as expressly authorized by the Regulations of the Board of Education, without permission from the Board of Trustees, unless in case of sickness, in which case the absence is to be immediately reported to their Secretary.

(13) In graded Schools, to attend all meetings of the Teachers of the School called by the Principal. It shall be the duty of the Principal of each School to convene a meeting of the Teachers associated with him at least once a month for conference respecting the interests of all the departments of the School.

(14) To make an affidavit required by the Act, and to furnish the Board of Trustees, when solicited by them or their Secretary, every reasonable assistance in making the Returns required by the Education Office.

* The following are modes to be adopted or avoided:—

Proper.—Reproof kindly but firmly given, either in private or before the School, as circumstances require it, or such punishment as the case really warrants, administered as directed in the Regulation.

Improper.—Contemptuous language, reproof administered in passion, personal indignity or torture, and violations of the laws of health.

(15) In case of a change from one School or department to another during a Term, the Teacher, on removal, is to deposit with the Secretary of the Trustees the required affidavit for the time taught; and such affidavit shall be attached by the Secretary to the Trustees' regular return at the close of the Term. The affidavit of the Teacher's successor is, in such a case, to include only that portion of the Term during which he has had charge of the School or department, and is to be executed on the blank form contained in the Trustees' return.

(16) To hold a public examination of the School each Term, as required by Section 88 of the Act.

(17) In graded Schools, to assist the Board of Trustees when required in classifying the pupils according to their attainments.

(18) To submit his agreement with the Trustees, and also his license, to the inspection of the Inspector or Chief Superintendent whenever required, and to supply any and all information in his power relating to his School or department whenever such is solicited by either of them.

(19) The Teacher of each department of Graded Schools shall, at the close of each School Term, promptly furnish to the Board of Trustees a full and duly attested report of the department under his or her charge, in accordance with the form supplied to the Trustees by the Chief Superintendent. All such Reports shall be forwarded to the Education Office by the Trustees, in connection with and as a part of their half-yearly return.

Regulation 24.—*Visiting Days*: *Teachers' Institutes*: *Educational Institute*: In order to facilitate the continuous acquisition of professional knowledge and skill on the part of those authorized by the Board of Education to discharge the responsible duties of Teachers and to secure in as high a degree as possible the educational benefits contemplated by the School System, the following provisions are ordained in behalf of Teachers' Visiting Days for observation of Schools, Teachers' Institutes for the several Counties and an Educational Institute for the Province:

1. *Visiting Days:* In the manner and under the conditions specified in Reg. 19, 4, any Teacher may, with the concurrence of the Board of Trustees, substitute two Saturdays in each Term, in place of two of the regular teaching days, in order to visit other public Schools for purposes of professional observation. Before making application in this behalf to the Board of Trustees, it shall be the duty of the Teacher to ascertain that the School or Schools he proposes to visit will be in operation on the days for which leave of absence is sought, and also to acquaint in advance the Teacher of any School which he intends to visit of the time of such visit.

2. *Teachers' Institutes:* Whenever ten or more Teachers within a County shall make written request to the Inspector in such behalf, a Teachers' Institute shall be formed for such County, the exclusive object of which shall be to promote the efficient operation of the means contemplated by the Law and the Regulations of the Board of Education for the conduct of all work pertaining to Teachers of Schools. To this end, lessons illustrative of method and management may be given, conversations and discussions had, papers read, and special instruction given in any subject of the School course. All subjects and discussions foreign to the practical duties of the Teacher's office are to be avoided, and all of the exercises shall be as practical as possible. The Teachers' Institute shall be composed and directed as follows:

(1) All residents of the County holding valid licenses from the Board of Education shall become members of the Teachers' Institute on enrolment and annual payment of such fee, not exceeding one dollar, as the Institute may deem proper. The Inspector shall be. *ex-officio*, a member of the Committee of Management of each County Institute convening within his Inspectoral District.

(2) The Teachers' Institute shall annually elect from among its members a President, Vice-President, and Secretary-Treasurer. The Committee of Management shall consist of the foregoing officers and two other members annually chosen. The Committee shall determine the exercises for each meeting and the order of business, and the programme shall be duly forwarded by the Committee to the Chief Superintendent.

(3) On giving written notice of at least one week to the Board of Trustees, and due notice to the pupils, Teachers shall be entitled to be absent from their Schools for the purpose of attending the sessions of the Teachers' Institute during the days provided for herein.

(4) The Teachers' Institute shall meet annually, and at such place and time (the same being Thursday and Friday) as the Institute may from year to year determine. The sessions shall be held both morning and afternoon, and shall continue through two days; those on the first day shall begin at 10 a. m., and on the second day at 9 a. m. When a suitable room can be secured for the purpose, it is recommended that on the evening of the first day a public meeting (whose object shall be in harmony with that of the Institute) be held and addressed by the Chief Superintendent (when his duties will permit), the Inspector, and other suitable persons, as the Committee may determine.

(5) The President shall, as soon as practicable after the close of the sessions of the Teachers' Institute, transmit to the Chief Superintendent, in the form to be supplied for that purpose, a list of the Teachers present at the same, and the attendance at each session, and in the semi-annual apportionment of the County Fund and disbursement of Provincial grants, the Chief Superintendent shall, in every case in which the

Teacher has attended all the sessions of the Institute, allow to the Board of Trustees their proportion of the County Fund for the two days as if the School or department had been open, and to the Teacher the Provincial grant as if he had been engaged during the two days in teaching the School or department under his charge; and in any case in which the President shall specifically certify upon the list transmitted by him that the Teacher was obliged to be absent from the School one half or the whole of Wednesday in order to be present at the first session, the Chief Superintendent may allow the additional half day or day, as the case may be, but no further allowance of the time shall in any case be made. A suitable outline report of the work of the several sessions, including, when deemed desirable, extracts from papers read, shall, after being submitted to the President for approval, be forwarded by the Secretary-Treasurer to the Chief Superintendent.

(6) In case it shall appear to the Board of Education that the Teachers' Institute in any County is inefficiently conducted, or that any object foreign to that contemplated herein is entertained at its gatherings, all privileges herein accorded in behalf of such Institute shall be withdrawn.

(7) The time, place and programme of the first meeting of the Teachers' Institute shall be determined by the Inspector, in concert with such of the Teachers making written request for its formation, as he may deem necessary: and he shall notify all the Teachers within the County of the same at least one month before the meeting. Special care should be taken to ensure prompt organization and profitable sessions.

3. *Educational Institute of New Brunswick*: The Chief Superintendent shall convene annually or biennially, as the Executive Committee hereinafter provided shall determine, an Educational Institute, whose object shall be the professional instruction and culture of its members and the discussion of educational questions. The Educational Institute shall be composed and directed as follows:

(1) The Chief Superintendent of Education, the Chancellor of the University, the Principal of the Normal School, and the Inspectors of Schools shall be *ex-officio* members of the Educational Institute; and Teachers, Professors of the University, Instructors of the Normal School, and School Officers other than Teachers, shall become members on enrolment and payment of such sum, not exceeding one dollar, as the Educational Institute may determine. It shall be competent for the Educational Institute, on the recommendation of its Executive Committee, to confer honorary membership upon any person not embraced in the classes above specified—honorary members to be entitled to all the privileges of members, except that of voting and to be exempt from the payment of fees.

(2) The *ex-officio* members, with ten persons chosen by the Educational Institute from among its other members, shall be an Executive Committee. The Committee shall appoint its own Secretary-

Treasurer, who shall, among other duties, receive and disburse, under the direction of the Committee, all funds received by it from the Institute. The Committee shall also determine whether the Institute shall meet during the last three teaching days in June or during the Summer Vacation; the number of days the Institute shall be in session, and the programme of exercises for each meeting; and no question shall be entertained by the Institute which has not first received the recommendation of the Committee.

(3) The Educational Institute shall appoint a Secretary-Treasurer and an Assistant, who shall receive the enrolment fees and pay them over to the Secretary-Treasurer of the Executive Committee, keep a record of the proceedings of each meeting, and furnish a suitable report of the same to the Chief Superintendent for publication.

(4) The Chief Superintendent shall preside at the meetings of the Educational Institute and of the Executive Committee, and in his absence or at his request the Chancellor of the University or other member of the Committee shall preside.

(5) The Chief Superintendent is hereby authorized to use the accommodation and appliances of the Normal School as he may deem necessary, for the meetings of the Educational Institute when convened by him at Fredericton.

(6) If the Educational Institute has been convened and in session during the last three teaching days in June, the Secretary-Treasurer shall, as soon as practicable after the close of the sessions, transmit to the Chief Superintendent, in the form to be supplied for that purpose, a list of the Teachers present at the same, and the attendance at each session, and in the semi-annual apportionment of the County Fund and disbursement of Provincial grants the Chief Superintendent shall, in every case in which the Teacher has attended all the sessions of the Institute, allow to the Board of Trustees their proportion of the County Fund for the last three teaching days in June as if the School or department had been open, and to the Teacher the Provincial grant as if he had been engaged during these three days in teaching the School or department under his charge; and if in any case it shall appear, in the judgment of the President and the Secretary-Treasurer of the Institute, that a Teacher was obliged to be absent from the School one half or the whole of a teaching day in order to be present at the first session, the Chief Superintendent may, upon the same being specifically stated in the list transmitted to him, allow the half day or day, as the case may be.

(7) The Educational Institute shall elect biennially one of its members (who must be a graduate of the University of New Brunswick) to represent the Institute upon the Senate of the University.

Regulation 25.---*Collections, Subscriptions, Presents Etc.*: No collections shall be taken up, or subscriptions solicited for any purpose, or notice of shows or exhibitions, or of re-

ligious or political meetings shall be given in any School ; nor shall any Teacher act as agent for text-books, or sell stationery, or receive presents (unless presented to him on his retiring from School,) nor shall he award prizes or medals of his own to the pupils under his charge. The same provisions shall apply to the Instructors and Teachers of the Normal School ; but when it is thought desirable by the Teacher, with the consent of the Trustees of any District, to raise funds by means of school entertainments or concerts for the purchase of apparatus, books or any School appliances, it shall first be determined by consultation between the Principal of the School and the Trustees for what specific purpose or purposes such funds shall be raised ; and such funds when raised shall be expended for the purpose or purposes only for which they were raised. No Teacher shall reta inpossession of such funds or any part of such funds after the termination of his contract with the Trustees, but shall hand to the Trustees or their Secretary all such funds in his possession, and the Trustees or their Secretary shall give the Teacher a receipt for the same, and account for the money so received to the District.

Regulation 26.—The Teacher of the highest grade of any series of departments conducted in the same building shall be designated the Principal of the School ; and where different grades of Primary, Advanced, Superior or Grammar Schools are respectively accommodated in separate buildings, the Teacher of the highest grade in each shall be designated the Principal. The Principal of a School shall have a responsible supervision over the time tables, exercises, methods and general discipline pursued in all its lower grades, and over the conduct of all the pupils as committed to Teachers generally by the provisions of Regulations 23, (3), (7), and 29, (5); and it shall be competent for the Principal Teacher, in his discretion, to exercise, on occasion, paramount authority in discipline, and to administer the same.

REMARK—The Board of Education recommends that Trustees always advise with the Principal in securing suitable Teachers for the other departments of the School.

Regulation 27.—*Contagious Diseases*: No person shall be admitted to or continue in any School as a pupil if he is afflicted with, or has been exposed to, any contagious disease, until all danger of contagion from such pupil, or from the disease or exposure, shall have passed away, as certified in writing by a medical man.

Regulation 28.—*Destruction of School Property*: Any School property that may be wilfully injured or destroyed by any pupil is to be made good forthwith by his parent or guardian.

Regulation 29.—*Requirements of Pupils*: School officers shall make the following requirements of each and every pupil:

(1) That he come to School clean and tidy in his person and clothes; avoid idleness, profanity, falsehood and deceit, quarrelling and fighting; be kind and courteous to his fellows, obedient to his instructors, diligent in his studies, and conform to the rules of the School.

(2) That he present to the Teacher an excuse from his parent or guardian for tardiness or absence from School.

(3) That he attend (in Districts having more than one department) the particular department to which he shall be assigned by the Trustees.

(4) That he be present at each inspection and examination of his School or department, or present a satisfactory excuse for absence.

(5) That he be amenable to the Teacher for any misconduct on the School premises, or in going to and returning from School, except when accompanied by one of his parents or his guardian, or some person appointed by them.

(6) That he come to School with the prescribed text-books and School requisites needed in his class; and in case his parents or guardians, after notice, fail to provide the required books, the Trustees are to provide the same, as directed by the Law.

Of the Qualifications and Licensing of Teachers.

REFERENCES TO THE ACT. Different classes of Teachers, sec. 13.
The Board of Education empowered to prescribe regulations for the classification of Teachers to appoint Examiners, and to grant and cancel licenses, sec. 5 (4).

Regulation 30.—*Licenses obtained previous to January 15, 1872*: Licenses issued (or recognized) by authority of the Board of Education previous to January 15, 1872, and which

have not been cancelled or withdrawn, shall continue to be valid during the pleasure of the Board, according to the terms thereof, in the Districts for which they were originally issued, or for which they may have subsequently been endorsed (or recognized) by the Board.

REMARK 1.—Whenever a formal and well grounded complaint from a number of ratepayers in any School District is laid before the Board of Education as to the incompetency of the Teacher engaged in the District, and the Trustees persist in retaining the services of such Teacher, the Board may, in its discretion, order the re-examination of such Teacher at the next regular examination of candidates for Teachers' licenses.

REMARK 2.—Whenever a parent or guardian submits to the Trustees any complaint respecting the action of a Teacher or the conduct of a pupil, or of the School, and the Trustees refuse or neglect to give due attention to the same, the Board of Education will, on application, cause a proper investigation to be held.

Regulation 31.—*Licensing of Teachers*: The following rules are prescribed with respect to the Licensing of Teachers.

1. *Persons Eligible for Examination*: No person shall be eligible for examination (except as specially provided by Reg. 30), or for advancement of Class, unless presenting to the Chief Superintendent,* *one month* previous to the date fixed herein for the examination, satisfactory proof—

That he or she is 17 years of age; that he or she is of good moral character (the certificates to which facts are to bear date within three months of the time of the candidate's application, except in the case of student-teachers in attendance at the Normal School whose certificates have been previously filled with the principal in accordance with Reg. 39 (3).

(1) That he has obtained professional classification at the Provincial Normal School; or has received a certificate of qualification from some other recognized Normal or Training School for teachers, after attendance thereat of not less than one school year; *or*

(2) Holds at the time of application a License from the Board of Education of New Brunswick, valid under Reg. 30 or 31, and has also passed the preliminary examination for advance of class in accordance with the provisions of Reg. 31.

* Applications to be made in the following form:—

To the Chief Superintendent,

Education Office, Fredericton [*Place and date.*.)

SIR,—I hereby make application to be examined in the syllabus prescribed for License of the Class, at the Examination to be held in , beginning at 9 o'clock, a. m., on of next. (*If the applicant is to be examined in reading only, or in spelling only, it must be so stated here.*)

Enclosed will be found certificates of "age and good moral character" signed by , as required by Regulation 31, 4.

I passed the preliminary examination for Class at on the day of (Signed)

(3) Holds a degree in Arts from a chartered College or University.

(4) In the case of student-teachers not otherwise eligible for examination, the principal of the Provincial Normal School shall make, at least *two weeks* previous to the date of the examination, a formal application to the Chief Superintendent in their stead, setting forth the period each has attended the Normal School of New Brunswick, and certifying that in respect of each there are on file at the Institution the certificates of age and good moral character required herein. In such application the names shall be arranged under the respective classes of License for which application is made, and the average of marks for the session in scholarship (including the estimate of professional knowledge) made by each student-teacher shall be entered after his name; and no name shall be inserted under any class except on the concurrence of the Faculty of Instructors, and the Chief Superintendent shall permit each student-teacher to undergo examination for that class only under which his name has been placed in such application.

In case any student-teacher has been recommended by the Faculty of the Normal School for final examination for a class higher than that for which he has passed his entrance or preliminary examination, such student-teacher may be admitted to the closing examination of the higher Class; but before receiving his License he shall be required to pass, also, the preliminary examination for said higher Class.

(5) To be eligible for examination for a License of the First Class, every candidate (unless holding a degree in Arts from a chartered College or University) must satisfy one or other of the following conditions:

(*a*) That he has attended the Provincial Normal School or other recognized Training School for teachers for the period of one School year, or annual session, and has received a professional classification, *Good* or *Superior* or other equivalent certificates of professional qualification, and that he has besides been recommended by the Faculty of Instructors as possessing *Superior* Scholarship, and as a fit and proper person for examination for License for Class 1; *or*

(*b*) That he present with his application to the Chief Superintendent an Inspector's certificate that he has taught with success for at least two School years subsequent to attendance at the Provincial Normal School, and that he has passed the preliminary examination for First Class.

(6) Graduates in Arts of a chartered College or University who have not undergone training at the Provincial Normal School or other recognized Training School for teachers, shall, unless they have taught for two years in the public Schools in an efficient and a satisfactory manner, as certified by the Inspector, in addition to their examination in Reading, and written examination in the syllabus prescribed for the class of License for which they apply, be required to give practical illustrations of their knowledge of Method before the Principal of the Normal School and one of the Professors of the University, who shall make to the Chief Superintendent a joint or several report of the estimate formed by them of the same.

(7) Student-Teachers in the French Department of the Normal School shall be eligible for examination for License of the Third Class after an attendance of one Term of five months.

2. *Provincial Licenses:* All licenses issued by authority of the Board of Education, bearing date subsequent to January 15, 1872 (except as specially provided by Reg. 33), shall be under Seal of the Board; and shall be valid throughout the Province of New Brunswick during the good behavior of the holders. Licenses which advance the class held by those actually employed shall bear date from the beginning of the School Term next ensuing after the examination.

3. All Candidates for License are required to pass two Examinations: The Entrance Examination and the Closing or Final Examination. The Entrance Examination must be passed by all Candidates for admittance to the Normal School, and by Teachers seeking advance of class.

Times and Stations of Examinations: (1) The Entrance Examination shall be held each year, beginning at 9 o'clock in the forenoon, on the first Tuesday of July, at the following stations: Fredericton, St. John, Moncton, Woodstock, St. Stephen, Sussex, Chatham, Bathurst, Campbellton, Andover, Hillsboro', and such other places as the Board of Education may hereafter determine; provided, however, that no examination shall be held at any Station or Stations unless at least ten candidates shall have given notice, on or before the 24th day of May, of their wish to be examined at such Station or Stations.

(2.) The closing examinations shall be held each year at Fredericton, St. John, and Chatham, beginning at 9 o'clock, a. m., on the second Tuesday in June. For Student Teachers in the French Department, and other Candidates for Third Class License a closing examination for Third Class only shall be held at Fredericton twice each year, beginning respectively on the Tuesday next preceding the last Friday of May and on the Tuesday next preceding the week in which Christmas falls.

4. *Written Examinations:* Except in Reading, and in certain special exercises the examinations shall be conducted wholly on paper; and the Chief Superintendent shall prepare and have printed suitable questions for each class, in accordance with the prescribed syllabus of examination; and shall supply a sufficient quantity of these papers, together with copies of such rules and instructions as he may deem expedient for the due conduct of the examination. The examination papers shall be securely sealed, and the seal on each package shall be broken only in the presence of the candidates when required for actual use in the examination.

5. *Examination in Reading and Drawing:* The Examiner in Reading appointed by the Board of Education shall, previous to the written examination, determine by oral exercises (and also written exercises if he deems the same necessary) whether any candidate's knowledge and abilities with respect to reading are sufficiently accurate and excellent to meet the requirements prescribed under Regulation 32 for the class of License for which application has been made, and shall report the same in writing to the Chief Superintendent, which report shall classify each candidate according to his attainments in reading. All candidates, other than those presented by the Principal of the Normal School, who are required to be examined in Reading at the Fredericton station, shall present themselves in the Assembly Hall of the Normal School at 2 o'clock, p. m., on the day immediately preceding the day fixed for the opening of the written examination, for examination in Reading. The candidates for License from the French Department of the Normal School who shall be presented by the Principal, and other candidates for License of Class III, shall be examined in reading by the Chief Superintendent or his deputy. If a candidate fails to meet the requirements in reading for the class of License for which application was made, he shall nevertheless be permitted to undergo examination for

the class applied for, but no higher license shall be awarded him than that which his attainments in reading entitle him to receive, until he shall have successfully passed a further examination in reading at a regular annual examination, or, in the case of applicants for Third Class, at a regular semi-annual examination. Provided, however, that any candidate who has passed the closing examination for Class I. or Class II. in all the required subjects other than Reading, and Drawing, may, upon the order of the Chief Superintendent, be granted a supplementary examination in either or both of these subjects at any time not less than three months after the regular examination, and upon the favorable report of the examiner, shall be granted a license for the class applied for—such license to take effect at the beginning of the following school term.

6. *Chief Superintendent to have Charge of the Examination:* The Chief Superintendent of Education shall, either in person or by deputy, preside at every examination.

7. *The Examination to be undergone in good faith:* The Chief Superintendent, or his deputy, shall place on file in the Education Office, a sworn report of the examination, in which he shall record any known infringement of the Regulations of the Board. In the event of any candidate taking into the room any book, notes, or anything from which to derive assistance in the examination, or copying from another or allowing another to copy from him, it shall be the duty of the Chief Superintendent, or his deputy, to dismiss such candidate from the examination, and to remove his name from the candidates' list; but if in any case the evidence of want of good faith be not clear at the time, or be obtained subsequent to such dismissal, the case shall be duly recorded in writing, and the candidate's papers shall be rejected if the evidence be conclusive.

8. *Estimation of Candidates' Papers*: The entrance examination papers shall be prepared by the Faculty of the Normal School, and shall be submitted to the Chief Superintendent for his approval. The answers shall be estimated by the several members of the Faculty of the Normal School and such other examiners as the Chief Superintendent may appoint from time to time, and the results collated, compared, and summed up at a meeting of the Faculty to be presided over, when practicable, by the Chief Superintendent, in his absence by the Principal of the Normal School, who shall inform the Candidates not later than the first day of August of the result of the examination. At the end of the closing examination the Chief Superintendent shall promptly forward each candidate's papers to the examiners appointed by the Board of Education, a portion to each as may be determined by the Chief Superintendent from time to time. Each Examiner shall express his judgment of the merits of each paper submitted to him by means of numbers—taking 100 as the highest possible mark. The Examiners

shall return the papers as promptly as possible to the Chief Superintendent, who shall preserve them on file for a period of two years. The Chief Superintendent may call the examiners together (if in his judgment such action be considered necessary) after the close of any examination, for the purpose of establishing a common standard of valuation, etc. In consideration of the duties above required, the Examiners shall be allowed ten cents for each paper examined and reported upon.

9. *Spelling and Writing:* Each Examiner shall note and report the number of ordinary words mis-spelled by each candidate; and the average of marks obtained by any candidate on his whole examination shall be increased by .5 as many times as the number of words so reported is less than 6, or diminished by .5 as many times as the number of words so reported is more than 6. Each Examiner shall also give a special credit or demerit of 1 to each candidate for neatness and legibility of Writing when these qualities are *markedly* present or absent (as the case may be), and the average of marks obtained by any candidate on his whole examination shall be further increased or diminished by the sum of such credits or demerits. No candidate who mis-spells upwards of 12 ordinary words in the course of the examination shall be deemed qualified to receive a License in advance of the Second Class. At any Semi-annual examination an exercise in spelling shall, on application, be prepared for candidates who at any previous examination made an average of 60 or upwards on the papers of the First Class, with no marks further below 35 than the average of marks is above 60, and were debarred from receiving License of the First Class by reason of bad spelling. The exercise shall not exceed one hour in length and shall be confined to common words, and any such candidate not making more than six errors shall be granted a License of the First Class without further examination.

10. *Standards of Award:* In awarding Licenses the following principles shall be strictly adhered to:

(*a*) To obtain Class I. the average of the Examiners' marks (the provisions respecting Reading, Spelling and Writing being duly observed) must be 60 or upwards; to obtain Class II., the average must be 50 or upwards; to obtain Class III., the average must be 40 or upwards on a First or Second Class examination paper, or 50 on a Third Class examination paper.

(*b*) The average of the marks in English Language, Composition and Literature must not be further below 50 than the actual average is above the required average, and in other subjects no mark may be further below half of the required average than the actual average is above the requirement, provided, however, that any candidate making the required average for a given class shall not he debarred hereby from receiving the next lower class.

(*c*) In order to obtain a License of the Superior Class, Candidates will be required to make a general average of 60 or upwards on the whole examination including the marks for First Class, with no marks on the subjects of English Language, Composition and Literature further below 50 than the general average is above 60. In Latin the mark must be 50 or upwards.

(*d*) In order to obtain a License of the Grammar School Class, candidates will be required to make a general average of 60 or upwards on the whole examination, with no mark in the English branches further below 50 than such average is above 60. In Latin the average of marks must be 50 or upwards, and in Greek 37 or upwards. Candidates for this License who have previously made an average of 65 or upwards on the syllabus prescribed for the First Class, are to work papers on those subjects only which are peculiar to the syllabus for the Grammar School Class.

(*e*) Practical illustrations of Method shall be valued as two papers.

11. *Results of Examination:* Each candidate shall be notified by mail of the result of his examination, and be furnished with a memorandum of the estimates placed upon his several papers by the Examiners.

12. Graduates of Chartered Colleges who have passed the prescribed examinations for First Class, and whose under-graduate courses of study have included all the subjects required of Candidates for the Grammar School Class, and who shall have subsequently to graduation taken a course of at least one year at any accredited College or University, pursuing while there the study of one or more of the subjects of the Grammar School syllabus, may in the discretion of the Board of Education be granted a Grammar School License without further examination.

Regulation 32.—(1) Normal School Entrance Examinations, and Preliminary Examinations for Advance of Class.—These shall include the following subjects for all classes, viz.: Reading, Spelling, Writing, English Grammar and Composition, Geography, History, Arithmetic and Elementary Natural Science. Candidates for the First Class will also be required to pass examinations on the First, Second and Third Books of Geometry, with Exercises, and Algebra to the end of Quadratic Equations. Candidates for the Second Class will be required to pass examinations on the First Book of Geometry, with Exercises, and on Algebra to the end of Simple Equations.

REMARKS.—The examination papers on the above subjects will be graded, as to extent and difficulty, according to the class of License

applied for by the Candidates respectively. For example, Candidates for the Third Class will be examined on the Outlines of Canadian and British History, the General Geography of North America and Europe, with the Geography of New Brunswick in detail (including the drawing from memory of an outline map of the Province), the Elementary Arithmetic, as prescribed, and the Nature Lessons as indicated in the Course of Study, Grades I. to VI. (See Brittain's Manual).

Candidates for the Second Class will be required to show a more extensive knowledge of Grammar, History, and Geography (particularly of the several Provinces of the Dominion of Canada), advanced Arithmetic to the end of Compound Interest, the keeping of Accounts by Single Entry, and Natural Science, as in Course of Study, Grades I. to VII. (Brittain's Manual).

Candidates for First Class will be required to have an intelligent acquaintance with the prescribed Text Books, except as limited by the above Regulation in regard to Geometry and Algebra.

(2) *Closing Examinations:* The following shall be REQUIRED OF ALL CANDIDATES:

(1) *The School System.*—To be familiar with the leading principles of the School Law of New Brunswick and the Regulations of the Board of Education.

(2) *School Management.*—To have a knowledge of School organization, as applied under the law of New Brunswick, the classification of pupils, the arrangement of studies, the objects and means of discipline, the necessity and means of adequate ventilation of School-rooms, and suitable means of securing the comfort of the pupils.

(3) *Teaching.*—To have a knowledge of METHOD, and to be able to exemplify the same by notes of lessons on any given subject of instruction.

(4) *Industrial Drawing*—To show a practical acquaintance with the Manual and Drawing Books prescribed by the Board, and to sketch familiar objects exhibited as models at the time of examination.

(5) *Reading and Elocution.*—To read both prose and verse so as to give a correct and effective expression of the thoughts and sentiments of the passages selected, and to be familiar with the principles and rules of Vocal Expression.

REMARK.—The quesfions set in the foregoing subjects will be graduated according to the class of license applied for.

Additional Requirements for the Several Classes.

CLASS III.

ENGLISH LANGUAGE.—Grammar, Analysis, and Composition, as in Elementary Text-Book.

ARITHMETIC.—The Elementary Arithmetic (prescribed.)

HYGIENE AND TEMPERANCE.—Health Reader, No. 2.

CLASS II.

ENGLISH LANGUAGE.—Grammar and Analysis (Meiklejohn's English Language, Part I.)

ENGLISH LITERATURE AND COMPOSITION.—Poetry of Reader IV., and Meiklejohn's English Language, Part II.

MATHEMATICS: *Geometry*—Books I. and II., with exercises. Prescribed Text-Book.

Algebra—Prescribed Text Book, to the end of Quadratic Equations.

Book-keeping and Arithmetic—Ordinary Business Forms, Single Entry and Commercial Rules.

NATURAL SCIENCE: *Botany*—Plant Analysis, Plant Growth, and Assimilation; Characteristics of the Buttercup, Cress, Pulse, Rose, Aster, Buckwheat, Pine, Lily and Grass family.

Chemistry and Physics—Williams' Introduction to Chemical Science Chapter I. to XX, or Roscoe and Lunt's Inorganic Chemistry for Beginners. Brittain's Manual and Text-Book on Agriculture.

Physiology and Hygiene—Chapters I.-IX. of Blaisdell's Our Bodies and How We Live.

CLASS I.

ENGLISH LANGUAGE—Meiklejohn's English Language, Parts I and III.

ENGLISH LITERATURE—Meiklejohn's English Part IV., and the critical study of Authors, to be announced from year to year.

MATHEMATICS: *Algebra*—Prescribed Text Book complete.

Geometry—H. Smith's Geometry, Books I., II., III, IV. and VI., with Exercises.

BOOK-KEEPING—Double Entry.

NATURAL SCIENCE: *Botany*—Same as for Class II., together with Determination of ordinary Flowering Plants.

Chemistry and Agriculture—Williams' Introduction to Chemical Science, Chapters I. to XXX., and Chapters LVIII and LIX, or, Roscoe and Lunt's Inorganic Chemistry (complete). Text on Agriculture and Nature Lessons.

Physics, etc.—As in Gage's Introduction to Physical Science, Chapters I. to VI., inclusive.

Physiology and Hygiene—Blaisdell's Our Bodies and How We Live (complete).

GENERAL HISTORY—Swinton's Outlines of the World's History.

Requirements for Superior School Class.

[In addition to the requirements of Class I].

Latin—Latin Grammar, the Declensions, Conjugations, and Rules of Syntax, and the Translation of Cæsar, De Bel. Gal., Book I.

Practical Mathematics—Right and Oblique Angled Trigonometry, with applications; the Mensuration of Surfaces and Simple Solids.

Requirements for Grammar School Class.

[In addition to the requirements for Superior School Class and Class I.]

Latin—1. The Latin Grammar. 2. To be able to translate and parse any of the following authors: Cæsar—De Bello Gallico, Books I.-III.; Horace—Odes, Book I., and Ars Poetica; Virgil—Æneid, Books I.-III.; Cicero—De Senectute and Pro Archia.

Greek—1. The Greek Grammar. 2. To be able to translate and parse accurately any of the following authors: Xenophon, Anabasis, Books I.-II.; Homer—Iliad, Books I.-III.; Euripides—Alcestis.

History—To have a good knowledge of Greek and Roman History.

Geography.—To know the ancient Geography of Greece and Italy.

Mathematics—1. Plane and Solid Geometry (Hamblin Smith). 2. Plane and Spherical Trigonometry (Wentworth's). 3. Algebra, Todhunter's Advanced Algebra, or an equivalent.

General Chemistry.—Text Book completed.

History of Education.—As in Browning's Educational Theories.

REMARK 1.—On application to the Chief Superintendent, not later than six weeks before the dates of the examinations, Candidates may be allowed to substitute for the Latin and Greek subjects named above equivalent portions of other Latin and Greek authors, or equivalent selections from the same authors.

REMARK 2.—Candidates for Grammar School License will be allowed the privilege, upon application to the Chief Superintendent six weeks before the date of examinations, of being admitted to examination on a stated part only of the subjects of the syllabus. Examinations on the remaining subjects must be passed the following year. No certificate shall be issued until all the requirements have been met.

REMARK 3.—Candidates who may wish to qualify for any special Department or Departments in Grammar Schools will be examined on any subjects connected with their specialty or specialties (in addition to the subjects of such Department or Departments named in the general syllabus); and such candidates may, in the discretion of the Board of Education, or of the Chief Superintendent, be exempted from examination on such subjects connected with other Departments, as may be equivalent to the additional subjects passed in the special Department or Departments; but the License granted to such Candidates will authorize them to teach in the Department or Departments only for which they may have made special preparation.

Applications for such special examinations must be made at least six weeks before the date of examinations.

Regulation 33.—*Licenses of the Third Class*: (1.) Licenses of the Third Class bearing date subsequent to Dec. 31st, 1893, shall be valid for only three years. When any such License has expired it may be renewed by the Chief Superintendent on conditions to be prescribed by the Board of Education.

2. A person eligible for examination for School License under Reg. 31, desiring to engage in teaching before the time fixed for the examination, may receive from the Chief Superintendent a license of the Third Class for the current Term, on condition that such person undergo examination at the time fixed for the same by Reg. 31.

3. The Chief Superintendent may issue a License of Class III, to Student-Teachers who have been recommended by the Faculty of Instructors of the Normal School for examination for license, and who have undergone such examination, the same to be tenable until the class of license for which they were examined is issued; or in the event of failure to obtain a license of any class, until the close of the School Term next following such examination. The Provincial allowance for School Service (should any be rendered before the issue of the class worked for) shall be made according to the class of license which shall be awarded.

4. When a licensed Teacher CANNOT be obtained by the Board of Trustees of a School District, *or* recommended by the Inspector to the Board, the Chief Superintendent may issue a license of the Third Class to any person to teach the School in such District for *one* Term, provided such person is certified by the Inspector as possessing the necessary knowledge and qualifications, and is desirous of entering the Normal School as a Student-Teacher. A local license shall only be renewed upon the conditions specified above, and also upon the express condition that no Provincial moneys for services thereunder shall be paid until the licensee has become an enrolled Student-Teacher at the Normal School. Trustees of a "Poor District," who engage the services of a local licensed Teacher, shall not receive the "special aid" provided for Poor Districts from the County School Fund, nor shall

the Teacher receive the special allowance from the Provincial Treasury. Applications for Local License must be made to the Chief Superintendent *through* the Inspector.

5. The Inspector may issue an Assistant's License of the Third Class, to be of force during the School Term for which it is issued, to any person qualified to act in the capacity of a class-room Assistant in an ungraded School having fifty pupils or upwards, but shall not renew the same without the special permission of the Board of Education or Chief Superintendent. Such license shall be valid only in the School for which it is issued, and shall not qualify the holder to act in any other capacity than that of class-room Assistant. Every license issued hereunder shall be at once reported by the Inspector, with the designation of the School, to the Chief Superintendent.

6. Third Class Teachers shall not be employed (except as class room assistants) in Districts having an assessable valuation of fifteen thousand dollars or upwards, unless by the written consent of the Chief Superintendent.

7. Third Class Teachers who have received License after attendance at the French Department of the Normal School, and who have not subsequently passed through the English Department of the Normal School, shall be employed only in Acadian Districts or in Districts in which the French language is the language in common use by a majority of the people, unless by the written consent of the Chief Superintendent; and no such Teacher shall be employed in any District whether such District is Acadian or French speaking as aforesaid, or otherwise, if the Chief Superintendent shall notify the Trustees of such District that no such Teacher shall be employed therein; provided, that if such Teacher is engaged under contract entered into with the District prior to the giving of such notice, the employment of such Teacher shall continue only to the end of the term current when such notice is given, and shall then terminate, unless previously terminated by the terms of the contract itself.

Of School Libraries.

REFERENCES TO THE ACT.—The Board of Education may grant a sum equal to one-half that raised by a District in aid of a School Library, not exceeding $20 in any one year; sec. 96.

Regulation 34.— *School Libraries*: No book hostile to the Christian religion or of an immoral or sectarian character shall be permitted in the School Library. The Trustees shall hold School Libraries in trust as a part of the School property of the district, shall provide a suitable book-case, and shall

make such regulations for the preservation and circulation of the books as they shall deem necessary. A catalogue of the books to be purchased for the District shall be submitted for the approval of the Chief Superintendent. The grant made by the Board of Education under the provisions of sec. 96 shall be paid on the presentation of the invoice of books purchased, and the certificate of the Secretary of Trustees, as follows :—

I hereby certify that the books referred to in the accompanying Invoice have been purchased for the School Library of District No. in the Parish of in County, during the present School year.

Sec. of Trustees.

REMARK.—The Provincial grant as well as the amount raised by the District must be expended in books. The amount of grant is therefore, one third the amount of money expended, as shown by the Invoice.

The following regulations for the management of School libraries are recommended for adoption by District School Trustees. (Unless formally adopted by the Board of Trustees at a regular meeting, the rules in regard to fines shall not be enforced) :

RULES FOR SCHOOL LIBRARIES.

1. The Principal of the school shall be the librarian and the treasurer of library funds; shall have charge of the library, keep a catalogue of all books in a book to be provided for that purpose, and shall disburse all funds on the order of the Board of School Trustees.

2. The books shall be covered with stout paper. Each volume shall be numbered on the back of cover. On the inside of the front cover shall be pasted a written or printed label, giving the number of the book, the number of the District and the name of the Parish and County. The books shall be kept in a suitable book-case provided by the Trustees.

3. Every volume loaned shall be entered by the librarian in a book to be provided for that purpose, as in the following form:

Date of Delivery.	No. of Book Delivered.	To whom Delivered.	When Returned.	Condition when Returned.	Fine for Detention.	Fine for Injury.	When Paid.

4. No person shall be allowed to have more than one volume at a time, or to retain the same longer than two weeks; nor shall any person who has incurred a fine imposed by these regulations receive a book while such fine remains unpaid.

5. On the return of every book to the library, the librarian shall examine it carefully, to ascertain what injury, if any, has been sustained by it, and shall charge the amount of the fine accordingly.

6. The following fines shall be assessed by the librarian as herein provided:

First. For detaining a book beyond two weeks, five cents per week.

Second. For the loss of a volume, the cost of the book, and if one of a set, an amount sufficient to purchase a new set.

Third. For a leaf of the text torn out or lost; or so soiled as to render it illegible, the cost of the book; and if one of a set, the cost of a new set. In either of the above cases the person paying the fine shal be entitled to the book or set so injured.

Fourth. For any injury beyond ordinary wear an amount proportionate to the injury, to be estimated by the librarian, subject to revision upon appeal, by the Board of District School Trustees.

Fifth. Whenever any book shall not be returned within six weeks from the time it was loaned, it shall be deemed to be lost, and the person so detaining it shall be charged with its cost.

7. All books belonging to the library shall be called in and placed in the book-case during the last week of the Term; and no book shall be loaned during the vacation.

8. On the last Friday of each Term, the librarian shall make out in duplicate a statement showing the number of volumes lost during the term, the amount of fines collected; the number and cost of books purchased during the Term, and the number of volumes in library at that date, together with such other facts and suggestions concerning the library as may be of interest to the Trustees and the Rate-payers. The librarian shall send one copy ot this report to the Secretary of the Board of Trustees, who shall place it on file and carefully preserve it for future reference; the other copy shall be mailed to the Education Office, Fredericton. In case of a librarian leaving a District before the end of a Term, he shall before leaving submit to the Secretary of Trustees of the District and to the Education Office a report as above indicated.

9. It shall be the duty of the Teacher, before assuming charge of a school library at any time, to ascertain whether or not the number of volumes in the library and their condition correspond with the last report made to the Secretary of Trustees and with the Librarian's book left by his predecessor. In case of his finding any discrepancy, he shall report the same in writing to the Secretary of the Board of Trustees.

Of School Prizes.

REFERENCE TO THE ACT.—The Board of Trustees of any School District is hereby empowered to provide from the School funds under its control prizes not exceeding a first, second and third prize, in any School Term, for each school or Department, and

according to such conditions and regulations as may be prescribed by the Board of Education, provided that no such prize shall be awarded in respect of proficiency in particular subjects of the School course or the discharge of particular School duties; sec. 73 (6)

Regulation 35.—In pursuance of Section 73 (6), the Board of Education prescribes the following conditions and regulations—which are to be carefully observed by Boards of Trustees and Teachers—respecting the offering and awarding of the School Prizes therein authorized:

1. The offer of the Prizes and the conditions of their reward set forth below (2 and 3) shall be announced to the School or department not later than one week after the opening of the School in any Term.

2. The following shall be regarded as the STANDARD for every member of the School:—Prompt attendance at each School sitting; unexceptionable conduct while subject to the Teacher's supervision, whether in the School-room or elsewhere; industrious application in the discharge of every School duty; and excellence of Scholarship in the subjects of prescribed study, according to the pupil's assignments in the course of instruction pursued in the School.

3. At the close of the Term the Teacher shall present a written report, under his signature, to the Secretary of the Board of Trustees stating (1) the names, with the School standing for the Term annexed to each, of the pupils having first, second, and third positions; and (2) the name of any pupil who, while a member of the School or department, was unavoidably absent, and whose actual average daily standing, being allowed for such days of absence, not exceeding five in any case, would make his School standing for the Term equal to that of a pupil whose name shall have been reported in the foregoing statement (1). The Secretary of the Trustees shall keep the Teacher's report on file for a period of at least two years.

(4) The Board of Trustees shall award the Prizes to the pupils having the highest School standing for the Term; and in making the awards the Trustees may, in their discretion, take into consideration, but only within the limitations specified in section 3, the case of any pupil unavoidably absent from School.

(5) The Board of Trustees shall determine the nature and value of all Prizes, and shall exercise a responsible care that no Prize be of a character excluded by the provisions of Regulation 34 or by section 119.

6. The Prizes shall be publicly presented through the Board of Trustees at, or subsequent to, the close of the Term, at such time and place as the Trustees shall determine; and the Trustees may invite, in their discretion, gentlemen resident or non-resident to present the Prizes to the winners on behalf of the Board of Trustees and the District.

7. The foregoing conditions and regulations are applicable exclusively to Schools, or departments, conducted by Teachers holding valid Licenses under the provisions of Regulation 30 or 31.

REMARK.—The Prizes should not be costly. The amount expended for the same by the Board of Trustees will generally be returned to the District by the increased amount secured from the County Fund each Term, on account of greater regularity of attendance.

Superior Schools.

REFERENCES TO THE ACT.—Number of Superior Schools which may be established in a County. When more than the authorized number of Districts compete to establish Superior Schools, the Inspector, with the approval of the Board of Education, to determine in which Districts they shall be located. Such School once established in a District shall be continued so long as it is efficiently conducted and maintained. Teachers of a Superior School must hold License of the Superior School Class. Provincial allowance to each Teacher, $250 per annum. Superior Schools to be free to pupils within the Parish; secs. 89, 92.

Regulation 36.—The following provisions are prescribed respecting Superior Schools:

1. *Superior Schools having four Graded Departments.*—Boards of Trustees shall provide for giving instruction in at least Standards IX and X. When instruction is not provided for, or not given in advance of Standard X, work in Standard VIII may be required of the Teacher, provided the daily average attendance of pupils in the higher Standards is not more than 25. Should Standards IX X, and XI be taught, no work in a lower Standard shall be required of the Teacher, unless a Provincial Licensed Assistant is employed, having a separate classroom.

2. *Superior Schools having three Graded Departments.*—The highest department shall constitute the Superior School, and shall not be called upon to perform work under Standard VII of the graded course.

3. *Superior Schools in Districts having two Graded Departments.*—The second or highest department shall form the Superior School, and shall not be called upon to perform work under Standard V of the graded course.

SECTION 4.—No ungraded School shall be classed as a Superior School. No School shall be classed as a Superior School unless it shall have at least ten pupils pursuing studies above Grade VII.

5. The School accommodation, appliances, and premises in all Superior Schools must be satisfactory to the Inspector, who shall report thereon to the Chief Superintendent.

Grammar Schools.

REFERENCES TO THE ACT.—One Grammar School may be established in each County. The District in which a Grammar School has hitherto been maintained to have the preference. In the event of Districts competing, the Inspector, with the approval of

the Board of Education, to determine the District in which it shall be located. When once established, the District to retain it so long as it is efficiently conducted and maintained. A Superior School may be established in the same Parish with a Grammar School if the number of Superior Schools allowed by law for the whole Province is not exhausted. County Grammar Schools to be free to all pupils resident in the County. Provincial Grant to Grammar School Teachers; secs. 90, 91, 92.

Regulation 37.—The following provisions are prescribed respecting Grammar Schools:

1. *Grammar Schools in Cities.*—The course of instruction in these Schools shall be in advance of Standard VIII of the graded course, and shall embrace Standards IX, X, and XI. Instruction in Standard XII shall be optional with the governing bodies.

The number of Teachers shall be regulated according to the following principles:

(1) One Teacher, exclusive of the Head Master, shall be employed, provided thenumber of pupils enrolled is 50 or upwards, with an average daily attendance of at least 75 per cent.

(2) Two Teachers, exclusive of the Head Master, shall be employed, provided the number of pupils enrolled is 100 or upwards, with an average daily attendance of at least 75 per cent. If there be an enrolment of 135 or upwards, with an average daily attendance of at least 75 per cent., the Trustees may employ whatever number of additional Teachers they may deem necessary; provided, however, that in such case the number of Teachers employed shall not bear a larger ratio to the aggregate number of pupils enrolled than 3 to 100 with an average daily attendance of at least 25.

(3) If the average daily attendance of pupils in any Standard exceeds 50, an Assistant-Teacher may be employed, provided that three Standards IX, X, XI are taught, and the requirements as respects the daily average attendance specified in (2) be observed.

(4) Should pupils continue at School after passing a satisfactory examination on the subjects of Standard XI, a second Assistant Teacher may be employed.

Female Department.— If the average daily attendance of boys at either of these Schools is 100 or upwards, it shall be competent for the governing bodies to organize a *Female Department* under the responsible supervision of the Head Master, but subject to the following conditions:

(1) That there be an enrolment of at least 50 girls, with an average daily attendance of not less than 75 per cent.

(2) That the subjects taught be in advance of Standard VIII, and that provision be made for giving instruction in a three years' course.

(3) If one standard only is taught, not more than one Teacher shall be employed.

(4) If two Standards are taught, two Teachers may be employed, provided the number of pupils exceed 50.

(5) If three Standards are taught, three Teachers may be employed, provided the number of pupils is 100 or upwards. If there be an enrolment of 135 or upwards, the number of Teachers employed will be determined by the provisions of Reg. 37, Sec. 1, (2).

Provincial Grant.—(1) No Grammar School Teacher shall receive from the Provincial revenues a larger amount than that paid by the Trustees of the District towards the salary of such Teacher.

(2) Any Teacher of a Grammar School who may be barred from receiving the Grammar School grant by the provisions of Section 92 (2) of the School Law shall be paid from the Provincial Revenues, the allowance granted to a Teacher of the First Class; and an assistant (if one is employed) shall receive one-half the amount allowed to a First Class Teacher.

(3) No Teacher or Assistant shall be employed in these Schools who does not hold a License in advance of Class II.

2. *Grammar Schools in Towns.*—Grammar Schools in Towns shall make provision for giving instruction in not less than two Standards in advance of Standard VIII, and must have at least ten competent pupils taking the regular studies above Grade VIII.

If there are no competent pupils engaged in the study of Standard X, the Board of Trustees may place pupils in Standards VII and VIII, but not in a lower Standard, under the immediate instruction of the Grammar School Master.

Should there be competent pupils engaged in the study of Standard X, and the whole number of enrolled pupils exceed 30, the Board of Trustees must either relieve the Master from teaching Standard VII, or employ a licensed Assistant.

If Standard XI is provided for, and competent pupils are engaged in its study, as well as pupils in Standards IX and X, the Board of Trustees shall not exact from the Master work in any lower Standard, unless the enrolled number of pupils falls below 25. If the enrolled number of pupils falls below 25, the Inspector shall determine what additional work, if any, shall be assigned to the Master.

If there be an enrolment of 50 or upwards in Standards IX, X, and XI, with an average daily attendance of at least 75 per cent., the Trustees may employ an additional Teacher or Teachers; provided, however, that in such case the number of Teachers employed shall not bear a larger ratio to the aggregate number of pupils enrolled than 1 to 25.

It shall be competent for the Trustees of any town Grammar School to require the Master to teach Latin to pupils who may belong to grade VIII in another department, provided the Teacher of these grades is not qualified to teach the subject.

3. *Grammar Schools in Villages.*—When a Grammar School having two departments is established in a Village, the highest department shall be considered the Grammar School. In the Grammar School department there must be not less than ten competent pupils taking the regular studies in advance of Standard VIII.

The buildings, furniture, apparatus and general equipment of all Grammar Schools must conform to the requirements of the Board of Education as announced from time to time.

Of the Provincial Normal School.

REFERENCES TO THE ACT.—The Board of Education to provide for the establishment and efficient working of a Normal School, to appoint a principal and Assistants, and to grant certain allowances towards the travelling expenses of student-teachers, secs. 6 (1).

Regulation 38.—*Sessions of the Normal School, Application for Admission:*

1. There shall be in each School year one session of the Normal School, consisting of two terms. The first term (except for the French Department) shall begin on the first teaching day in September and close on the last teaching day in December. The second term shall begin on the first teaching day in January and close on the Friday next preceding the second Tuesday in June.

2. Candidates for Third Class License (not belonging to the French Department) who shall have passed the entrance examinations (See Reg. 31, 3, (1)) shall until further notice be required to spend only the first term at the Normal School.

3. Applicants holding a Provincial License of Class II or III, and who may wish to qualify for examination for advance of Class, shall be at liberty (having previously passed the preliminary examination for the class desired) to enter as Student-Teachers either at the beginning of the session or at the beginning of the second term. This provision shall also apply to graduates in Arts.

(*a*) Holders of Third Class Licenses who have spent only one term at the Normal School are required to spend an additional Winter Term at the Normal School before they can be admitted to the closing examinations for advance of class.

(*b*) Holders of Second Class Licenses who have passed the preliminary examination for First Class, may be exempted by attending an additional Winter Term at the Normal School from the special conditions as to professional classification and certificates of Superior scholarship, or of having taught two full years; as required by Reg. 31, 1, (5) (*a*) (*b*).

4. In the French Department the first term shall begin on the first Wednesday in August and close on the last teaching day in December, and the second shall begin on the first teaching day in January and close on the last Friday of May. Applicants for admission to this Department shall be admitted, if qualified, at the beginning of each term.

5. Any Candidate for Class III failing to pass at the examinations held at the close of the first term, may, upon application to the Chief Superintendent, be admitted to the examinations beginning on the Tuesday next preceding the last Friday of May. (See Reg. 31, 3, (2).

6. Application for admission to the Normal School Entrance Examinations should be addressed to the Inspector within whose Inspectoral District the Candidate wishes to write, not later than the 24th day of May in each year. The application shall state the Class for which the candidate wishes to enter and the station at which he wishes to be examined. An examination fee of $1 must accompany each application.

Regulation 39.—*Admission of Student-Teachers to the Normal School, Travelling Expenses etc:* The following requirements respecting the admission, enrolment, and continuance of student-teachers shall be carefully enforced:

1. Applicants being seventeen years of age, who have passed the entrance or preliminary examination, or who are Matriculants or Graduates in Arts of a chartered College or University; or who present certificates of having undergone training at a recognized Normal School in another country; or who have passed the Departmental Matriculation or High School Leaving Examinations, shall notify the principal as early as possible before the date fixed for the opening of the Session or Term, of their intention to enter the Normal School; and shall on the first day of the Session or Term present their Diplomas, Licenses or Memos, or Certificates, to the Principal for his inspection, and submit to any examination necessary for purposes of classification. No person shall be admitted to the Institution with a view to enrolment as a Student-Teacher except as specified above, unless by the special permission of the Board of Education or the Chief Superintendent; but the Principal shall, in his discretion, or when requested by any member of the Board of Education, admit holders of valid Licenses, or others interested in Education, to every reasonable facility for *observing* the work of the Institution.

2 The travelling expenses provided by the Schools Act for student-teachers at the Provincial Normal School shall be paid to them by the Chief Superintendent at the close of their first Term's service in the Free Schools of the Province, at the rate of three cents a mile to and from the Institution, not exceeding twenty-four dollars a Session.

3 Each applicant, otherwise entitled to admission, shall, previous to enrolment as a Student-Teacher, lodge with the Principal satisfactory certificates of health and *good moral character*, dated within three months of the time of presentation, and shall subscribe the following declaration:

Declaration: I hereby solemnly declare that my object in seeking admission into the Provincial Normal School is to qualify myself for the Teacher's office, with the inten-

tion of engaging actually in the work of Teaching; and if I shall not teach a School in New Brunswick under the Schools Act (I being legally qualified to do so, and my health being continued to me) within two years from this date, I agree to report the *reasons* of my failure to teach to the Chief Superintendent; and in such case of failure to teach I hereby acknowledge a moral obligation to pay to the Chief Superintendent for the Board of Education the sum of $20 for each session I may have attended the Normal School.

4 If in the judgment of the Faculty of Instructors the capacity, attainments, or progress of any Student-Teacher are not such as to warrant his or her longer attendance at the Provincial Normal School; or if in their judgment the manners, habits, temperament, sentiments, or character of any Student-Teacher are such as to unfit him or her to have the charge of children, it shall be the duty of the Principal to report such judgment to the Chief Superintendent, who, on being satisfied of its correctness, may require such Student-Teacher to withdraw from the Institution.

Regulation 40.— *The Course of Instruction* :

1. The course of instruction shall be specially directed to the attainment on the part of Student-Teachers of a specific knowledge of School organization, School management, and method in teaching; and the Model departments shall be arranged and conducted so as to secure to the Student-Teachers facilities for observation and practice in respect of approved methods of teaching and conducting both graded and miscellaneous Schools.

The Professional Course shall include the History and Science of Education; School Organization and Management; Methods of Teaching each subject in the Courses of Study for Primary and Advanced Grades; and practice in managing classes. Instruction will also be given in Reading, English Language and Literature, Mathematics, Natural Science, including Agricultural Chemistry, Drawing-Vocal Music, Temperance and Hygiene, Book-keeping, Calisthenics, and such other subjects as may be prescribed by the Board of Education.

2. At the close of each Session, or Term (as the case may be) the Instructor in Vocal Music shall, in respect of those under his instruction, report to the Principal the names of all who are qualified (1) to teach rote-singing in Schools, and (2) to teach both the practice and the theory of singing in Schools. The Principal shall report the classification of the Student Teachers in Vocal Music to the Chief Superintendent, who shall attach, in each case, a certificate of the same to any License received by such Student-Teacher from the Board of Education. In the case of candidates admitted to the closing examinations without attendance at the Provincial Normal School a similar Certificate may be granted upon the recommendation of any Examiner in Music approved by the Board.

Regulation 41.—*By-Laws of the Provincial Normal School:* The Principal shall acquaint the student-teachers early in each session with the following By-Laws, and a copy of them shall be conspicuously posted in the Principal's class-room :

1. The Normal department shall be in operation six hours every week-day during the session, except Saturdays, proclaimed holidays, and the days included in the Christmas vacation.

2. It shall be the privilege of the Principal, or of any Instructor designated by him to open and close the daily sittings of the School by reading a portion of Scripture and by prayer. No Student-Teacher shall be required to attend these exercises who shall, by written application to the principal, ask to be excused on conscientious grounds.

3. The School Roll shall be called twice a day, and the daily attendance recorded as provided in the Register prescribed for the Schools throughout the Province. The Student-Teachers shall be regular and punctual in their attendance at the School, and shall, in case of absence, report in writing the cause thereof to the Principal.

4. The Student-Teachers shall pay fitting respect to the Instructors and manifest a becoming courtesy towards each other, and both within and without the Institution carefully maintain a deportment befitting their future profession as educators of the young.

5. The Student-Teachers shall exercise all possible care in respect of the buildings, furniture, apparatus and premises, and special damage caused by any Student-Teacher shall be repaired at his expense.

6. Any Student-Teacher showing disrespect to an Instructor or discourtesy to his fellows ; or who shall associate with persons, frequent places, or attend entertainments deemed objectionable by the Principal, shall be admonished and censured by the Principal, and if persistent in any such offence, such Student-Teacher shall be dismissed. Any Student-Teacher known to be guilty of gross immorality shall be summarily expelled.

7. Each Instructor shall keep a class-book, in which he shall record all absences from class and failures in deportment. Any Student-Teacher leaving a class during its sitting shall, in the discretion of the Instructor, be marked as absent. The estimates of the Student-Teachers' exercises in strictly professional subjects shall be recorded daily, and when estimates in these subjects are made by different Instructors, or by Teachers in the Model departments, they shall be reported for entry in one and the same class-book.

8. The Principal shall keep and preserve at the Institution an Official Register in which shall be recorded, in parts of 100, the standing of each Student-Teaceer with respect to (1) attendance (including in one entry punctuality and regularity at both roll-call and class exercises), (2) de-

portment, (3) scholarship, (4) (*a*) professional knowledge and (*b*) professional skill. The classification of Student-Teachers in vocal music shall also be duly entered by the Principal in the Official Register at the close of the Session, or Term (as the case may be).

9. Each Instructor shall devote at least three hours each week to the discussions and Illustration of the best methods of teaching the special subjects of the Course of Instruction assigned to him, and shall examine the student-teachers by written papers at least once each Term on the Instruction in Method he has given, and shall assign estimates to the answers given, and report the same to the Principal, who shall average these marks with his own and enter the average in the official Register under the heading Professional Knowledge as a part of the record of each student-teacher. Each Instructor shall also make, at least twice during each Term, a written report to the Principal in respect of the attainments of each Student-Teacher in the work of the course of his department, including also absences from class and failures in punctuality and general deportment; and a summary of these Reports shall be recorded in the Official Register.

10. At the close of each Session there shall be public exercises in connection with the work of the School.

11. The Principal shall early in each Session particularly acquaint the Student-Teachers with the following details by which their professional classification and standing at the Institution is to be determined;

(1) Except in case of sickness, duly certified by a medical man (when allowance therefor may be made in the discretion of the Principal), punctual attendance at roll-call and on class exercises (taken together) below 75 for the full session, or deportment below, 75, shall disqualify a student-teacher for classification.

(2) An average of scholarship (including the estimate of professional knowledge) less than 80 for the full session shall disqualify for class SUPERIOR; less than 65, for class GOOD; less than 50, for class FAIR.

(3) The professional standing of each of these classes, *Fair*, *Good* and *Superior* shall embrace in respect of each student-teacher the estimates of the following:

Professional Knowledge.—(*a*) Recitation in professional class-work; (*b*) written exercises in professional subjects; and (*c*) written examinations in professional class-work.

Professional Skill.—(*a*) The regular practice in the Model departments; (*b*) special practice in either the Normal or Model departments, or in both; (*c*) criticism on the observed practice of fellow student-teachers.

Professional Standing.—The average for the session of the estimates recorded in the Official Register of Professional Knowledge and Skill, increased by 10 per cent. of the excess above 75 of the sessional standing in attendance, deportment, and average of scholarship and professional knowledge shall be recorded as the professional standing of each student-teacher. The provisions of section 11 (1) and (2) being observed, those having a final average of 35 and less than 50 shall be classed as possessed of FAIR professional ability and skill; 50 and less than 75, GOOD, 75 and upwards, SUPERIOR. This classification shall be expressed in both figures and words, and shall be recited in any license obtained from the Board of Education under the provisions of REG. 31.

(4) Within three weeks of the end of the First Term the Principal of the Normal School, with the concurrence of the Faculty, may promote student-teachers to a higher class than that for which they were

admitted, or may place them in a lower class than that for which they were admitted, on the following conditions:

(*a*) Any candidate who has been admitted for Third Class may be promoted to Second Class, and allowed to continue at the Normal School for the Second Term, whose average of marks for the Term has reached 60 per cent., provided that in the judgment of the Faculty his personal and professional fitness warrants such promotion.

(*b*) Any candidate who entered for Class II may be promoted to Class I, whose average of marks for the Term on his written examinations have not been less than 75 per cent., provided that in the judgment of the Faculty his personal and professional fitness warrants such promotion.

(*c*) Any candidate who entered for Class II., whose average of marks for the Term on his written examinations has fallen below 45 per cent., shall be presented for examination for Third Class at the end of the First Term.

(*d*) Any candidate who entered for Class I., the average of whose marks for the Term on his written examinations, including his estimate of Professional Knowledge has fallen below 60 per cent., shall be placed in the Junior Division and shall be eligible only for presentation for Second Class at the Closing Examination.

(5) In case any of the student-teachers in attendance during the Second Term shall fail to reach the average (including the estimate of Professional Knowledge) required for recommendation for Class II.; such Candidates shall nevertheless be admitted to the Closing Examination for Class II, but in order to obtain a License of the Second Class they must make at the Closing Examination an average as much above 50 per cent. as their average at the Normal School Examinations fell below 50 per cent.

12. At the close of each Session and each Term of the French Department the Principal shall report to the Chief Superintendent, for the information of the Board of Education, all matters of importance, relative to the working of the Institution; and in such report he shall specify the professional standing at the Institution of each Student-Teacher, and also the classification of the Student-Teachers in Vocal Music, required by Reg. 40, (2).

13. The Student-Teachers shall lodge and board at such houses only as may be approved by the Principal.

Of School Inspection.

REFERENCES TO THE LAW. — The Chief Superintendent to have the general direction of the Inspectors, sec. 10 (1), who are to aid him in carrying out a uniform system of education by giving effect to the provisions of the law and the Regulations of the Board of Education, sec. 11 (3).

General duties and powers of Inspectors with respect to —

Convening the first Annual School Meeting in any District, sec. 46.

Convening subsequent meetings in case of want of proper parties or of neglect of Trustees, sec. 47.

Calling general or special meetings when ordered by the Board of Education or the Chief Superintendent, sec. 55.

Appointing a Trustee on failure or neglect, after written request from the Inspector, to perform duties or exercise powers, sec. 67.

Appointing Trustees and an Auditor, sec. 11 (4).

Reporting to Chief Superintendent on Estimates of Trustees, sec. 42.

The resignation of a Trustee, sec. 63.

Promoting educational efficiency by aiding Trustees and Teachers sec. 11 (2).

Sanctioning School-House sites selected by Trustees, sec. 72 (4).

Authorizing a Trustee to sell to the District land or buildings, sec. 70.

Requiring, in his discretion, Trustees to exempt from District tax, in whole or in part, residents having children between five and twenty years of age, and living more than two miles from the School, sec. 34.

Examining and deciding (subject to an appeal to the Chief Superintendent) complaints of irregularity of assessment or other proceedings authorized by a School meeting, sec. 97.

Sanctioning the personal expenses incurred in the execution of their trust by Trustees sec. 23.

Deciding on lawfulness of expenditure of Trustees on appeal of the School meeting from the decision of the Auditor, sec. 84.

Ascertaining and reporting annually what Districts require special aid, secs. 11 (5), 44.

Requiring a Trustee, Secretary of Trustees, or other person, improperly withholding property from the Board of Trustees to hand over the same, etc., sec. 98.

Inspectors appointed by the Board of Education, sec. 6 (2).

Visitation of schools, sec. 11 (1).

Regulation 42.—The Board of Education prescribes that each Inspector shall make a formal visitation of each Ungraded School within his Inspectoral District once during each Term; and of each Grammar, Superior or Graded School once during the School year. The Inspectors shall ascertain what subjects are taught in each School, shall examine on such subjects as they deem advisable, requiring on the part of the pupil an intelligent acquaintance therewith, shall observe the methods of the Teacher, the tone and discipline of the School, and give such counsel to the Teacher as they deem necessary. In addition to the specific duties assigned to Inspectors by Law, and by any existing Regulation, it shall be the duty of each Inspector:

1. *School Documents.*—To supply Boards of Trustees and Teachers with such forms and documents as the Chief Superintendent may from time to time direct.

2. *Boundaries of School Districts* (See Reg. 1).—To report to the Chief Superintendent from time to time, for the consideration of the Board of Education, necessary changes in the boundaries of any School District or boundaries for new Districts, and to keep on file a complete record

of the boundaries of all School Districts within his Inspectoral District.

3. *Inspection*—(1) *A District Without a School.*—If the district has no School in operation under the law, the Inspector shall at his visitation formally confer with the Board of Trustees (if any) and the people, enquire into the educational condition and needs of the District, and use his best endeavors to secure as early as practicable School privileges for all, as contemplated by law. He shall assure himself of the validity and class of the Teacher's License, the regularity of the Teacher's Agreement, and that the Register is carefully and properly kept. He shall, except in Cities and Incorporated Towns, examine the records of the Board of Trustees, when he deems it necessary, to see that they are properly kept and entered in a Minute Book. He shall see that the supply of corporate seals is sufficient, and that they are properly used; that blank forms, Registration and Returns, are supplied. He shall enter in the Register the date and length of his visit. He shall note the condition of the School-house and premises, and see that the School is in all respects maintained and controlled in conformity with the provisions of the Law and the Regulations of the Board of Education.

4. *Extension of School Hours.*—If, in performing the duties connected with the inspection of any School or Department, the Inspector shall deem it necessary to extend for the day the regular School hours, it shall be competent for him to do so; and it shall also, for purposes of inspection, be competent for him, on occasion, to require any School, other than one in a city or town, to be in session one-half or the whole of Saturday, and such half day or day shall be regarded as teaching time, the attendance being duly entered on the Register by the Teacher. Nothing herein shall authorize the Inspector to detain the pupils of a School or Department after the expiry of the School hours when the inspection is not previously in progress, or to begin the inspection of a School on the afternoon of Saturday.

5. *Report to the Trustees.*—The Inspector shall make, when he deems it necessary, or when required by the Chief Superintendent or by a Trustee, a report to the Board of School Trustees respecting the results of his inspection, both as regards the management of the School, School accommodation, appliances and premises. Should the Inspector's suggestions in respect of any of these points be disregarded, he shall report the matter to the Chief Superintendent, with such recommendation as he may deem proper.

6. *Public Addresses.*—In addition to any special meetings that may be required from time to time, the Inspector shall address the people as frequently as practicable during his tour of visitation (appointments being notified in advance, and the expenses of house accommodation for the same being defrayed by the people of the locality), urging the importance of sustaining efficient and permanent Schools, pointing out the provisions of the Law and the steps to be taken to secure its fullest

advantages, the requirements respecting School accommodation and appliances, the means necessary to insure the regular support and proper conduct of Schools, the necessity of the regular attendance of pupils at Schools, the importance of the Trusteeship, the value of well qualified Teachers, and the obligation resting upon every community to co-operate with Trustees and Teachers in discharging the duties assigned to them by our School system.

7. *Institutes.*—As a member of the Committee of Management of the County Teachers' Institutes convening within his Inspectoral District, it shall be the duty of the Inspector to assist the Committee, to attend the meetings of each Institute, as far as practicable, and to promote the attainments, in the highest degree, of its objects, as specified by regulation. If the Institute is inefficiently conducted, or any object alien to that contemplated by the Board of Education is entertained at its meetings, it shall be his duty to report the same to the Chief Superintendent. It shall also be his duty to attend the annual sessions of the Educational Institute whenever practicable.

8. *Repor s to the Chief Superintendent.*—On the first week-day of each month the Inspector shall transmit to the Chief Superintendent, in such form as he may direct, a report of the Districts, Schools and Departments visited during the previous month. He shall also forward, within fifteen days after the close of each year, a general report indicating the educational condition of his Inspectoral District, which report shall, in whole or in part, in the discretion of the Chief Superintendent, be incorporated in the Education Report. Any suggestion the Inspector may desire to offer with a view to the improvement of the School system shall be communicated to the Chief Superintendent in a special report.

Regulation 43.— *Uniform Certificaton of Candidates for Inspectorships:* All candidates for the office of Inspector of Schools shall have taught tor a period of at least three years and shall have obtained a license of the Grammar Schoo' class in accordance with the foregoing Regulations.

Of Trustees and Auditors.

References to the Act.—Declaration of office, secs. 64, 65; in case of neglect or refusal, secs. 64, 66, 67; term of office, secs. 60, 61, 62; resignation of office, sec. 63; holds office till successor appointed, sec. 62; vacation of office, sec. 67. [For constitution of the Board of Trustees in Saint John, Fredericton, and incorporated towns organized under sec. 105, term of office, etc., see secs. 105, 112].

Organization of the Board of Trustees, appointment of a Secretary, his bond, duties and remuneration, secs. 74, 75.

Board of Trustees a corporate body, secs. 58, 105; corporate and personal responsibility of Trustees, secs. 71, 72, 105.

Election or appointment of Auditors, secs. 45, 53: their duties, secs. 84, 105 (17).

Powers and duties of Board of Trustees with respect to—

1. Serving upon the Assessors of Rates a copy of the boundaries of the School District, secs. 24, 25, 32.

2. School property, sec. 72, also Reg. 10, 11, 12, 13, 14, 15.

3. Providing School accommodation and School privileges, secs. 73, 74.

4. Classification of pupils according to attainments, and withholding School privileges from refractory or vicious pupils, sec. 73. See also the three first pages of the regulations.

5. Admission of pupils from other Districts, sec. 73.

6. Employing or dismissing Teachers, sec. 73. See also Regs. 2, 3, 29.

7. Visitation, supervision, opening, or re-opening of Schools, sec. 73. See also Regs. 19 to 28, 29, Rem.

8. The exclusive use in the School of the Text-Books prescribed by the Board of Education (Reg. 17) and their supply in certain cases, sec. 73.

9. The health of the School, sec. 73. See also Reg. 7, 8, 9, 11, 12, 13.

10. Obtaining the authorization of the Board of Education to their "estimate" when the School meeting fails to provide the necessary means, sec. 42.

11. Borrowing money by Certificates and Debentures, sec. 72, ; in cities and corporated towns, secs. 105, 108.

12. The assessment and collection of rates, secs. 23, 24, 25; exemptions, secs. 33, 34.. remedy in case of error, secs. 36, 37, 39.

13. Transmission of a School Return to the Chief Superintendent, sec. 83.

14. The Audit of all Accounts, sec. 84.

15. Personal expenses incurred by the Trustees in the execution of their trust sec. 23.

16. Notices of the Annual School Meeting, secs. 46, 47; of certain Special School Meetings, secs. 54, 55.

17. Calling School Meetings to order, and presiding till the election of a Chairman sec. 48.

18. Presentation of an Annual Report to the District Meeting, sec. 83; reports in cities and incorporated towns, secs. 105, 108.

19. Trustees to file a copy of all assessment lists made up by them with the Secretary-Treasurer, sec. 76 (4).

20. Trustees forbidden to contract with Board, sec. 70.

Regulation 44.—*Enrolment of Pupils in Grade I.* No permit shall be granted to pupils for enrolment in Grade I. (except by transfer) later than *Three* weeks after the opening of the school in any Term.

Regulation 45.—*High School Leaving Examinations, and University Matriculation Examinations*: Leaving Examinations from Grammar and High Schools, and University Matriculation Examinations, shall be held each year at the same places and the same time as the Normal School Entrance Examinations (See Reg. 31, 3. (1)), in accordance with the following provisions:—

1. *Joint Board.*—These examinations shall be conducted by means of a Joint Board consisting of the Chief Superintendent of Education, two members appointed by the Board of Education, and two members appointed by the Senate of the University—the appointments to be made as soon after the first day of January in each year as is practi-

cable. The Chief Superintendent shall be chairman of the Joint Board. In case of any vacancy occurring on the Board the appointing body in whose representation the vacancy occurs may fill the same for the remainder of the term.

2. *Appointment of Examiners*.—The Joint Board shall appoint examiners to prepare the Examination Papers and to examine and estimate the values of the answers given by the candidates for both the Leaving and Matriculation examinations, but such examiners shall not exceed six in number.

3. The Examiners shall be selected from persons qualified by experience as Teachers in either a University or a Grammar or other High School for the discharge of such duties.

4. *Duties of Examiners*.—The following shall be the duties of the Examiners:—

(*a*) To elect at the first meeting a Chairman from their number who shall retain his right to vote as a member of the Board.

(*b*) To assign at the first meeting the subjects of Examination to the different members, to arrange for having the manuscript of the examination papers in the hands of the Chief Superintendent at such dates as he may determine, and to fix the hours and order of work.

(*c*) To revise and approve of all examination papers, to assign values to the questions, and to give, as far as possible, instructions to Candidates at the head of each paper.

(*d*) To carefully examine the answers given by the Candidates to the several papers, to estimate their value, and to determine the results of the examinations in accordance with the standards and regulations of the Board of Education and the Senate of the University respectively.

(*e*) To decide and report to the Chief Superintendent upon all appeals.

5. *Examination Papers*.—(*a*) There shall be one set of Examination Papers prepared for the Leaving and the University Matriculation Candidates, in so far as the subjects required are common to both. Each such paper shall be arranged in three divisions marked A, B, and C. The Candidates for Matriculation shall answer the questions in divisions A and B; and the other candidates shall answer the questions in B and C.

(*b*) The subjects, number, and relative values of the papers for both Matriculation and Leaving Examinations shall be based from year to year on the authorized Courses of Study in Standards IX, X, and XI, for Grammar Schools and the Pass requirements for Matriculation at the University.

6. *Leaving Examinations*.—The subjects of examination for the Leaving Examinations shall consist of English Language, English Literature, History and Geography, Arithmetic and Book-keeping,

Algebra, Geometry, Botany and Agriculture, with any two of the following: Physics, Chemistry, Physiology, Latin, Greek, French.

7. *Matriculation Examinations.*—All Candidates for Matriculation shall take the following subjects: Latin, Arithmetic and Algebra, Geometry, History and Geography, English Language, English Literature, Chemistry; also, either Greek or French and Natural History.

8. *Pass Standard.*—Any Candidate who obtains three-fourths of the aggregate marks obtainable and not less than one-half of the marks in each paper shall be ranked in the First or Honor Division; any Candidate who obtains one-half of the aggregate marks obtainable and not less than one-third of the marks in each paper shall be ranked in the Second Division; any Candidate who obtains one-third of the aggregate marks obtainable and not less than one-fourth of the marks in each paper shall be ranked in the Third Division.

9. Holders of a Matriculation or Leaving Examination Certificate of the First or Second Division will be admitted to the Normal School as Candidates for First Class License; holders of a Matriculation or Leaving Examination of the Third Division will be admitted to the Normal School as Candidates for Second Class License.

10. *Supervision of Examination.*—(*a*) Whenever practicable, the Inspectors shall supervise the Examinations within the limits of their respective Inspectorates. When additional supervising Examiners are required within the limits of any Inspectorate, the Inspector of that District shall appoint, with the approval of the Chief Superintendent, one month before the date of the examinations, one or more Supervising Examiners. In case of the failure of the Inspector to make the appointments at the time indicated the Chief Superintendent shall make the appointments.

(*b*) The Inspector shall not appoint as Supervising Examiner any teacher employed in a school from which there is any Candidate at such examination, or any person who has taken part in the instruction of any of the Candidates; nor shall any person, except the Examiners, be present with the Candidates in any room at such examination; and at least one Examiner shall be present during the whole time of the Examination in each room occupied by the Candidates.

(*c*) Every Inspector shall send to the Education Department at Fredericton, not later than the 26th day of May a list of the Candidates with the fees paid by each.

(*d*) Each Inspector, or such other person as may be appointed by the Chief Superintendent, shall himself, in person, receive from the Department, or the Inspector, the examination papers, and shall thereupon be responsible for the safe keeping of the parcel containing the same, unopened, until the morning of the first day of the examination.

11.---*Duties of Supervising Examiners*:

(*a*) The Supervising Examiner shall allot places to the Candidates so that they shall be so far apart from each other as to guard against copying. A number shall be assigned to each Candidate corresponding to the number placed opposite his name on the certified list of the Candidates. All books, diagrams or maps having reference to the subjects of examination shall be removed from the room; all arrangements shall be completed and the necessary stationery distributed at least ten minutes before the time appointed for the commencement of the examination.

(*b*) Punctually at the time appointed for the commencement of each examination, the Supervising Examiner shall, in the examination room and in the presence of the Candidates and other Examiners (if any) break the seal of the envelope containing the Examination Papers, and give them to the other Examiners and the Candidates. The papers of only one subject shall be opened at one time.

(*c*) Should any Candidate be detected in talking or whispering, or in copying from another, or allowing another to copy from him, or in having in his possession, when in the room, any book, notes, or anything from which he might derive assistance in the examination, it shall be the duty of the Supervising Examiner, if he obtain clear evidence of the fact at the time of its occurrence, to cause such candidate at once to leave the room; nor shall such Candidate be permitted to enter during the remaining part of the examination, and his name shall be struck off the list. If, however, the evidence be not clear at the time, or be obtained after the conclusion of the examination, the Examiner shall report the case to the Chief Superintendent.

(*d*) Punctually at the expiration of the time allowed the Examiner shall direct the Candidates to stop writing, and cause them to hand in their answer papers immediately, duly fastened in the envelopes.

(*e*) The Examiner shall keep upon his desk the certified list of the candidates, and as each paper in any subject is handed in, he shall check the same by entering the figure 1 opposite the name of the Candidate on the form provided. After the papers are handed in the Examiner shall not allow any alterations to be made in them, and he shall be responsible for their safe keeping until transmitted to the Education Department, or placed in the hands of the Inspector or other person appointed to receive them.

(*f*) At the close of the examination on the last day, the Supervising examiner shall secure in a separate parcel the fastened envelopes of each candidate, and on the same day shall forward by express, or deliver to the Education Department the package containing all the parcels thus separately secured in the order in which they are numbered. He shall, at the same time, sign and forward a solemn declaration that the examinations have been held and conducted in strict conformity

with the regulations, and fairly and properly in every respect ; and also a certificate that he has been satisfied as to the personal identity of each candidate.

(12.) *Notice by Candidates.*—Every person who purposes to present himself at the Junior or Senior Leaving Examination, or at the Junior or Senior Matriculation Examination, shall send to the Inspector within whose inspectoral district he intends to write, not later than the 24th of May preceding, an application upon the form provided for the purpose, stating the class of certificate for which he is a candidate, and what optional subject or subjects he has selected. Such notice shall be accompanied by a fee of $2.

(13) *Duties of Candidates.*—The following shall be the duties of candidates :

(*a*) Each candidate shall satisfy the presiding Examiner as to his personal identity before the commencement of the second day's examination.

(*b*) Candidates shall be in their allotted places before the hour appointed for the commencement of the examination. If a candidate be not present till after the appointed time, he shall not be allowed any additional time. No candidate shall be permitted, on any pretence whatever, to enter the room after the expiration of an hour from the commencement of the examination.

(*c*) No candidate shall leave the room within *one hour* after the distribution of the examination papers in any subject; and if he then leave he shall not be permitted to return during the examination on such subject.

(*d*) Every candidate shall conduct himself in strict accordance with the regulations. Should he give or receive any aid, or extraneous assistance of any kind, in answering the examination questions, or if he leave his answers exposed so that any candidate may copy from him he will forfeit any certificate he may have obtained.

(*e*) Every candidate shall write the number assigned him by the Examiner and the subject of examination very distinctly at the top of each page of his answer papers. If a candidate writes his name or initials, or any distinguishing sign or mark on his answer papers by which his identity might be disclosed they will be cancelled.

(*f*) Candidates, in preparing their answers, shall write on one side only of each sheet, and shall mark the sheets in each subject in the order of the questions, as 1st, 2nd, 3rd, etc ; and on the last sheet shall write distinctly the total number of sheets enclosed in the envelope, fold them, place them in the envelope provided by the Department, write on the outside of the envelope the subject of examination only, and his number as assigned by the Examiner.

(*g*) Each candidate at the Botany examinations shall provide himself with a drawing pencil, a hand-lens, and a sharp knife.

14. *Appeals.*—Candidates may claim to have their papers re-read upon the following conditions :—

(*a*) The appeal or claim must be in the hands of the Chief Superintendent of Education on or before the 15th day of September; and the ground of the Appeal must be specifically stated. No appeal shall subsequently be entertained on any ground whatever.

(*b*) A deposit of Two Dollars must be made with the Department, which deposit will be returned to the candidate if his appeal or claim is sustained.

17. *Remuneration of Examiners &c.*—Examiners shall receive Two Dollars for each session of the Board of Examiners, $5 for each examination paper prepared, and ten cents for each paper examined and estimated. Supervising Examiners shall receive $3 per day for each day of the Examination, together with their actual travelling expenses.

Actual travelling expenses to and from their homes will be allowed to Examiners who do not reside in Fredericton, in cases in which it may be thought necessary by the Chief Superintendent or the Chairman of the Board of Examiners to have a meeting in Fredericton for purposes of consultation.

Reg. 46—High School Entrance Examinations

For the purpose of determing what pupils shall be enrolled as Grammar or High School pupils at the beginning of the Second Term in each School Year Entrance Examinations shall be held simultaneously on the Monday following June 15th, at each Grammar School in the Province, and at such other High Schools as may have pupils in Grade VIII., and may apply to the Education Office for examination papers. These examinations shall be conducted as follows:

1. Examination papers prepared under the direction of the Chief Superintendent, shall be f rwarded under seal to the local School Superintendent (or to the Secretary of the School Board if there be no Superintendent) in each City, Town or District in which an examination is to be held.

2. The local Superintendent, or Secretary of the School Board, and the Principal of the Grammar or High School, with such assistants as they may deem necessary, shall supervise the examinations in accordance with instructions given by the Chief Superintendent.

3. The answer papers of the pupils shall be read and their values estimated by an Examining Board, consisting of the Principal of the Grammar or High School (who shall be the Chairman of the Examining Board) the Teachers on the staff of the Grammar or High School, and at least an equal number of the Teachers of Grade VIII., the latter to be appointed by the City or Town Superintendent, or, where there is no Superintendent, by the Secretary of the School Board. Each paper must be read and its value estimated by two of the Examiners,

acting either jointly or separately. In case their estimates do not agree, the average of their separate estimates is to be taken as the value of the paper.

NOTE.—It is very desirable that all the papers on the same subject shall be read and estimated by the same Examiners.

4. The names of the successful candidates shall be arranged in two Divisions in accordance with the following Standards:

DIVISION I.—Those whose aggregate marks amount to not less than two-thirds of the total number of marks possible to be obtained, and whose marks on each subject shall not be less than one-half of the maximum mark assigned to such subject.

DIVISION II.—Those whose aggregate marks amount to not less than one-half of the total number of marks possible to be obtained, and whose marks on each subject shall not be less than one-third of the maximum mark assigned to such subject.

5. Candidates whose aggregate marks amount to less than one-half and more than one-third of the total number of marks possible, may be further tested by an oral examination conducted by the Local Superintendent or Secretary, the Principal of the Grammar or High School, and a teacher of Grade VIII (named by the Local Superintendent or Secretary) a majority of whom shall determine which and how many of said candidates shall receive permits to enter the Grammar or High School under the Standard, Division III.

6. The Supervising Examiners shall make a full report of the results of the examinations, showing the number of Candidates who passed in Divisions I. and II., the number recommended for admittance in Division III., and the number who failed, together with any suggestions or recommendations the Examiners may desire to make. This report shall be submitted to the Board of Trustees as soon as practicable after the examination, and a copy sent to the Chief Superintendent not later than the first day of September in each year.

7. *Special Examinations.*—Candidates who have been unavoidably prevented from presenting themselves at the regular Examinations, may make application at least ten days before the opening of the schools, to the Supervising Examiners for a special examination. The application must state definitely the reason or reasons why the Candidate failed to appear at the regular examinations, and if these reasons appear to the Supervising Examiners satisfactory and sufficient, they shall grant a special examination to such Candidate or Candidates at any time appointed by the Supervising Examiners before the opening of the school. Such examinations shall be conducted and the papers estimated, as nearly as possible, in the same way as the regular examinations were conducted. Candidates admitted after special examination and all Candidates classed in Division III. shall be regarded as on probation, and shall be subject to removal from the Grammar or High

School Classes at the end of the School year, if reported by the Principal as having failed to do satisfactorily the work assigned to the regular classes.

8. For each pupil of Grade VIII who shall write the High School Examinations in connection with any Grammar or High School, the Secretary of such Grammar or High School shall receive from the Provincial Treasury a sum not exceeding 50 cents to be paid by the Chief Superientendent upon receipt of the report of the examination as provided for in Section 6. This grant shall form a fund (which may be supplemented by a grant from the District) for the purpose of remunerating the teachers who examined the papers and tabulated the results. It shall be the duty of the Secretary upon the receipt of the grant to disburse it forthwith according to the following scale:

(*a*) To the Principal or other Official who tabulated the report and transmitted it to the Chief Superintendent One Dollar for a report containing the names of 25 candidates or under, and for a report containing more than 25 names at the rate of One Dollar for every 25 names.

(*b*) The balance of the fund shall be distributed among the Teachers who examined the papers and assigned the marks in proportion to the number of papers examined by each, in accordance with the provisions of Section 3 of this Regulation.

Regulation 47.—*Empire Day*:. The last teaching day preceding the Queen's birthday in each year shall be observed in the schools as Empire Day. The lessons, recitations and other exercises of the day shall be such as bear directly upon the history and resources of Canada and the British Empire, and tend to promote a spirit of true patriotism and loyalty.

REMARK.—It is earnestly recommended that School Trustees shall provide for the Schoolhouse a suitable flag-staff and a Canadian or British flag. The flag should be raised on Empire Day, the Queen's birthday, Dominion Day, Thanksgiving Day, the Anniversaries of great National events, the days of opening and closing the School in any Term and on all School festival and Examination days.

FORMS.

1. BOND OF THE TRUSTEES' SECRETARY: (Act, secs. 74, 75), *to be Lodged by the Board of Trustees with the County Secretary.*

KNOW ALL MEN BY THESE PRESENTS. That we [*name of Secretary*] as Principal, and [*names of the Sureties*], are held and firmly bound unto our Sovereign Lady the Queen in the sum of [*insert a sum at least equal to that to be raised by the District during the year*], of lawful money of Canada, to be paid to our Lady the Queen, her heirs and successors, for which payment well and truly to be made we bind ourselves, and each of us by himself, for the whole or any part thereof, and the heirs, executors, and administrators of us, and each of us firmly by these presents. Sealed with our Seals, dated this day of A. D. 19 .

Whereas the said has been duly appointed Secretary to the Board of Trustees of School District Number , in the Parish of , in the County of [*or as the case may be.*[

Now the condition of this obligation is such that if the said [*name of Secretary*] do and shall at all times hereafter during his continuance in the said office well and faithfully perform all the duties thereof, and on ceasing to hold the same, forthwith on demand hand over to the Board of Trustees of the said District, or to his successor in office, on the order of the Board of Trustees, all books, papers, moneys, accounts and other property in his possession or control by virtue of his said office, then the said obligation to be void, otherwise to continue in full force and effect.

	[*Name of Secretary.*]	[*Seal.*]
	[*Name of Security.*]	[*do.*]
Signed, sealed and delivered in presence of	[*do* *do.*]	[*do.*]

[*Name of Witness.*]

2. CONTRACT OR AGREEMENT WITH TEACHERS. *See Reg.* 2.

3. IN TRANSMITTING THE ESTIMATE *made under the authority of Sec. 42 to the County Inspector for the authorization of the Board of Education, the Board of Trustees is to comply with the following form:—*

School District Number , in the Parish [*or* Parishes] of , in the County [*or* Counties] of
To the County Inspector:

Sir,—The Trustees of this School District being unable to discharge the duties devolved upon them by Section 42 of the Schools Act, 1900,

through failure of the School Meeting to provide the necessary means, have, as authorized by law, made the following Estimate as to the amount required during the year in the discharge of their duties, viz:

For Teacher's Salary,	$
For School Accommodation,	
Total,	$

[*Here supply a clear and specific statement of all the facts which render it necessary for the Trustees to make up an estimate under sec. 42.*]

Annexed will be found (1) a List of all the residents of the District liable to a Poll Tax for Schools, so far as the Trustees have been able to make such list; and (2) a list, duly certified by the County Secretary, of the amount of the taxable valuation of the property and income liable to be assessed in the District.

The Board of Trustees requests that, on receipt, you will transmit your report on this application to the Chief Superintendent, and solicit the authorization of the Board of Education for the levying and collecting of the amount of the estimate submitted.

[*Date*] A. B. C. D. E. F. } *Trustees.*

4.—ASSESSING OF DISTRICT RATES.—Purposes for which assessments made, secs. 23, 81, 82; assessments may be by vote of School meeting, sec. 23, or by order of Board of Education, sec. 42 or where former assessment set aside, sec. 41, or in case of judgment recovered against Trustee-Corporation, secs. 81, 82. Assessment may exceed amount ordered by ten per cent., sec. 38. Errors in assessment may be corrected by Trustees at any time before the next rating, sec. 37. Duties of Assessors of Rates in respect of School Rates, secs. 24, 26, 27, 28, 29, 30. Duties of Trustees in respect of giving information to Assessors, sec. 24, 25. Duties of Trustees with respect to the assessing of School rates, sec. 76. Assessment to be signed by Trustees, or by two of them, sec. 77. Persons liable to a poll tax, sec. 23. Persons liable to school rates, sec. 23, 26, 27, 28, 42. Persons assessed in Parish Assessment List on real estate deemed owner for purposes of District Assessment until next Parish Assessment List filled, sec. 76 (1). Non-resident owners of real estate in several Districts may declare relative values, sec. 31. Relief to persons over-rated, sec. 39. In case of a Border District in two Counties the Secretary-Treasurer of each County to fill in column two so far as relates to his own County, sec. 76 (1).

The following Form of Assessment List, varied to suit the particular case, might be adopted.

DISTRICT ASSESSMENT LIST.

Assessment upon School District Nnmber , in the Parish of , in the County of , to levy the sum of $ for District School purposes in accordance with the vote of a School Meeting held on the day of A. D., 19 , [or according to an order of the Board of Education made the day of , A. D., 19 , *where the assessment is made under such order.*]

[*This column is to be filled in by the Trustees before forwarding to the Secretary-Treasurer. See* 76 (1).]	[*This column is to be filled in by the Secretary-Treasurer, who will certify to correctness of same, Sec.* 76 (1).	[*Columns 3, 4, and 5 are to be filled in by the Trustees after the Paper is returned by the Secretary-Treasurer. The sum of $1 shall be laid as a Poll tax as provided in Sec.* 23, *and the balance of the sum to be raised shall be levied by a fair apportionment according to the valuation contained in column 2, Sec.* 76 (2).]		
1	2	3	4	5
Names of persons liable to be rated for School purposes and of persons liable only to Poll tax.	Amount of taxable valuation of property and income on which each person is liable to be rated as the same appears on the Parish Assessment List last on file.	Amount of rate on Prop'ty and Income for Dist't School Purposes.	Poll Tax.	Total of Rate and Poll Tax.
Names of Residents of the District:	$	$	$	$
A. B.				
C. D				
E. F				
Names of Non-Residents of the District owning real estate in the District:				
B. A.				
D. C.				
Names of Corporations, Firms or others specially liable under Sec. 23 (3), *or Section* 31,				
F. E.				
Names of person liable to Poll tax only.				
G. H.				
I. J.				

I certify that in the above column (2) I have set opposite the name of each person

the amount on which he is liable to be taxed as the same appears on the assessment List of such Parish last on file [or, as the same may have been amended, corrected or added to].

L. K., *Secretary-Treasurer.*

The Trustees or two of them, are to sign the Assessment, Sec. 77.

M. N.
O. P. } *Trustees.*
Q. R.

Dated day of A.D. 19 ,

5.—COLLECTION OF SCHOOL RATES.—The rates may be collected at any time after they have been imposed, sec. 35. They may be collected either by the Secretary of the Trustees, sec. 77, or by the Parish Collector, sec. 78. School rates are to be collected in the same manner, as near as may be, as other rates are collected under secs. 70 to 93, inclusive, of Chapter 100 of the Consolidated Statues relating to Rates and Taxes, and amending Acts, sec. 76 (3)..

The Trustees should instruct their Secretary to collect the Rates by writing on the Assessment List, or on a copy of it the following precept:

To Secretary to Trustees:

We hereby authorize and direct you to collect from the several persons named herein the amount set opposite their names respectively a the total of Rate and Poll Tax.

Dated the day of A. D. 19

M. N.
O. P. } *Trustees, or two of them.*
Q. R.

Or the Trustees may deliver to the Parish Collector a copy of the School Assessment List with the following precept written thereon:

To Parish Collector of Rates:

We hereby authorize and require you to collect from the several persons herein named the amount set opposite their names respectively as the total of Rate and Poll Tax, and to pay the same, when collected to the Secretary of the Trustees.

Dated the day of A. D. 19 .

M. N.
O. P. } *Trustees, or two of them.*
Q. R.

The following directions may be found convenient:—

I.—In the case of persons residing or having a known

place of business within the Parish in which the District is situate :

The Secretary or Collector shall demand the rates, and where a personal demand cannot be made, shall leave a written or printed notice containing the amount of the rate, and the time the same is to be paid, at the last place of abode of such person, with some adult member of his family, or in case of his carrying on business in the Parish, and not residing therein, the notice shall be left with his clerk or agent at his place of business.

If the ratepayer neglects to pay his rate within six days after demand therefor, the Secretary shall apply to a Justice of the Peace of the County, who, upon production to him of the list furnished by the Trustees to their Secretary and upon affidavit being made before him by the secretary that the ratepayer is a resident of the Province, that demand has been made upon him and that the rates or the rates and expenses have not been paid, shall issue execution against the ratepayer.

The form of the execution is as follows :

COUNTY, *ss.*

To any Constable of the County of

Levy of the goods and chattels of A. B. within the County the sum of which has been assessed upon him for School purposes in the year 19 , in School District Number , in the Parish of in the County of , also for costs, the whole being $, besides costs of levying this Execution, and have the money before me at my office on the day of next [or instant], to be paid to , Secretary to the School Trustees of such District [*or Parish Collector*], and for want of goods and chattels whereon to levy, take the said A. B., and deliver him to the Keeper of the Gaol for the said County, who is required to receive him and keep him safely days, (together with one day for every forty cents of the expenses of taking and conveying such person to Gaol), unless the same, with costs, be sooner paid, and make return hereof at the day and place aforesaid. Dated this day of , A. D. 19

E. F., *Justice of the Peace.*

The imprisonment shall be at the rate of one day for every forty cents of the amount to be levied, together with the expenses of taking and conveying the person to gaol, which amount shall be certified by the officer on the back of the execution. No person shall be imprisoned for more than fifty days in the whole, but the execution shall remain in force against the property of the defendant for twelve months after his discharge.

The execution may be proceeded upon nothwithstanding the time for the return has elapsed; and if goods taken in execution fail to realize the full amount ordered to be levied, the constable may proceed to make a further levy, or may endorse on the execution the amount realized, and may take the person and imprison him for the period mentioned in the execution, less the number of days covered by the amount realized at the rate of one day for every forty cents. Any sale of goods taken upon execution shall be conducted as near as may be in the same manner as in the case of sale upon execution issued by a Justice in a civil suit.

II.—In the case of persons residing in the County but not residing in the Parish in which the District is situate.

The Secretary or Collector may make the like personal demand as in case of persons residing in the Parish and in case of non-payment within six days he may proceed as in the case of persons residing in the Parish; or,

He shall publish in a daily or weekly newspaper published in the County, if any, and in the Royal Gazette for two months, a list of the non-resident ratepayers in default with the amount of their rates, and a notice that unless the same, with the expense of advertising, are paid within such period of two months the real estate of such ratepayer may be sold or other proceedings taken for the recovery of the rates; provided, however, that if the Secretary knows the post office address of the ratepayer he shall not so publish the name of such ratepayer until thirty days after he has mailed to him a letter or postal card stating the amount of his rates and requiring payment thereof within thirty days.

In case of non-payment after publication the Secretary shall apply to a Justice for an execution, producing the list and making the like affidavit as in case of a resident of the Parish in which the District is situate.

III.—In the case of persons not residing in the County, but having a known place of residence in the Province:

Proceedings may be taken by notice, publication and execution in the same manner as in Case II.; provided, that no execution shall be executed in any County other than that in which the Justice issuing the execution resides, unless the Secretary of the County in which such Justice resides, shall have first made thereon and signed an indorsement in the following terms:

I, the Secretary of the County of , hereby certify that A.B., the Justice subscribing the within execution, is a Justice of the Peace resident within the County of .

Dated this day of A. D. 19 .

The Secretary of the County, upon the application of the Secretary of

the Trustees and upon production to him of the list with the precept of instructions thereon and upon proof by affidavit that such list was issued to the Secretary more than six months then previously, that the ratepayer resides within the Province at a place stated, and that execution has been issued and returned unsatisfied and that the rates of such ratepayer are unpaid in whole or in part, shall issue a warrant to levy the amount of said rates unpaid, together with the costs out of the real estate of the said ratepayer.

IV.—In the case of persons not having a known place of residence within the Province :

The procedings here are the same as in Case III. If there be a default after notice and publication, the Secretary of the Trustees shall apply to the Secretary of the County upon affidavit to sell the real estate of the delinquent. The affidavit should state that the ratepayer has not a known place of residence within the Province.

[If the Secretary goes out of office or dies after advertising, proceedings may be completed by his successor, who must make affidavit of the regularity of the proceedings taken by himself, and that by diligent search and enquiry he verily believes that the proceedings taken by his predecessor have been regular.]

Forms of affidavits, execution, warrant, etc., will be found in the Schedule to the Act 60 Vic., Cap. 35. See also 61 Vic. Cap. 39, 62 Vic. Cap. 20, 63 Vic. Cap 3. and Schedule to the same.

Wife Deserted by Her Husband—Widow—Exemption.

The property to the amount of five hundred dollars of a wife deserted by her husband and compelled to support herself shall be exempt from school taxation ; and,

Where the whole property owned by a widow, as well in the place where she resides as elsewhere, is under the value of fifteen hundred dollars, and such widow supports minor children of her own or of her deceased husband, her property in the Parish where she resides, to the extent of two hundred dollars and also to the extent of one hundred dollars for each minor child wholly supported by her, shall be likewise exempt ; but,

If the widow has no property in the Parish where she resides, no exemption from school taxes shall be allowed in the place where such property is situate.

Sub-section (10) of Section 3 of the Consolidated Statutes, Chapter 100, is repealed and a new sub-Section substituted therefor by the Act 60 Victoria, Chapter 35, Section 3.

6. RATE BILL.—[*The Secretary may, instead of serving a Rate Bill, exhibit the Assessment List to the ratepayers and demand payment.*

School District No, , Parish of , County of

To Mr.

Your School rates and taxes in above district for 19 , amount to the sum of $, which you are required to pay to the Secretary of Trustees within six days from this demand, exclusive of the day of this demand, otherwise proceedings will be taken to collect the same. The total amount of School assessment upon the entire District for the year is $

Dated this day of , A. D., 19 .

Secretary of School Trustees.

7. FORM OF TRUSTEES' WARRANT FOR THE COLLECTION OF THE COST OF PRESCRIBED TEXT-BOOKS, *from any parent, master, or guardian (not being indigent) refusing or neglecting to furnish, after notice, a child under his care with the neeessary prescribed books, sec.* 73 (5).

To Secretary of Trustees :

You are hereby authorized and directed to collect from the sum of , being the cost of School books supplied by the Trustees to his child (*or servant or ward as the case may be*), the said having refused to provide such child with such books, although notice has been given him that such child was unprovided with the same.

A. B.
C. D. } *Trustees.*
E. F.

FORM OF A CERTIFICATE OR (CERTIFICATES) OF INDEBTEDNESS :

The Trustees of School District No. , in the Parish of , in the County of , having been authorized by the School Meeting to borrow the sum of $ for the building of a School-house, [or for the purchase or improvement of School grounds, or for the purchase of a School-house, or for the furnishing of the same, *as the case may be*], the said Trustees hereby acknowledge the receipt of a loan for such purpose from A. B. of the sum of $ and hereby for themselves and their successors covenant and agree with the said A. B., his executors, administrators, and assigns, to repay, with interest at the rate of six per cent. (or a lower per cent. *as the case may be*), the said

sum of to A. B., his executors, administrators, or assigns, by equal annual instalments of dollars, with interest on the principal, or so much thereof as shall from time to time remain unpaid; and the money so borrowed shall be a charge upon the said School District.

Dated this day of A. D. 19

C. D.
E. F.
G. H. } *Trustees.* [Corporate Seal.]

NOTE.—*If desirable, the Trustee can issue Certificates payable severally in one, two, three, or more years, not exceeding seven or such greater number of years as the Board of Education shall by special order allow.*

9. NOTICES OF SCHOOL MEETINGS:—*Form of Notices of the Annual District School Meeting:*

The ratepayer of School District Number , in the Parish [or Parishes] of , in the County [or Counties] of , are hereby notified that the Annual School Meeting will be held as required by Law on the day of , in , at 10 o'clock, a. m.

A. B.
C. D. } *Trustees.*
E. F.

[*Date.*]

Form of Notice of a Special District School Meeting:

The ratepayers of School District Number , in the Parish [or Parishes] of , in the County [or Counties] of are hereby notified that a Special School Meeting, as authorized by Law, will be held on the day of , in , at 10 o'clock a. m., for the purpose of [*here specify the objects of the meeting*

A. B.
C. D. } *Trustees.*
E. F.

[*Date.*]

10. A FORM OF DEED OF SCHOOL GROUNDS, *adapted to the ordinary circumstances of transfer of lands:*

THIS INDENTURE, made this day of , in the year of our Lord one thousand nine hundred and , between A. B., of the Parish of , in the County of , and Province of New Brunswick, [*state occupation or calling*], and C. D. his wife, of the one part; and "The Trustees of School District Number , in the Parish of , in the County of ," [*or* "The Board of School Trustees of Saint John," *or as the case may be*] hereinafter referred to as

the Trustees, of the other part: Witnesseth, that in consideration of dollars now paid by the said Trustees out of the funds of the School Corporation to the said A. B., by way of purchase money (the receipt whereof is hereby acknowledged), the said parties of the first part do hereby grant, bargain and sell unto the said Trustees, their successors and assigns, All that lot and piece of land situate in the Parish of and County of , and bounded as follows, etc., (*describing it in full*) together with all buildings and improvements thereon, and the appurtenances thereto; and all the estate, interest, dower and right of dower of the said parties of the first part in the same.—To have and to hold the said hereditaments and premises to the said Trustees, their successors and assigns forever—to the uses and upon the trusts, and with, under and subject to the powers in relation to the taking and holding by School Trustees of School lands and premises contained in "The Schools Act, 1900", or any Act or Acts in amendment thereof or in addition thereto. And the said A. B. doth hereby for himself, his heirs, executors and administrators, covenant with the said Trustees, their successors and assigns, that he hath the right to convey the said hereditaments in manner aforesaid; and that the said Trustees shall have quiet possession and enjoyment of the said hereditaments free from all encumbrances; and that the said parties of the first part will, at the cost of the said Trustees, execute such further assurances of the said lands as shall be requisite.

In witness whereof, the said parties have hereunto set their hands and seals the day and year first above written.

A. B. [*Seal.*]
C. D. [*Seal.*]

Signed, sealed and delivered in presence of
E. F.; Witness.

Form of Certificate of Board of Health in regard to closing of School in any District on account of prevalence of contagious or infectious diseases.

This certifies that the School in District No. in the Parish of , in the County of , taught by , was closed by order of the Board of Health, from the day of A. D. 19 , to the day of A. D. 19 , inclusive, on account of .

Dated at this day of A. D., 19 .

Chairman or Member
of the Board of Health.

General Directions to Trustees.

On pp. 135 and 136 will be found references to the Sections of the School Act and the Regulations of the Board of Education, which bear most directly upon the duties and responsibilities of School Trustees. The Forms given in the preceding pages will be found convenient for use in the discharge of official duties.

1.---The Trustees represent the inhabitants of the District, and are to transact all School business in their stead, and on their behalf. The interests of education cannot thrive in any District unless these officers efficiently discharge their duties. A faithful discharge of the duties of a Trustee will require no small labor. But every community may fairly claim the services of its best men in a matter of universal interest and importance. Besides, provision is made for the retiring of one of the members of the Trusteeship annually.

2.---By the provisions of sec. 73 (1) it is made the duty of the Board of Trustees to provide School privileges free for all the children of the District, and to contract with teachers. Every Board of Trustees should exercise all its powers under the law in a wise discharge of these duties, submitting a clear report to the annual meeting of the educational condition of the District, the receipt and expenditure of all School moneys, and the amount that the Trustees estimate to be required for the due discharge of their duties for the year. It is for the meeting to add to or diminish this estimate according to its best judgment of the requirements of the District. Should the meeting fail to vote the means neccessary to meet liabilities arising from agreements or contracts already made by the Trustees, or to be made during the year in order to provide School privileges free for all the children of the District, the Trustees are empowered to levy and collect their estimate on its being authorized by the Board of Education, sec. 42. The occurrence of the annual meeting before the end of a School Term, need not, therefore, in any way prevent Schools from being carried on without interruption.

3.---The Board of Trustees should, at its first meeting after an annual School meeting, fix the time and place for its regular meetings during the School year, say once a month. When this is done no other notice will be required to be given of any regular meetings to members of the Board of Trustees. Whenever a special meeting of the Board becomes necessary, each member of the Board should be notified of the same. It is competent for a majority of the Board of Trustees, all the members having notice of the meeting, to transact business. Minutes of each meeting and of all orders of the Board of

Trustees should be carefully made, duly approved and permanently preserved. The careful observance of this rule will prevent many disputes and difficulties.

4.---The Trustees are to procure the seals (for Districts without the Cities and Incorporated Towns) required by the Corporation and the School Register prescribed by the Board of Education, from the County Inspector. They should satisfy themselves that the Register is properly kept by the Teacher. The Register when filled, is to be carefully preserved by the Board of Trustees, as a part of the School documents of the District.

5.---The Trustees (and not the Teachers) are to make Returns to the Chief Superintendent. See Regulation 23.

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Note.—Pages 9—75 refer to the Law: 76 and Pages following—to Regulations.

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